

Charlestown Township


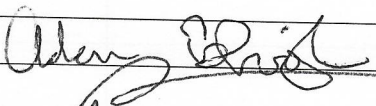
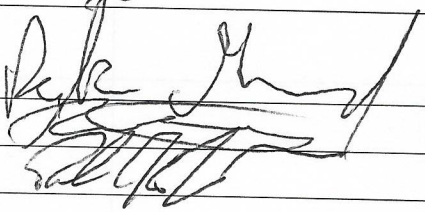
Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 6/24/24

| Township Employees | | |
|--------------------|------------------------------|---|
| Name | Role/Department | Signature |
| Tim Patrick | Trustee |  |
| Bruce Lange | Trustee | |
| Adam Eskridge | Trustee |  |
| Susan Forgacs | Fiscal Officer | |
| Rick Grund | Road, Cemetery, Park, Zoning |  |
| Randy Porter | Fire Chief | |
| Paul Jalbert | Asst. Fire Chief | |
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| | | |

| Guests | | |
|-------------|---------|-----------|
| Name | Address | Signature |
| Janeen Webb | | |
| Gary | | |
| | | |

Chorhastown Township

| Guests | | |
|--------|---------|-----------|
| Name | Address | Signature |
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The Annual Budget meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge with the Pledge of Allegiance on Monday, June 24, 2024.

Trustees –Chair Bruce Lange – absent; Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer- Susan Forgacs - present.

Fiscal Officer

Ms. Forgacs presented the proposed 2025 budget.

| | Fund Balance (Predicted 12/31/2024) | Revenue | Expenditures |
|-----------------------------------|---|---------------------|---------------------|
| General Fund | \$67,767.99 | \$138,780.00 | \$180,600.00 |
| Motor Vehicle License Tax | \$8,687.73 | \$2,000.00 | \$10,687.73 |
| Gasoline Tax Fund | \$189,332.56 | \$119,000.00 | \$308,332.56 |
| Cemetery Fund | \$17,089.86 | \$6,000.00 | \$23,089.86 |
| Fire Fund | \$17,661.96 | \$63,812.00 | \$94,000.00 |
| Permissive Motor Vehicle Tax Fund | \$52,777.41 | \$4,000.00 | \$52,777.41 |
| TOTALS | \$353,317.51 | \$333,592.00 | \$669,487.56 |

Discussion held regarding the revenues for the past few years have not been increasing as much as the expenditures. The ARPA and COVID funds have been supplementing to help offset this difference. Recommended again the need to reevaluate the levies – renewal vs. replacement vs. new.

The 0.7 mill General Fund levy originally passed in 1983; effective millage due to the reduction factor is 0.253432.

The 1.50 mill General Fund levy originally passed 1988; effective millage is 0.550974,

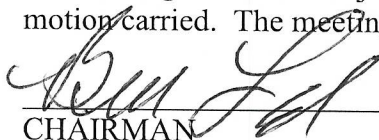
The 1.50 mill Fire Levy originally passed 1989; effective millage is 0.571158.

The 2.50 mill Fire Levy originally passed 2000; effective millage is 1.584923.

The 1.50 mill Fire Levy needs to be placed on the ballot this November. Chief Porter has been gathering information from the Portage County Auditor regarding revenue expected from this levy and other options available.

#8-2024 Mr. Patrick made a motion to accept the proposed 2025 budget; it was seconded by Mr. Eskridge. Roll was called; all votes were yes; motion passed.

Mr. Eskridge moved to adjourn the Budget Meeting. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:55 pm.


CHAIRMAN


FISCAL OFFICER

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order following the Budget Meeting by Mr. Adam Eskridge at 5:55 pm on Monday, June 24, 2024.

Trustees –Chair Bruce Lange – absent; Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer- Susan Forgacs - present.

Mr. Patrick made a motion to approve the minutes from the Regular Business Meeting held on June 10, 2024; it was seconded by Mr. Eskridge and passed.

GUESTS

Ms. Janeen Webb present to invite elected officials, residents, families, and friends to Community Sunday Service at the Charlestown United Methodist Church on July 14 at 9:30 am.

REPORTS

Zoning

Mr. Grund issued a permit for storage building at 7028 Newton Falls Road.

Roads

No report.

Cemetery

Mr. Grund has a burial scheduled for July 3; Mr. Kreg Hudson will be assisting.

Park

Mr. Grund received a phone call from Hudson Police department for a reference of previous employee, Mr. Joseph Nelson.

Fire Department

Fire Chief Randy Porter reports 123 Fire/EMS calls this year; down 15 calls from last year. 1313 is scheduled for service on Monday.

Fiscal Officer

Ms. Susan Forgacs shared the Portage County Health Department's report on the septic tank inspections; recommended to have the tank at the fire department pumped. Will contact inspector to clarify recommendations and needs.

Received communication from the Board of Election; there are no items on the August Special Election ballot for Charlestown so they will not be needing the town hall.

Grandview Farms donated flowers for the perpetual care graves at the cemetery; Ms. Forgacs will send a thank you note.

Received a vague records request for township insurance from a Colorado business; was forwarded to Mr. Brett Bencze for guidance; he replied that it was okay to send documents if they exist.

Trustees

Mr. Patrick continues to meet with Ravenna City Mayor, Mr. Frank Seman, to discuss EMS contract.

Mr. Eskridge asked about the roof at the township garage; previous discussion included getting metal roof; will get estimates.

Mr. Eskridge moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 6:11 pm.


CHAIRMAN


FISCAL OFFICER

**BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO**

Resolution # 8-2024

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a Budget meeting on June 24, 2024 at the Charlestown Town hall with the following Members present:

Mr. Tim Patrick, Vice-Chair
Mr. Adam Eskridge, Trustee

Mr. Patrick moved for the adoption of the following Resolution:

RESOLVED: To adopt the 2025 budget as follows:

| | Fund Balance (Predicted 12/31/2024) | Revenue | Expenditures |
|-----------------------------------|---|---------------------|---------------------|
| General Fund | \$67,767.99 | \$138,780.00 | \$180,600.00 |
| Motor Vehicle License Tax | \$8,687.73 | \$2,000.00 | \$10,687.73 |
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Mr. Eskridge seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Tim Patrick: Yea
Adam Eskridge: Yea
Adopted: June 24, 2024

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Forgacs, Fiscal Officer

