

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: Feb. 12, 2024

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
<i>Gary Hunsicker</i>		<i>Gary Hunsicker</i>

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, February 12, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge; Tim Patrick – present; Fiscal Officer- Susan Forgacs present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on January 22, 2024; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Grund reported the Portage Land Bank has given two lots on Crow Trail to Mr. Burks.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 31 Fire/EMS calls year-to-date; no change compared to last year.

Mr. Patrick made a motion to add Mr. Ben Dyer to the fire department roster per the recommendation of Chief Porter; it was seconded by Mr. Lange and passed.

Mr. Patrick made a motion to spend up to \$1000 for a new valve for 1313 per the recommendation of Chief Porter; it was seconded by Mr. Lange and passed.

Fiscal Officer

Ms. Forgacs reports attending the annual OTARMA conference; numerous presentations; videos should be available soon if trustees want to watch.

Correspondence:

- Southeast Schools asked to have the kindergarten open house info on township sign; letter given to Mr. Eskridge.
- Advertisement for extended warranties on generators; trustees state we have a maintenance contract already with Wesley Electric.
- Marlboro Open House invitation.
- Kreg Hudson's excavating rates for 2024.
- Board of Elections schedule and emergency contacts lists.
- New Faithful Performance of Duties paperwork from OTARMA
- Interest statement for Portage Community CDs

Completed annual lodging tax attestation.

Completed annual E-check paperwork and letter sent to BMV to remove old vehicles from the records.

Still have some funds that could be claimed from NOPEC; will research to find any additional applicable reimbursements.

Received final OPWC documents.

Trustees

Mr. Eskridge reported the Activity Committee met January 29 and scheduled the 2024 events.

The car show will return to the festival. The trustees were asked to do the following for the Memorial Day Parade – Mr. Eskridge to contact possible speaker; Mr. Lange to arrange to VFW Color Guard; Mr. Patrick to contact the Portage County Sheriff's Office.

The roadside trash pick-up by the county inmates scheduled for 4/29 – 5/3/24.

Is working on solar power resolution.

Received public record request for employee salaries; will forward to Ms. Forgacs.

Was asked by Charlestown Historical Society to check records for Mr. Charles King, Civil War veteran, who may be buried in the cemetery. Mr. Grund, Mr. Lange, and Ms. Forgacs have searched available documents but did not find the name.

Mr. Patrick reports working with Mr. Mike Collins from Portage County Engineer's Office on 2025 OPWC funds application for McCormick road and possibly Garrett and Esworthy roads. Has not heard back from Mr. Chuck Keiper regarding the township opting out of NOPEC. Has asked Mr. Chris Meduri, Portage County Prosecutor, to research.

Mr. Lange reports receiving the mileage certification (6.17 miles) from the county; will sign and return.

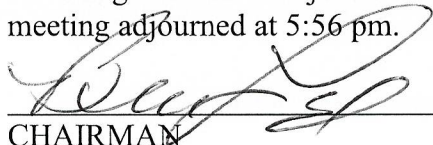
Reports that he and Mr. Paul Jalbert attended the funeral for Ms. Evelyn Biltz; family was appreciative of the township attendance.

Township Association meeting is this Saturday at Atwater.

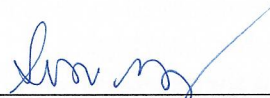
The Annual Portage County Health Board meeting is March 21 at the Ravenna Elk's Club. Has made copies of the zoning books to distribute to the board members. Also had zoning district map enlarge and copied.

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:56 pm.



CHAIRMAN



FISCAL OFFICER