

Charlestown Township

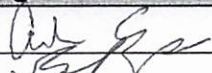


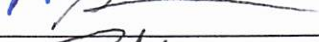


Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: March 9, 2026

Township Employees		
Name	Role/Department	Signature
Adam Eskridge	Trustee	
Bruce Lange	Trustee	
Katie Pahls	Trustee	
Susan Forgacs	Fiscal Officer	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief, Zoning	
Guests		
Name	Address	Signature
Jill Crawford		

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, March 9, 2026.

Trustees –Chair Bruce Lange, Vice-Chair Katie Pahls; Adam Eskridge – present; Fiscal Officer- Susan Forgacs present.

GUESTS

Ms. Jill Crawford, Portage County Commissioner, present. Discussed some common concerns amongst townships – wind and solar farms, data centers.

REPORTS

Zoning

No report.

Mr. Lange reports attending a meeting dinner with the county prosecutors. He states there was some discussion about zoning; will be sure to include Mr. Jalbert in the future. There is a zoning tab on the county prosecutor's office that has some useful information.

Roads

Mr. Lange reports working with Mike Collins from Portage County Engineer's office on 2027 OPWC request for Garrett Road.

Getting a quote from Scott Perrin for filling pot holes and cracks.

Middle Knapp Road will need chip and seal like Hanna Road had last year. Mr. Mike Collins is drawing up specs.

Ms. Forgacs forwarded a voice mail message to Mr. Lange in regards to a tree cut up on Rockspring Road with large portions of the tree left in the ditch; Mr. Lange returned the call and explained that is a county road.

Mr. Lange submitted resolution to allow the county engineer issue right-of-way permits.

Cemetery

Ms. Pahls reports Ms. Fotheringham has been researching a new water tank for the cemetery; found 65-gallon tank for \$200 that will work. Will need stand. To send purchase details to the fiscal officer.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 39 Fire / EMS calls this year; up 1 call compared to last year.

Three firefighters attended live fire training provided by State Fire Marshall at Deerfield Fire.

Mr. Lange made a motion to spend up to \$750 to purchase a new chain saw per the Chief's recommendation; it was seconded by Ms. Pahls and passed.

Fiscal Officer

Ms. Forgacs reports the bank reconciliation is off because Ryan Taraba's paycheck was underpaid \$0.21 due to the legibility issues on the paycheck. This error needs to be corrected by the employee's bank. Ms. Forgacs has written a letter with accompanying documentation for Mr. Taraba to take to his bank.

Ferrellgas did not fill the propane tank at the townhall due to account being on hold because tank rentals have not been paid. Bill is supposed to come annually; \$437.87 reportedly due for the past 4 years. No invoices have been received. Ms. Forgacs and Mr. Lange working on getting the account straightened out. Ms. Forgacs will pay the tank rental fees once an invoice has been received. May look for different propane supplier in the future.
Received an invite from East Pikeland Township Historical Commission; Mr. Eskridge will forward to the Charlestown Historical Committee.

Trustees

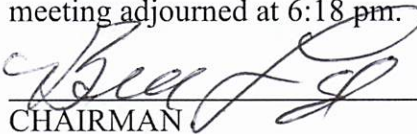
Mr. Eskridge reports the website and sign have been updated.
Has been receiving emails from residents about the timeline of the Esworthy Road bridge; no start date yet; will be this year.
Also getting calls about pot holes on Garrett and Esworthy roads.
Has submitted all the paperwork to Buckeye Energy Brokers to change aggregate supplier.
Has not received a final EPA report for Crest Rubber; will be keeping the county treasurer and auditor updated in regards to the liens on the property.
Two youth softball team want to use the township ball field; need to submit insurance paperwork. Mr. Eskridge to oversee. Will invite the teams to march in the Memorial Day Parade and participate in the Festival.

Mr. Lange contacted the VFW about participation in the parade. Mr. Matt Kelley will be the speaker.
Received OTA alert regarding adding township representation for data centers.
Mr. Lange reminded trustees of the annual Health District meeting on Wednesday,
Mr. Lange made a motion to spend up to \$750 for spray foam insulation in the garage by Thomas Insulation; it was seconded by Mr. Eskridge and passed.

Mr. Lange asked if there was any pending business that would require a second meeting this month; none were noted. The next scheduled meeting will be April 13, 2026.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:18 pm.



CHAIRMAN



FISCAL OFFICER