

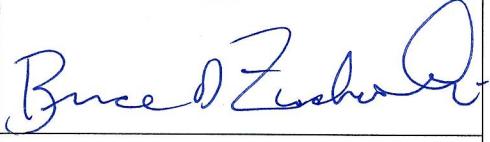
# Charlestown Township

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824  
Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: 7/14/2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief, Zoning	
Guests		
Name	Address	Signature
Gary Hunsicker	7754 Newton Falls	
BRUCE D. Zuchowski	PCSO	



The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Adam Eskridge on Monday, July 14, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer- Susan Forgacs - present.

Mr. Eskridge made a motion to approve the minutes from the previous two meetings; it was seconded by Mr. Lange and passed.

## **GUESTS**

Sheriff Bruce Zuchowski reported on current status and projects at the Sheriff's Office. Asked if trustees had any comments or concerns; none reported. Sheriff asked about discussion of a fire district in southeast Portage County. Meetings have just begun to discuss the possibility of forming a fire district; still in data gathering stage.

## **REPORTS**

### Zoning

Mr. Jalbert will be scheduling a zoning variance meeting regarding property on Susan Lane. Owner wants to remove current trailer and replace with newer one that is less than the square footage allowed in the zoning regulations.

Reports that Mr. Steve Napoletano wants to build an agricultural building on a lot across the street from his residence on Knapp Road; information sent to prosecutor for guidance on zoning ruling.

### Roads

Mr. Patrick reports that Mike Collins from Portage County engineer is creating specs for Garrett Road repair to damage after the flash flooding; met with Bisirri Construction regarding repair as soon as possible.

Has a meeting at Engineer's office on Wednesday regarding McCormick Road resurfacing project.

### Cemetery

No report.

### Park

No report.

### Fire Department

Fire Chief Randy Porter reports 130 Fire/EMS calls year-to-date; down 8 calls compared to last year. Reports responding to a mutual aid fire in Paris Township; the pump on the engine was not working due to a leak; parts that need to be replaced are original to the truck (2000)

Mr. Patrick made a motion to spend up to \$2000 for repairs; it was seconded by Mr. Lange and passed. Reports one of the firefighters backed the tanker into the back of a Braceville fire truck. The tanker will need some body work; minimal damage to the Braceville truck. A police report was filed.

Mr. Gary Hunsicker thanked the fire department for participating in a parade at West Branch campgrounds on July 5.

Chief Porter reports a good department response to the flash flooding that occurred; had 7 emergency calls in 2.5 hours.

### Fiscal Officer

Ms. Forgacs reports the 2026 budget has been submitted to the County Auditor's office.

Reports needing to change the language on the levy renewal resolution needed to be changed per the Portage County Board of Elections.

Reports just now receiving the invoice from Ravenna City for the first 2 quarters of 2025.

### Trustees

Mr. Patrick reports a new prosecutor, Ms. Heaven DiMartino, has been assigned as our township legal counsel.

Mr. Patrick made a motion to hire Mr. Ryan Taraba as part-time employee for roads, park and cemetery at \$18/hour; it was seconded by Mr. Lange and passed.

Mr. Patrick made a motion to increase Mr. John Flynn's pay to \$25/hour; it was seconded by My Lange and passed.

Mr. Lange reports repair to the air conditioner at the townhall.

Working on a quotes from Colonial Hardwoods and Georgia Flooring to replace the floors in townhall.

Mr. Kreg Hudson will be getting the fibar for the playground at the park.

Mr. Kreg Hudson will be getting the new recycling containers at the park; he reported to the Sheriff's Office and asked about pressing charges; doesn't seem like SO wanted to pursue charges. The new fence around recycling containers has been installed and the containers have been positioned in order to capture on security cameras if needed.

Mr. Eskridge received email from Mr. Matt Kelly, County Auditor; he is raising funds for veterans by completing sponsored walks in each township; was asking for suggestions on time and route.

Received a message asking if the monument for his family member had been delivered; he complimented Ms. Kerri Fotheringham her help and communications and the cemetery crew for the appearance of the cemetery. Mr. Eskridge forward this message to Ms. Fotheringham.

Reports that Frank from EPA has received funds to do more soil and water testing at the Crest Rubber site; he will be contacting neighbors around property to test their wells.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:12 pm.

adjourned at 6:12 pm.  
Adam Bbridge  
CHAIRMAN

Dear Mr. Z

## FISCAL OFFICER