

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: Sept. 12, 2022

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	Absent
Bruce Lange	Trustee	Bruce Lange
Adam Eskridge	Trustee	Adam Eskridge
Susan Forgacs	Fiscal Officer	Susan Forgacs
Rick Grund	Road, Cemetery, Park, Zoning	Rick Grund
Randy Porter	Fire Chief	Randy Porter
Don Hanna	Asst. Fire Chief	Don Hanna

Guests		
Name	Address	Signature
Joe Tenney	6965 Newton Falls Rd	Joe Tenney

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, September 12, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Bruce Lange - present; Vice-Chair Tim Patrick - absent; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge made a motion to accept the regular meeting minutes August 22, 2022. It was seconded by Mr. Lange and passed.

REPORTS

Zoning

Mr. Rick Grund received phone call from individual wanting to build a house on Burning Tree Lane; the lot (70X100') is not big enough to build on. Received call from Mr. Todd Smith, Esworthy Road; he will be building a barn and a new residence on his property in the next year. He will be subdividing the lot in order to build the second residence. Zoning Board of Appeals meeting scheduled for September 26, 2022 for Mrs. Goldie Harless; she wants to build a detached garage that is 3' from the property line.

Roads

Mr. Grund states the need to purchase three load limit signs.

Mr. Lange made a motion to spend up to \$500 to purchase the signs; it was seconded by Mr. Eskridge and passed.

Mr. Grund reports the community service worker has working well – helped finish the parking lot excavating at the garage and installing signs.

Cemetery

Mr. Grund reports that Mr. Daryl Lehman's vault at the cemetery was moved to the correct grave site.

Park

Ms. Susan Forgacs inquired about the old picnic tables at the park that were replaced. She stated a resident who was involved in constructing the pavilion and many of the tables had asked. Mr. Grund states the old tables were given to various Charlestown residents or scrapped if not useable.

Fire Department

Fire Chief Randy Porter reported the Fire Department has received 161 Fire/EMS calls, down 22 from last year.

Ravenna City Police Captain Jake Smallfield met with Mr. Patrick and Chief Porter to discuss dispatching contract. Two proposals received – 1. Two-year contract with 6-month termination option at current price; 2. Three-year contract with 6-month termination option at 10% discount. Chief Porter recommending second option. The current contract is due to be renewed in December 2022 so there is still time to decide.

Reports the valve on the urinal in the station sticks open and needs to be replaced. Mr. Lange to contact a plumber.

Reports increase in iron in the water and wondered if there could be a blockage in the water softener or lines; Mr. Grund to check into this.

Getting a quote for 2 chainsaw chains from Coia's.

Asked to install 2 portable radios in the tanker.

Mr. Lange made a motion to spend up to \$1000 to install the portable radios; it was seconded by Mr. Eskridge and passed.

Fiscal Officer

Ms. Susan Forgacs presented correspondences from OTARMA regarding the election of members and notices from NOPEC regarding electric customer transition.

States the trustees need to pass resolutions accepting the local government rates and accepting the Official Certificate of Estimated Resources.

#10-22 Mr. Eskridge made a motion to approve a resolution accepting the Portage County Budget Commission's alternative method of apportioning and distributing the Local Government Fund. It was seconded by Mr. Lange and passed.

#11-22 Mr. Eskridge made a motion to approve a resolution accepting the Portage County Office of Budget Commission's Official Certificate of Estimated Resources; it was seconded by Mr. Lange and passed.

Trustees

Mr. Bruce Lange reports the awning roll downs on the pavilion have been installed. The older awnings on the pavilion and at the cemetery will be cleaned and repaired after the Trunk or Treat activity at the park on Halloween.

Still working with Lewis Professionals for adding new plots to the cemetery; have plot drawing for southwest section. Wants to meet Mr. Grund one day at the cemetery to look at options for future plots and maybe another drive.

Cameras and recorders for the garage and fire station may take a month to receive and be installed.

Will check with Jimmy Luketic regarding the planned concrete projects at the park.

Will contact Great Lakes Fence to get quote to replace chain link fencing in the back stop. Will be adding the ballfield areas in the bee spraying next year.

Lake Erie Construction submitted estimate of \$8045 to replace guard rail on Garrett Road.

Mr. Lange made a motion to hire Lake Erie Construction to replace the guard rail; it was seconded by Mr. Eskridge and passed.

Bisirri submitted estimate of \$23,600 to replace 3 culverts on South Knapp Road.

Mr. Lange made a motion to hire Bisirri to replace the culverts; it was seconded by Mr. Eskridge and passed.

Mr. Adam Eskridge reports receiving quote from Grand View Farms Lawncare for the cemetery; will be filed to consider next year.

Dan Morganti, Portage County Land Bank, is working with Ravenna City on the Oak Rubber reclamation project; he would like to take over Crest Rubber. Frank from EPA prefers the land bank getting involved because they are more likely to get funding to complete the project. EPA was out last week to check monitoring wells. Discussion held regarding at least 2 residents who are interested in part of the property; will be advised to contact Mr. Morganti.

Mr. Morganti also investigating the Sand & Gravel lot.

Reported Governor and Mrs. DeWine visited the township tent and the Randolph Fair.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:20 pm.



CHAIRMAN



FISCAL OFFICER