

# Charlestown Township

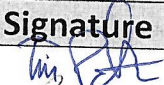
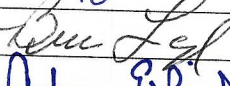
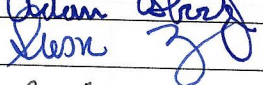
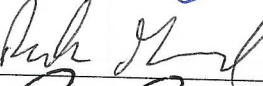

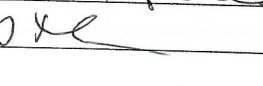
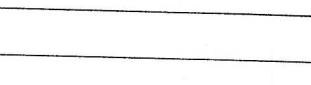
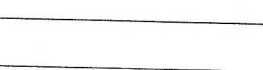
## Portage County, Ohio

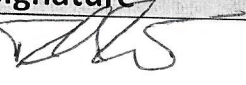
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: 8/23/2021

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	
Don Peterson	Captain	

Guests		
Name	Address	Signature
PAUL JALBERT	VIENNA RD	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Lange on Monday, August 23, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on August 6, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve the minutes from the emergency meeting on August 19, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

## **REPORTS**

### Zoning

No report.

### Roads

No report.

### Cemetery

Funeral this week.

### Park

No report.

### Fire Department

Fire Chief Randy Porter reports 174 Fire/EMS calls for the year; up 37 calls from last year. Four personnel have completed Level I fire certification; one member is going on to Level II training.

1315 had some electrical repairs completed.

Asked to hire Tara Jones who is registered for the next EMT Basic class at UH Portage.

Mr. Patrick made a motion to hire Tara Jones; it was seconded by Mr. Lange. All votes were yes, motion carried.

### Trustees

Mr. Patrick and Mr. Lange reported several trees at the park may need to be removed. Will contact The Lumberjack company for an estimate.

Discussion was held regarding the pick-up truck that was donated to the township by Portage County EMA/Homeland Security. The truck has been out-of-service due to transmission repairs that were needed but would cost more than the township wanted to spend. Mr. Lange will consult the county prosecutor regarding selling the truck at auction. Complete Towing has offered to tow the truck to Edinburg at auction at no cost.

Mr. Patrick reported receiving estimates for bleachers, benches, tables for the park from Park Warehouse for \$22,000. Mr. Patrick will ask Luketic and Hummel for quotes to install concrete

pads for benches. Mr. Lange got quote for basketball hoop backboards from Belson Outdoor for \$1000.

Mr. Lange to contacted Great Lakes Fencing to replace split rail fence.

Mr. Eskridge reported receiving a phone message from Greg Postlewaithe; the next motocross event is scheduled for September 12, 2021.

Received phone call from resident asking about the broken fencing surrounding the junk yard on Newton Falls road. The owner is cleaning up the yard and will be going out of business in the next year. Mr. Lange stated there are no zoning regulations regarding fences.

Mr. Lange asked Mr. Grund about the status of the Freidel property at 6399 Newton Falls Road; Mr. Grund reported speaking to Mr. Freidel once; will give him 30 days to clean up the property before recontacting.

Mr. Lange reported to response from the race track owners or managers following the letter sent by the county prosecutor. The letter informed the owner the track since the track was not used for a period greater than 2 years, the nonconforming use protection no longer applies

#10-21 Mr. Lange moved to accept a resolution to move forward with taking the race track to court due to no response from the prosecutor's letter. Mr. Patrick seconded the motion. Roll call was held; all votes were yes.

Mr. Lange reported a Zoning Board meeting scheduled for August 30, 2021.

#11-21 Mr. Patrick moved to accept a resolution to apply for the American Recovery Act funds and to use them as allowed to improve Charlestown Township. It was seconded by Mr. Lange. Roll was called; all votes were yes.

Ms. Forgacs to submit the ARA paperwork and application.

