

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 1/22/24

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	<i>Tim Patrick</i>
Bruce Lange	Trustee	<i>Bruce Lange</i>
Adam Eskridge	Trustee	<i>Adam Eskridge</i>
Susan Forgacs	Fiscal Officer	<i>Susan Forgacs</i>
Rick Grund	Road, Cemetery, Park, Zoning	<i>Rick Grund</i>
Randy Porter	Fire Chief	<i>Randy Porter</i>
Paul Jalbert	Asst. Fire Chief	<i>Paul Jalbert</i>

Guests		
Name	Address	Signature
<i>Gary Hunsicker</i>	<i>7754 Newton Falls</i>	<i>Gary Hunsicker</i>

[illegible]

Address

Signature

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, January 22, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge; Tim Patrick – present; Fiscal Officer- Susan Forgacs present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting and the Annual Reorganizational Meeting held on January 8, 2024; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Grund received message from resident who had questions about building a barn and road-right-of way; no more information was given.

Roads

Mr. Grund reports he will reserve the dumpsters for the annual clean-up for May. Will be sending zero-turn mower in for preventative maintenance. Mr. Patrick asked about the new tractor; states normally first service should be done at 50 hours. Mr. Grund doesn't believe the 50-hour mark has been reached but will check.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 16 Fire/EMS calls year-to-date; down 1 call compared to last year.

Requests taking 1314 to All-American in Canton to assess water leaking from pump; may need to be repacked. Should have more details at next meeting.

Mr. Patrick made a motion to purchase two 5" to 4" hose adapters for cost of \$600; it was seconded by Mr. Lange and passed.

Reports the new iPads were received at beginning of the month; one was not working and was returned and replaced.

Fiscal Officer

Ms. Forgacs reports W2s and 1099s have been completed and mailed. About 75% done with year-end-procedures.

Received notice of full audit for 2022-23 township records; will probably be sometime this spring.

Fire department members each contributed \$1 to VFIS Accident & Sickness Insurance Policy for total of \$12.

New gas credit cards for garage and fire department have been received.

Trustees

Mr. Eskridge will schedule the inmate roadside trash pick-up to coincide with the dumpster rentals.

Presented sample Solar Power resolution; to be discussed at next meeting.

Asked Fire Chief Porter about possible location for the park bench donated by the Friends of West Branch at the last meeting.

Contacted Mr. Frank Zingales, Ohio EPA, for Crest Rubber updates; no response yet. Mr. Lange states he asked Mr. Dan Morganti, Portage County Land Bank, about the property. Officially there are 4 parcels; one parcel never had a building on it; Mr. Morganti is checking to see if that parcel can be sold now.

Mr. Patrick had no report.

Mr. Lange reports zoning secretary, Ms. Amber Howe, has scheduled the annual reorganizational meeting for the zoning boards to be February 12, 2024 at 6 pm. Ms. Katie Pahls' and Mr. Josh Nelson's terms expire this year; both want to remain on the boards.

Reports a previous township resident, Ms. Evelyn Biltz, has died; her obituary asked for donations to be sent to the Charlestown Township Fire Department. Her son and husband were past department members. Mr. Lange will be attending graveside services on February 9, 2024. Reports Mr. Morganti not interested in Sand & Gravel lot at this time; ODNr quotes more \$300,000 required to reclaim property.

Reports Mr. Robert Palmer, past Board of Health member and president has died.

Reports townhall custodian, Ms. Elizabeth Taylor, had a fire at her house last week; will be staying with family until repairs can be made

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:55 pm.


CHAIRMAN


FISCAL OFFICER