

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824



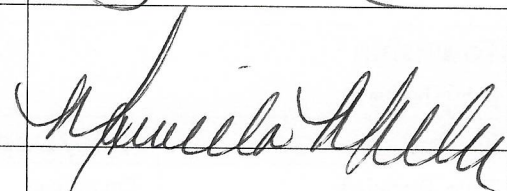
Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: July 10, 2023

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	absent
Bruce Lange	Trustee	Bruce Lange
Adam Eskridge	Trustee	Adam Eskridge
Susan Forgacs	Fiscal Officer	Susan Forgacs
Rick Grund	Road, Cemetery, Park, Zoning	Rick Grund
Randy Porter	Fire Chief	Randy Porter
Wayne Scott	Asst. Fire Chief	Wayne Scott

Guests		
Name	Address	Signature
Randy Clites	5411 Fairview Dr Ravenna 44266	Randy Clites
Dan Samnik	4524 Hudson Dr Stow, OH	Dan Samnik
John Bojee	1426 main market Hiram, OH 44234	John Bojee

Guests		
Name	Address	Signature
Connie Sott	3221 Barlow ^{Meadow} Blvd Ravenna, OH	330-388-4478 
Todd Schromm	1380 Orlean Ave Cuyahoga Falls 44221	
Marvella Miller	#34 Arden 124 Danville Rd Akron	

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, July 10, 2023.

Trustees –Chair Tim Patrick – absent; Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present.

Mr. Bruce Lange began the meeting by opening the sealed bids for the Knapp Road Project.

- Ronyak Paving \$259,668.50
- Geauga Highway \$317,209.75
- Perrin Asphalt \$268,785.25
- Cardinal Asphalt \$278,231.00
- Barbicas Construction \$290,843.75
- Karvo \$317,525.00

Mr. Lange stated all the bids were to be reviewed by the County Engineers and the Prosecutor's Office. The contract will be awarded to the lowest bid that meets all the project requirements.

Mr. Lange made a motion to approve the minutes from June 26, 2023; it was seconded by Mr. Eskridge and passed.

GUESTS

Ms. Randi Clites, Board of Elections member, present to discuss the August Special Election for Issue 1. She reviewed the make-up of the board and the need for poll workers. Absentee ballots to be mailed tomorrow and need to be postmarked by 8/7/2023.

Ms. Connie Sott, daughter of and POA for Mr. James Root, present to ask about the trustees' interest in purchasing property adjacent to the cemetery. She questioned the need for the expansion of the cemetery. She and her daughters plan on building on the property in the future. They want to work with the township but does not want the property to become landlocked. Ms. Sott also interested in selling 2 cemetery plots initially purchased by her mother, Ms. Linda Root. Was told she can sell the lots for the same cost of the original purchase. Ms. Sott offered the house on the property to the fire department to train in; Chief Porter said he would discuss the process with her after the meeting.

REPORTS

Zoning

Mr. Grund reports a certified letter he sent had been returned to do an address change; he has remailed.

A resident from County Side Estates had contacted him regarding board-up companies after a fire; she was referred to Chief Porter.

Received a call regarding the need for a building permit for a 9X12' shed; no permit was issued and within 2 feet of property line; will investigate.

Roads

No report

Cemetery
No report.

Park
No report.

Fire Department

Fire Chief Randy Porter reports 146 Fire/EMS calls year-to-date; an increase of 20 calls compared to last year.

Still working on the Don Hanna retirement party.

The pump testing for both trucks was completed; no issues.

The department will assist the Activity Committee with the set-up for the festival.

Still investigating options for the fire engine:

1. Keep existing front end, motor, pump and get a new box installed.
2. Used fire engines
3. Purchasing engine with commercial cab, not a custom cab.
4. Also considering replacing the mini-pumper with large truck with work box to use as the first out vehicle on EMS calls

Fiscal Officer

Ms. Forgacs reports the budget has been submitted to the county budget committee.

States the current Ohio Edison bills have NOPEC listed as the supplier; Mr. Eskridge to investigate.

Trustees

Mr. Eskridge asked about the status of the new salt shed; plans to start in August.

States the ballfield looks great. Discussion held regarding status of fence repairs at the baseball field and backstop. Invoice from Great Lakes Fence does not match the original quote or work completed; Ms. Forgacs to investigate.

Mr. Lange reports the guard rails have been sprayed.

Met with Ms. Lori Calcei, Mr. Jeff Eldreth and Mr. Larry Jenkins to discuss the County Fair display; plans to keep township display boards. Looking for new digital display for the future and a new banner. Plan on having a county map for attendees to place pins for their home locations. County Engineer's Office wants to be more involved; may bring trucks to display. Reports he, the County Prosecutor, Mr. Christopher Moser and Mr. Jeff Allen held a mediation meeting; some documents were submitted by the race track. Mr. Brett Benzce and Mr. Allen's attorney then met with the magistrate; set a date in August for next meeting.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:40 pm.



CHAIRMAN



FISCAL OFFICER