

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 7/24/23

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Wayne Scott	Asst. Fire Chief	

Guests		
Name	Address	Signature
Paul Berger	WANA RD	
Left Allen		

Guests		
Name	Address	Signature

[Faint, illegible handwritten text]

[Faint, illegible handwritten text]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Tim Patrick on Monday, July 24, 2023.

Trustees –Chair Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present.

Mr. Patrick made a motion to approve the minutes from July 10, 2023; it was seconded by Mr. Lange and passed.

GUESTS

Mr. Jeff Allen present to ask about the status of legal proceedings regarding Ohio International Raceway. Portage County Prosecutor, Mr. Brett Bencze, was scheduled to attend the meeting to discuss with the trustees but did not appear. Mr. Patrick did apologize but can not take any action to until able to discuss with Mr. Bencze.

REPORTS

Zoning

Mr. Rick Grund reports the main entrance the Maple Dell Manor is closed to repair the culvert; the temporary drive is in use.

Reports the green LED lights on truck not working correctly; Mr. Patrick to evaluate.

Roads

No report

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 161 Fire/EMS calls year-to-date; an increase of 31 calls compared to last year.

Reports removing the following from the department roster: Brad Foster, Ryan Pahls, and Cameron Cline. Asked to add Cliff Hoffman to the roster, effective 7/1/23.

Mr. Patrick made a motion to add Cliff Hoffman to the roster; it was seconded by Mr. Lange and passed.

Reports Mr. Wayne Scott is resigning as Assistant Chief; not sure if he is staying on the department. Asked to promote Captain Paul Jalbert to Assistant Chief.

Mr. Patrick made a motion to promote Mr. Paul Jalbert to Assistant Chief; it was seconded by Mr. Lange and passed.

Ordered a retirement plaque for Mr. Don Hanna.

Fiscal Officer

Ms. Forgacs reports there have been some confusion in the Great Lakes fencing invoices; just received one from 2021 work; will investigate.

Festival preparations going well.

Trustees

Mr. Eskridge reports a previous member of the fire department has offered to bring a dunk tank to the festival; half of the proceeds to be donated to the fire department; only fire department members will be "dunked".

No updates on the EPA well-water testing for properties near Crest Rubber site.

Mr. Lange reports the air conditioning in the town hall was not working correctly; he was able to fix.

Mr. Patrick reports Mr. Mike Tinlin, Portage County Commissioner, asked NOPEC to attend the next Commissioner's meeting; Mr. Patrick to attend.

Mr. Patrick made a motion to accept the sample Employee Policy Manual with some edits; it was seconded by Mr. Lange and passed. Ms. Susan Forgacs to type and send to trustees to review.

Reports the Ronyak Paving bid for the South Knapp project has been ok'd by the County Engineer's Office and the County Prosecutor. There will be a pre-meeting at the county garage on August 1, 2023; Mr. Patrick to attend.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 5:50 pm.



CHAIRMAN



FISCAL OFFICER