


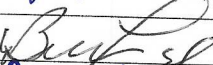
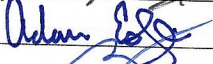
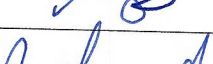

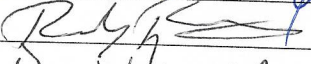
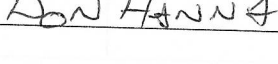
Charlestown Township

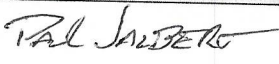


Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824
Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 7/11/22

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
	HANNA RD	
Joe Tenney	6465 Newton Falls Rd	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, July 11, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the Budget meeting on June 27, 2022. Mr. Patrick seconded the motion. All votes were yes, motion carried.

Mr. Eskridge moved to approve the minutes from the Regular meeting on June 27, 2022. Mr. Patrick seconded the motion. All votes were yes, motion carried.

REPORTS

Zoning

Mr. Rick Grund received inquiry regarding zoning designation for 6576 Newton Falls Road; which is R-1.

Authorized the temporary use of storage containers during home construction project on Newton Falls Road near Knapp Road.

Dan Morganti from Portage County Land Bank is attempting to contact SR 5 Sand & Gravel owners for possible purchase of the property.

Resident at 5641 SR 5 called to complain about the neighbor's goats and other animals getting into their yard and garden; was told there were no zoning rules to enforce for this concern.

Roads

Mr. Grund reported the steering went out on the 4630 Ford tractor while mowing the sides of the roads; ordered all the parts to repair.

Would like to replace the starter on Kubota due to not starting consistently without hitting the starter; Mr. Patrick to contact Bill at Coia's about repairing.

Got a quote from Coia's of \$650 for material forks that will clamp on to the Kubota bucket.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reported the Fire Department has received 126 Fire/EMS calls, down 8 from last year.

A prospective member, Zane Thomas, has been attending fire meetings and trainings for more than a month. Mr. Thomas lives on Peck Road; will need fire and EMS training. Due to an oversight, the request to the trustees to hire was not done sooner; would like to hire Mr. Thomas effective June 1.

Mr. Patrick made the motion to hire Zane Thomas effective June 1; it was seconded by Mr. Lange and passed.

Working through the MARCs radio dispatching concerns with Ravenna City; a new manager has been hired and has been meeting with the chiefs. The dispatch contract is for 3 years and due to be renewed this December; the EMS contract is 5 years and will be due December 2024.

Five personnel attended live burn training in Kent.

Asked to promote Clint Marsh to lieutenant to replace Dan Peterson who retired.

Mr. Patrick made to promote Clint Marsh; it was seconded by Mr. Lange and passed.

Mr. Patrick made the motion to spend up to \$1200 for uniform shirts; it was seconded by Mr. Lange and passed.

Fiscal Officer

Ms. Susan Forgacs reports the BWC audit was conducted today; final report to be sent in couple weeks; no obvious issues noted.

Will be receiving second ARPA check soon.

Received notification the township will not be receiving any OneOhio Opioid money directly; for any entity eligible to receive less than \$500, the funds will go to the county to be used.

2023 Budget has been submitted to the County Auditor.

Correspondence received: OTARMA Annual report; notification from Portage County Health Department regarding the environmental nuisance complaint at 5968 Newton Falls Road.

Semi-public sewage treatment inspections report received for townhall and fire station; no issues noted.

University Hospitals Portage Medical Center is requesting funding help from townships, cities, and villages to purchase an ambulance. This ambulance would be used to assist with patient through-put at the hospital by transporting patients to home and other facilities as indicated. This has been a huge issue due to delays in private ambulance response times. By moving patients more efficiently the wait times to be seen, treated, admitted and/or discharged our residents experience should decrease.

Ms. Forgacs will not be at the July 25 meeting.

Trustees

Mr. Bruce Lange met with Anthony McIntyre from TM Landscaping regarding mowing at the cemetery; initial quote was \$175 per week to mow and \$100 every 2 weeks to trim (\$900 / month). He would coordinate with Mr. Grund regarding services at the cemetery; most likely would mow on Thursdays. Lengthy discussion was held regarding quote; it is believed that the actual scope of work involved may have been underestimated by the contractor. Mr. Lange will discuss with him to ensure he understands the size of the job. Mr. Patrick had attempted to get quotes from two companies – one never returned his calls and the other did not want the job.

Mr. Patrick made a motion for Mr. Lange to meet with TM Landscaping, to hire the company to mow and trim at the cemetery at a cost not to exceed \$1800 per month and to sign a contract for remainder of the year effective immediately; it was seconded by Mr. Lange and passed.

Mr. Lange made a motion to hire Kreg Hudson to remove the fence around the cemetery. He can scrap the metal. It was seconded by Mr. Patrick and passed.

Ms. Linda DeHaven reports the furnace repairman found the furnace filter was packed with confetti and glitter that had been swept into the cold air return. She made sign to be posted about not sweeping debris into the opening in the floor at the back of the hall.

Mr. Tim Patrick reports Mr. Bill Vernes, county bridge engineer, is still working on the specifications for the Garret Road guardrail.

Paving on the section of South Knapp that was damaged during First Energy's use has been repaired.

Reported speaking with Ms. Lowers from Brave Chief Road; she is requesting the trustees issue a fireworks ordinance and a noise ordinance.

Mr. Adam Eskridge reports there was a practice session at the race track on July 10.

Frank from EPA will be checking the monitoring wells at Crest Rubber this week.

The individual who did inquire about the seasonal part-time position did not work out.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:30 pm.

CHAIRMAN


FISCAL OFFICER