The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, September 28, 2020 with the Pledge of Allegiance.

Trustees –Vice-Chair Bruce Lange, Adam Eskridge present; Fiscal Officer - Susan Forgacs present; Chairman Tim Patrick absent.

Mr. Lange moved to approve the minutes from the September 14, 2020 regular meeting. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Guests – Judge Becky Doherty, Common Pleas Court and Lori Calcei, County Recorder made campaign presentations.

**REPORTS**

Zoning

Mr. Richard Grund (Zoning Inspector, Road, Cemetery, Park Supervisor) reported issuing an agricultural permit to Corey Nething on S. Knapp.

Received a phone call from a Hanna Road resident asking about zoning rules for building a house near an oil well battery; may need Zoning Board of Appeals meeting.

Roads

Mr. Grund requests adding an extra dumpster pick up this month due to trash that was left at recycling area.

Asked about purchasing long sleeved shirts. Instructed to purchase with VISA.

Cemetery

No report.

Park

No report.

Fire Department

Mr. Randy Porter (Fire Department Chief) reported the Fire Department is at 165 calls, down 7 from last year.

Requested to spend up to $1000 for radio batteries, chargers, and microphones.

Chief Porter also requested to spend $550 for collapsible safety cones and zests. $500 would be used from the OTARMA funds.

Firefighters Matt Butcher and Marcus App have retired from the department.

Will need to look at new fire reporting software. FireHouse will be going out of business 1/1/2021.

Reported placing the township flag at half-mast for Justice Ruth Ginsburg.

Discussed possible purchases with CARES funds – training laptop, jackets, possible turnout gear, PPE.

Mr. Lange moved to approve spending up to $1000 for radios; Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve spending $550 for cones and vests; Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Trustees

Trustee Mr. Eskridge asked if online NOPEC application complete; Ms. Forgacs reported she believed so.

Has been working with Frank from EPA about Crest Rubber site. Monitoring well has been placed on the southwest corner of the property.

Working with Don Jones regarding taking over township website.

Will be taking the Sunshine Law class online. Mr. Lange to forward class details to Mr. Eskridge and Ms. Forgacs.

Trustee Mr. Bruce Lange reported continuing to get quotes for garage door.

Reported that Randi Clites notified him ODOT did survey and will not be placing a guardrail at Rock Spring and State Route 5. Mr. Lange asked about possibility of adding rumble strips.

Fiscal Officer

Ms. Forgacs presented suggestions for CARES funds. Requested that everyone bring details to next meeting so the money can be encumbered. There will be another round of CARES money being distributed.

Attended the Portage County Township Association meeting via Zoom; gave summary of meeting.

Received notice regarding delinquent Ohio state tax for 2019; believes this is now corrected. Will move forward with paying electronic.

Reported the various investments – STAR Ohio opened September 13, 2000 with $265,000. CD (bequest fund) at TCF bank - $5412.50. $500 federal reserve bond purchased April 1998 that was due to be cashed in 2018, unable to find actual bond in records. $5000 CD at Portage Community Bank opened April 27, 2000 for perpetual care of Ms. Georgia Gatts from Ms. Ida Shilliday. $5000 CD at Portage Community Bank opened June 24, 2004 for perpetual care of Mr. Walter Curtiss from his family. Reviewing records and minutes since 2000 to get a better idea of investments and the perpetual care.

#98-20 Mr. Lange moved to accept the resolution to allow the fiscal officer to open and appropriate funds for the CARES Act money. Mr. Eskridge seconded. The roll was called on the question of its adoption. The vote was as follows:

Mr. Bruce Lange Yes

Mr. Adam Eskridge Yes

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:05 pm.

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CHAIRMAN FISCAL OFFICER