

Charlestown Township

Portage County, Ohio


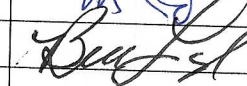
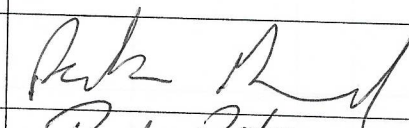
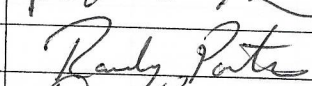
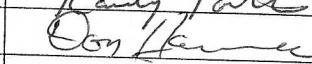
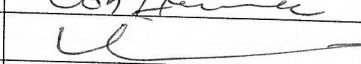
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

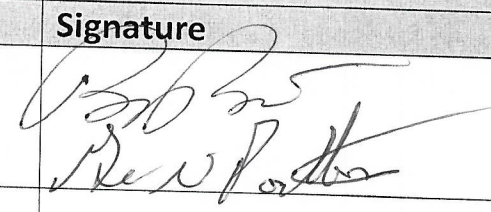
Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 7/12/21

Budget and Regular Meetings

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	
<i>Don Peterson</i>	<i>captain</i>	

Guests		
Name	Address	Signature
<i>Cory & Peggy Rothman</i>	<i>5744 Newton Falls</i>	

The Budget meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, July 12, 2021.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

#8-21 Mr. Bruce Lange moved to adopt the 2022 budget as follows:

	Fund Balance (Predicted 1/1/2022)	Revenue	Expenditures
General Fund	\$27,751.20	\$140,400	\$168,151.20
Motor Vehicle License Tax	\$3,267.93	\$2,500	\$5,767.93
Gasoline Tax Fund	\$167,544.61	\$100,100	\$267,644.61
Cemetery Fund	\$47,745.24	\$5,500	\$31,000
Fire Fund	\$2,168.53	\$77,000	\$102,000
Permissive Motor Vehicle Tax Fund	\$50,006.20	\$5,000	\$15,000
TOTALS	\$298,483.71	\$330,500.00	\$589,563.74

The motion was seconded by Mr. Tim Patrick. Roll was called on the question of its adoption.

Bruce Lange: Yea
Adam Eskridge: Yea
Tim Patrick: Yea

Mr. Lange moved to close the budget meeting at 5:41 pm; it was seconded by Mr. Patrick. All votes were yes, motion carried.

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:41 pm by Mr. Lange on Monday, July 12, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on June 28, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve the financials. Mr. Eskridge seconded the motion. All votes were yes, motion carried

GUESTS

Greg and Peggy Postlewaith were present to ask if there were any updates regarding the motorcycle track. Trustees had Brett Bencze draft a letter to the track owners; they will wait a month for a response. Still waiting on schedule of events. Asked if the zoning committee would be looking at the regulations on potential future concerns.

REPORTS

Zoning

Mr. Rick Grund received call from Petitt's on Knapp road regarding constructing a drive for the tree farm; Mr. Grund to inspect. Attended a meeting on shipping containers being used for housing and storage. The Zoning Committee will schedule a meeting to discuss adding regulations.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 134 Fire/EMS calls for the year; up 16 calls from last year. Mr. Patrick made a motion to spend up to \$600 to send 4 firefighters to a conference in September; it was seconded by Mr. Lange and passed.

Mr. Patrick made a motion to spend up to \$435 to send a member to a class for open water certification card; it was seconded by Mr. Lange and passed.

Mr. Patrick made a motion to spend up to \$1000 to replace expired EMS supplies; it was seconded by Mr. Lange and passed.

Trustees

Mr. Patrick reported completion of the OTARMA documents that were identified in the last visit. Ms. Forgacs to type up the documents and send in. Wants to place flash drive with information and login information in the safe.

Got quotes for the recommended high-visibility road signs from Osburn Associates (\$1765.60) and Bain Enterprises (\$1783.15).

Mr. Patrick moved to spend up to \$2000 to purchase signs from Osburn Associates; it was seconded by Mr. Lange and passed. Mr. Grund to double-check the list of needed signs prior to ordering.

Mr. Eskridge reported two speed limit signs on Newton Falls road have been spray painted; these are county responsibility.

Food pantry truck be in Charlestown on July 20 from 3 to 5 pm.

Still having conversations with Frank Cimino and Dennis West regarding Crest Rubber demolition.

Reported the new website has the option for viewers to send a message to the site administrator.

Mr. Patrick asked Mr. Eskridge to update the Portage County website about the new township website address. The old website is paid for the next year; there is a message at the top of the page to go to the new site; will look into the possibility of automatically linking to the new address.

Mr. Lange reported that Representative Gail Pavliga will attend the next trustee meeting. The next County Township Association meeting will be live August 21 at the County Engineer's Office.

Received call from Garrett Road resident about berms needing mowed; Mr. Grund will be mowing when weather permits.

Received schedule for manning the trustee tent at the Randolph Fair.

Fiscal Officer

Ms. Forgacs reported completing the NOPEC application for the \$500 community grant. Shared information regarding the American Rescue Plan Act funds; eligible for up to total of \$191,641; will email details of what the funds can be used for to the trustees.

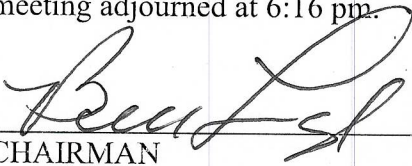
Will submit application for two OTARMA reimbursement grants; \$500 for the park and \$1000 for safety equipment.

Completed the CARES Act budget reporting. There is \$1.38 unspent.

Credit application for Kurtz Brothers Inc. has been completed for the Fiber Mulch for the playground.

Mr. Eskridge moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 6:16 pm.


CHAIRMAN


FISCAL OFFICER

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution # 8-21

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a Budget meeting on July 12, 2021 at the Charlestown Town hall with the following Members present:

Bruce Lange, Chairman
Adam Eskridge, Vice-Chairman
Tim Patrick

Mr. Lange moved for the adoption of the following Resolution:

RESOLVED: To adopt the 2022 budget as follows:

	Fund Balance (Predicted 1/1/2022)	Revenue	Expenditures
General Fund	\$27,751.20	\$140,400	\$168,151.20
Motor Vehicle License Tax	\$3,267.93	\$2,500	\$5,767.93
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TOTALS	\$298,483.71	\$330,500.00	\$589,563.74

Mr. Patrick seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Bruce Lange: Yea
Adam Eskridge: Yea
Tim Patrick: Yea

Adopted: July 12, 2021

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Forgacs, Fiscal Officer