

# Charlestown Township

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: April 27, 2024

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
Bruce Kendry	6125 NEWTON FALLS ROAD - RAVENNA	

Name	Address	Signature
Susan A. Furgas Fiscal Officer 7932 Newton Falls Road, Keweenaw, Ohio 44266 Phone: (330) 803-3824		
Township Board of Trustees Meeting Sign-In  Date: April 23, 2024		
Rick Grund Road Cemetery Park, Fiscal Officer Susan Furgas		
Paul Jablett Asst. Fire Chief Randy Porter Fire Chief		

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, April 22, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer- Susan Forgacs - present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on April 8, 2024; it was seconded by Mr. Patrick and passed.

## **REPORTS**

### Zoning

Mr. Grund was asked by a realtor if a recreational vehicle was allowed as a permanent residence per township zoning regulations; answer is no.

Meeting with Mr. Jim Hostetler tomorrow in regards to a potential pole building permit. At this time the property is listed as 2 separate parcels that will need to be combined to build since he wants to put the pole building on the parcel without a house.

Receive a request from the Portage County Land Bank to certify there are no homes on a specific lot on Bronco.

Received phone call from resident in trailer park asking if the township had a tornado shelter.

### Roads

No report.

### Cemetery

Mr. Kreg Hudson will be helping with a funeral this week.

### Park

No report.

### Fire Department

Assistant Fire Chief Paul Jalbert reports 84 Fire/EMS calls this year; down 18 calls from last year. Estimates for repairs to 1315 were reviewed; need to clarify cost for a couple items – compressor for the air conditioner and exhaust manifold.

### Fiscal Officer

Ms. Forgacs reports submitting multiple documents for the 2022-23 fiscal audits; auditor hopes to have completed by end of May.

Received Civil Summons from Portage County Courts of Common Pleas regarding a complaint filed by Kevin Scott Trucking vs. H&H Dumpsters. Everything was forwarded to Mr. Brett Bencze to handle; was advised to confirm the dumpster reservation for May.

Replied to a request from real estate agent regarding any possible liens on the property just east of Crest Rubber on Newton Falls.

### Trustees

Mr. Patrick presented 3 quotes to remove the tree by the fire department.



Mr. Patrick made a motion to accept the lowest bid received from Evans Land Improvement for \$5100; it was seconded by Mr. Lange and passed.

Mr. Patrick made a motion to accept to bid from Perrin Asphalt to make repairs on McCormick, Garrett, Esworthy, Vair, and Hanna roads for \$5975; it was seconded by Mr. Lange and passed.

Reports Mr. Chuck Keiper is scheduled to attend to commissioner's meeting this Thursday to discuss NOPEC. Mr. Patrick consulted with Mr. Chris Meduri regarding the steps needed for the township to no longer be a member of NOPEC; was advised to pass a resolution.

#4-2024. Mr. Patrick made a motion to adopt a resolution to remove Charlestown Township from NOPEC and allow residents to select their own electric supplier without having to "opt-out". It was seconded by Mr. Lange; roll was called; all votes were yes; motion passed.

Mr. Eskridge asked about when we could install the new basketball hoops and backboards. Mr. Patrick says his lift is available.

The PCSO will have the inmates doing roadside cleanup on April 29 and 30. The trustees will be providing lunch and drinks personally; Mr. Grund to pick up and deliver.

Asked if the township tornado siren is functional; siren is set off by dispatch. Does get tested a couple times a year.

Will place information for township clean-up dumpster on the sign.

Mr. Lange reports someone put mattresses in the townhall custodian's personal dumpster next to the townhall; were not able to see on the video camera.

Presented options of times and dates to meet with Ravenna City's mayor and finance director regarding the EMS contract. April 26 0930-1100 selected.

Township association collecting applications for a \$500 scholarship.

Fair booth schedule is available to sign-up. Will have an electric display with info from all the townships.

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 6:04 pm.

  
CHAIRMAN

  
FISCAL OFFICER