

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 2/26/24

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature

[illegible]

Name _____

Address

Signature

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, February 26, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge; Tim Patrick – present; Fiscal Officer- Susan Forgacs present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on February 12, 2024; it was seconded by Mr. Patrick and passed.

Mr. Lange made a motion to approve the financial report; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Grund reports resident on Newton Falls road will be applying for zoning permit after having property lines surveyed.

Had appointment to have Mr. Brett Benzce sign some zoning paper; Mr. Benzce did not show; will reschedule.

Roads

Mr. Grund reports picking up tires being dumped throughout the township.

Cemetery

No report.

Park

Mr. Grund reports someone cut up a hot tub in small pieces and placed in recycling dumpsters. Recycling personnel were able to remove pieces and dispose of correctly.

Fire Department

Assistant Fire Chief Paul Jalbert reports 43 Fire/EMS calls year-to-date; up 2 calls compared to last year.

Assistant Chief Jalbert presented quotes to fix leaking valves and preventative maintenance of 1314.

Mr. Patrick made a motion have All American Fire Engine provide service and to spend up to \$1500; it was seconded by Mr. Lange and passed.

Fiscal Officer

Ms. Forgacs reports 2023 annual financial report is complete and submitted. An ad was placed in the Record-Courier if anyone would like to review the report.

Financial records have been submitted to Open Checkbook.

Record request for township employee pay was fulfilled.

Due for full audit; starting to gather documents to submit.

Trustees

Mr. Patrick reports working with Mr. Mike Collins from Portage County Engineer's Office on 2025 OPWC funds application for McCormick road and possibly Garrett and Esworthy roads. Will be absent the second trustee meeting in March.

Mr. Eskridge presented solar power resolution; discussion held.

#2-2024 Mr. Eskridge made a motion to accept the Resolution to Prohibit Large Commercial Solar and Wind Farms. It was seconded by Mr. Lange; roll was called. Motion passed.

Asked if other trustees would like to change the schedule April 8 meeting due to solar eclipse; discussion was held. Ms. Forgacs will be attending a county drill this week and will report back.

Mr. Lange reports the Portage County Health Department will be having an open house on April 3, 2024 from 2 to 6 pm.

Attended township association meeting; PCHD asking people to watch for food vendors who do not have a food license.

#3-2024 Mr. Lange made a motion to accept a Resolution to Enter an Agreement with the Board of County Commissioners of the Portage County Solid Waste Management District and Charlestown Township for the Collection of Recyclables from Charlestown Township. It was seconded by Mr. Patrick; roll called; motion passed.

Portage County Recycling offering household hazardous wastes on the first Mondays of the month from 2-6 pm. Also have staff trained in pump off freon from appliances.

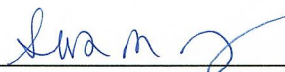
The Portage County Township Association voted to offer one \$500 scholarship to a county student attending a trade school.

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:54 pm.



CHAIRMAN



FISCAL OFFICER