

# Charlestown Township



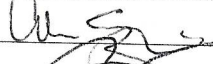

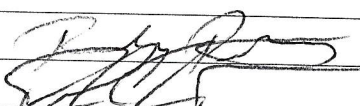

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: March 10, 2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature

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The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, March 10, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick; Bruce Lang – present; Fiscal Officer- Susan Forgacs present.

Mr. Eskridge made a motion to accept the Regular Business Meeting minutes from February 24, 2025; it was seconded by Mr. Patrick and passed.

## **REPORTS**

### Zoning

Mr. Paul Jalbert has received two inquiries regarding the zoning status the 28 acres for sale off of Newton Falls Road.

Has had several discussions regarding the proposed Dollar General for Route 5; will request a variance for the parking space requirements. Will be meeting with the prosecutor tomorrow.

Questions regarding the use of storage containers. Resolution passed in 2022 regulates the use of temporary buildings, shipping containers, constructions trailers during construction only.

### Roads

Ms. Forgacs reports stopping the assess the gravestone marker on Esworthy by the bridge. The date on the stone is 1866. It does appear to far enough away from the bridge so that it should not be an issue with any bridge repairs.

Mr. Patrick reports to dump / plow truck is at Kuntz repair; the transmission pan is rusted and needs replaced; will complete full service; the transmission needs reprogrammed for plowing.

### Cemetery

Ms. Forgacs reports discussing the cremation lot surveying with Mr. Don Trocchio. Based on his recommendations and comparison of other cemeteries, the Ms. Forgacs made the recommendation to divide each of the newly-surveyed cremation lots in two and allow two cremation burials.

Ms. Forgacs and Mr. Lange went to the cemetery after last meeting to assess the flag holders and flags for veterans and firefighters. Ms. Fotheringham has ordered American flags, will need to order firefighter flags.

### Park

No report

### Fire Department

Fire Chief Randy Porter reports 38 Fire/EMS calls year-to-date; down 15 calls compared to last year.

Mr. Patrick made a motion to hire Ms. Kelsey VonStein per Chief Porter's recommendation; it was seconded by Mr. Eskridge and passed.

Will be sending a chainsaw to Coia's for maintenance.

Mr. Patrick made a motion to spend up to \$1500 to upgrade the radios per the Chief's recommendation; it was seconded by Mr. Lange and passed.

#2-2025 Mr. Patrick made a motion to accept a resolution for supplemental appropriation of \$14,000 for the SCBA purchase approved previously; it was seconded by Mr. Eskridge. Roll was called; all votes yes; motion passed.

### Fiscal Officer

Ms. Forgacs reports to required fraud training is mandatory for all new employees and every 4 years for current employees.

Received new computer and printer. The zoning inspector requests getting the old printer. The

laptop will go to the cemetery sexton once everything has been transferred.

#### Trustees

Mr. Lange has contract for Ohio Valley for the annual clean-up dumpsters; Ms. Forgacs to contact the representative regarding billing.

Mr. Lange made a motion to spend up to \$1200 for the dumpster; it was seconded by Mr. Patrick and passed.

Mr. Lange made a motion to spend up to \$750 to replace the urinal in the townhall; it was seconded by Mr. Patrick and passed.

Waiting to hear from Mike Kimball regarding the removal of the old salt shed.

Townhall and park parking lots need some gravel this spring.

Mr. Hudson reports a local 16-year-old is interested in working for the township this summer; Mr. Lange gave him a minor work permit application.

Trustees and zoning inspector will be meeting with the new prosecutor on March 11 at 0900.

Mr. Lange will not be at the March 28 meeting.

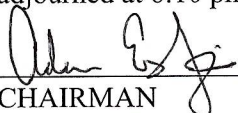
Mr. Patrick still working on the NOPEC opt-out. Has researched what other areas are doing with their own aggregate for gas and electric. Per Mr. Meduri, ORC states only need to give 60-day notice after trustees adopt a resolution to withdraw from the county electric aggregate in an open public meeting and send it to the county commissioners to be effective at the end of the current NOPEC opt-out period of June 2026. Will contact prosecutor for appropriate language for this resolution.

Mr. Eskridge states that Mr. Rich Hose, who previously worked part-time for the township, is available if any help is needed with the mowing this summer. Mr. James Root had inquired if the trustees have a good plan for cemetery mowing this year; was told the township has different people mowing this year. Due to several schedule conflicts, Mr. Eskridge made a motion to reschedule the regular business for April 14 to April 7 at 1700; it was seconded by Mr. Lange and passed. Ms. Forgacs to place notice in the paper. Mr. Lange states there is new legislation regarding the placement of notices in the paper vs. website.

Ms. Eskridge reports the coaches and parents using the baseball field asked about getting dirt for low areas. Mr. Brett Bragg is no longer using the field. The current Edinburg teams are only using the field for practice not games; the trustees don't want to spend money for dirt in a practice field. We will need a copy of their insurance and would be nice to have a schedule.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:10 pm.

  
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CHAIRMAN

  
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FISCAL OFFICER