

Charlestown Township

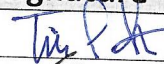
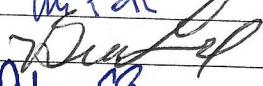
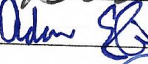
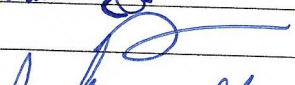
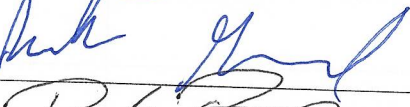

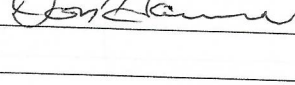
Portage County, Ohio



7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 6/13/22

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
Joe Tenney	6465 Newton Falls Rd	
Paul. HUBER	6329 Hanna Rd	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, June 13, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer - Susan Forgacs present.

GUESTS

Mr. Joe Tenney stated the Memorial Day parade and ceremony was great.

REPORTS

Zoning

Mr. Rick Grund issued zoning permit to Mr. Mike Smith for a steel garage.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reported the Fire Department has received 108 Fire/EMS calls, down 3 from last year.

Pump testing for two trucks was completed on June 9; both passed. Engine 1313 had issues with a fan and is out of service for repairs; should be fixed tomorrow.

All trucks are receiving preventative maintenance by Sedensky Truck and Tractor.

Two sets of turnout gear have finally arrived.

MARCs radios are all in and installation to be completed June 22.

Waiting on quote from Sheriff's office for dispatch. Discussion was held regarding issues with paging and dispatching.

Asked to send 6 members to the Portage County Fire Chiefs Association Conference on June 22.

Mr. Patrick made a motion to spend up to \$150 to send 6 people to the conference; it was seconded by Mr. Lange and passed.

Fiscal Officer

Ms. Susan Forgacs reports the Agreed Upon Procedure Audit report is finalized; with no negative findings. Report to be sent to all trustees and Mr. Brett Bencze.

Portage County Budget Commission will be meeting August 9 to discuss alternative formula for local government funds; email was sent to trustees.

The Annual Budget meeting will be June 27 before the regular meeting.

OTARMA annual survey due; fiscal officer will complete. Need to swear in Mr. Grund as road supervisor and zoning inspector and update bond information. Will complete after the regular meeting.

One of the private trust CD automatically renewed.

BWC audit to be scheduled. Mr. Lange asked is still receiving rebates; we are not.

Trustees

Mr. Bruce Lange spoke with Lewis and Associates regarding marking future cemetery plots on south and southwest sides. They will send a quote after reviewing the property.

Clearwater reports the water softener is not working; took apart and soaked the parts; changed filter and recommends filter to be changed annually. Gave Rick a filter wrench. Recommend draining hot water tanks by running until cold to flush out sediment.

Safeco has been purchased by J&J Plumbing and Heating; many of the staff have remained. Will be out Wednesday to service townhall and fire station furnace / AC units.

Mr. Tim Patrick reports Issue 2 paperwork for the S Knapp paving project has been submitted. Spoke with Mr. Jeff Derthick, Freedom Township Trustee, about Vair Road project; they are okay with 24" culvert as suggested by the County.

The County has been contacted to give specific design for the Garrett Road guardrail; the information will be forwarded to the guardrail company for replacement.

Mr. Adam Eskridge reports Richard Hose, Jr., summer help, has resigned; looking for replacement; will place ad on township sign.

Minutes are on the website; may need to upgrade to next level of website packages to increase storage space; will get quote.

Activity Committee will be meeting tonight to discuss festival plans.

Mr. Eskridge made a motion to pay up to \$1500 for inflatables at the festival; it was seconded by Mr. Lange and passed.

Mr. Eskridge moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:20 pm.



CHAIRMAN



FISCAL OFFICER