

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, April 13, 2026.

Trustees –Chair Bruce Lange, Vice-Chair Katie Pahls; Adam Eskridge – present; Fiscal Officer-Susan Forgacs present.

Mr. Lange made a motion to approve the minutes from March 9, 2027; it was seconded by Ms. Pahls and passed.

GUESTS

Mr. Michael Collins from Portage County Engineer’s office presented status of road projects and OPWC applications. The county will be replacing the bridge on Esworthy road this summer. Due to the timing the Esworthy Road OPWC project could be delayed; the grant can be extended. The Esworthy Road monies will be available July 1, 2026 and then will go to bid. The township’s Garrett Road OPWC project has been approved for 2027. Presented a quote from Perrin Asphalt for crack / pot hole repair.

REPORTS

Zoning

Mr. Jalbert issued a building for a detached garage at 7066 Newton Falls Road. Will be investigating a reported abandoned house on Middle Knapp.

Roads

Mr. Lange received quote for crack seal / pot hole repairs for township roads and wants to have chip & seal on Middle Knapp. Mr. Collins suggests getting a joint quote with other townships.

#9-2026 Mr. Lange made a motion to accept a resolution to spend up to \$43,767.40 to chip and seal Middle Knapp road and to wait and join bid with other townships. It was seconded by Ms. Pahls. Roll was called; all votes were yes; motion passed.

#10-2026 Mr. Lange made a motion to accept a resolution to spend up to \$7800 to Perrin Asphalt to repair pot holes on McCormick, Garrett, Esworthy, Hanna, Vair, S. Knapp and N. Knapp Road. It was seconded by Ms. Pahls; roll was called; all votes were yes; motion passed,

Cemetery

Ms. Pahls reports Ms. Fotheringham has been researching a new water tank for the cemetery; found 65-gallon tank for \$200 that will work. Will need stand. To send purchase details to the fiscal officer.

Park

Mr. Lange reports fibar will be replaced in the playground. Will be getting asphalt grindings and gravel for parking lot.

Fire Department

Fire Chief Randy Porter reports 68 Fire / EMS calls this year; up 14 calls compared to last year. Firefighters attended grain bin training and Ohio boating safety class. Will be putting flags up at end of April. Will create list of needed flags and brackets.

Applied for Firehouse grant for \$40,000 of rescue tools; department would need to pay for shipping.

Fiscal Officer

Ms. Forgacs presented financial report.

Working on the 2024-2025 audit.

Ms. Forgacs working on getting an Amazon business account. Will look into getting an account at Pettigrew's.

Submitted paperwork for CLIA waiver for the fire department. Reminded Chief Porter to apply for DEA license,

Trustees

Ms. Pahls will ask Dinsmore & Shohl for an update on status of NOPEC investigation.

Received email from local IT guy who is willing to attend a trustee meeting to discuss the compliance changes for websites; will invite.

Mr. Eskridge has submitted all paperwork to Buckeye Energy; waiting for PUCO approval.

Has not received any updates from EPA on Crest Rubber property.

Ravenna Arsenal Board to meet at the townhall this Wednesday at 4:30.

Work detail from the Portage County Justice Center will be picking up trash along the roads and at the cemetery; Mr. Eskridge to schedule and get food.

Spoke with Mr. Curtiss on Garrett Road regarding drainage issues.

Mr. Lange called Miller's Portables to order portable toilet for cemetery for Memoria day and extra toilet and hand-washing stations for the August Festival.

Asked for quote for the township clean-up dumpsters. Three 30-yard dumpsters will be delivered for May 2 cleanup day.

Mr. Lange states the commissioner's are evaluating wind and solar farms on a case-by-case basis.

Mr. Lange reported the County Township Association is keeping better track of membership dues paid and members who attend the meetings.

There was a county meeting an the EMA about Wind and Solar farms and Data centers; updates were giving. A public meeting would have to occur if a site would be requested.

Mr. Lange asked if there was any pending business that would require a second meeting this month; none were noted. The next scheduled meeting will be May 11, 2026.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 7:10 pm.

CHAIRMAN

FISCAL OFFICER