#### Fiscal Officer

Ms. Forgacs reported OTARMA renewal is due; need to review list of covered items. Asked about the OTARMA cyber crime documentation; Mr. Eskridge to complete. Received \$500 from NOPEC for the festival.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:05 pm.

  
CHAIRMAN

  
FISCAL OFFICER



BOARD OF TRUSTEES  
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution #10-2021

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a regular meeting on August 23, 2021 at the Charlestown Town hall with the following Members present:

Bruce Lange, Trustee President  
Adam Eskridge, Trustee Vice-President  
Tim Patrick, Trustee

Mr. Bruce Lange moved for the adoption of the following Resolution:

**WHEREAS:** The property at 5968 Newton Falls Road, Charlestown Township, (parcel no: 05-035-00-00-017-000) is now considered residential and the owner continues to operate as a business;

**WHEREAS:** The owner has not responded to the letter sent by the county prosecutor;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Charlestown Township, Portage County, Ohio, as follows:

To send this complaint to the County Prosecutor to pursue legal action.

Mr. Tim Patrick seconded the motion, and the roll was called on the question of its adoption.

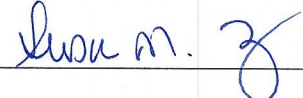
The vote was as follows;

Bruce Lange: Yea  
Adam Eskridge: Yea  
Tim Patrick: Yea

Adopted: August 23, 2021

STATE OF OHIO (COUNTY OF PORTAGE)

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

, Fiscal Officer

BOARD OF TRUSTEES  
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution #11-2021

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a regular meeting on August 23, 2021 at the Charlestown Town hall with the following Members present:

Bruce Lange, Trustee President  
Adam Eskridge, Trustee Vice-President  
Tim Patrick, Trustee

Mr. Tim Patrick moved for the adoption of the following Resolution:

**WHEREAS:** the American Rescue Plan Act of 2021 (Public Law No. 117-2)(ARP), a \$1.9 trillion economic COVID-19 stimulus package, was signed into law by the President of the United States on March 11, 2021; and

**WHEREAS:** the U.S. Treasury Department has indicated the Township will receive funds under the American Rescue Plan Act as a political subdivision;

**WHEREAS:** Charlestown Township is requesting its share of funds from the State of Ohio and wishes to authorize the board chairman to execute any agreement for the program;

**WHEREAS:** pursuant to the U.S. Treasury Department, the Ohio Auditor guidelines, and Ohio Revised Code 5705.09, Charlestown Township is required to establish a Special Revenue Fund titled the Coronavirus Local Fiscal Recovery Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Charlestown the Township, Portage County, Ohio, as follows:

Section 1. The Board of Trustees affirms that all funds received from the American Rescue Plan Act shall be expended only to cover the costs of the township consistent with the requirements of the American Rescue Plan Act, and any applicable regulations and guidance as well as the Program guidelines.

Section 2. Be it resolved that the Board Chairman is authorized to sign any application and agreement to participate in the Program.

Section 3. In compliance with Program Guidelines, be it resolved by this Board that the Fiscal Officer take all necessary action to:

- (1) Create within the accounts of Charlestown Township a Special Revenue Fund titled Coronavirus Local Fiscal Recovery Fund for receipt of grant proceeds:
- (2) Provide required reporting to the State pursuant to Program guidelines.

Section 4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberations of this Board were in meetings open to the public, in compliance with legal requirements, including section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, convenience and welfare of the residents of Charlestown Township, County of Portage, State of Ohio and for the further reason that it is immediately necessary in order meet application deadlines, wherefore, provided this Resolution is passed by a majority of the Board members, it shall take effect immediately upon its passage.

To send this complaint to the County Prosecutor to pursue legal action.

Mr. Bruce Lange seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Bruce Lange: Yea

Adam Eskridge: Yea

Tim Patrick: Yea

Adopted: August 23, 2021

STATE OF OHIO (COUNTY OF PORTAGE)

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Z, Fiscal Officer