

Charlestown Township

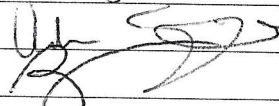

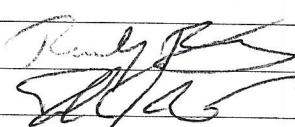
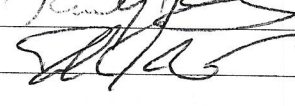
Portage County, Ohio

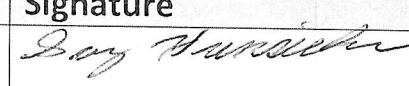
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: April 7, 2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	Present
Bruce Lange	Trustee	Present
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
Cory Hunsicker		

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The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Adam Eskridge on Monday, April 28, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange– present; Fiscal Officer- Susan Forgacs - absent.

GUESTS

Portage County Prosecutor, Mr. Chris Meduri, present to participate in the NOPEC discussion. Reports the township can withdraw from this aggregate in June 2026 when current contract expires; need to send notice to the Portage County Commissioners at least 60 days prior to the contract expiration.

#3-2025 Mr. Patrick made a motion to approve the resolution for Withdrawal of Charlestown Township from NOPEC Electrical Aggregation Program”; motion seconded by Mr. Lange; roll was called; all votes were yes. Motion passed.

#4-2025 Mr. Patrick made a motion to approve the resolution for Withdrawal of Charlestown Township from NOPEC Natural Gas Aggregation Program”; motion seconded by Mr. Lange; roll was called; all votes were yes. Motion passed.

Portage County Commissioner, Mr. Mike Tinlin, present; agrees the process to withdraw should not be so intensive.

Ms. Forgacs to print resolution to be sent to the commissioners.

Mr. Tom Bellish, electrical supplier aggregate consultant, present to share the process. States the township may be able to join with Ravenna City. Normal contract period is 3 years; with 6 month opt-out period. Will be sending prices.

Mr. Lange asked Mr. Meduri for resources about the proper process for zoning meetings; he will send some information.

REPORTS

Zoning

Mr. Jalbert reports the Dollar General appeals meeting was complete; the parking lot space variance was approved. Delivered zoning application to Dollar General Engineering office.

Received record request for information to be answered on Township letterhead.

Issued permit for garage on Waterfall trail.

Inspected property on Susan Lane for zoning compliance in regards to building new home.

Responded to several calls regarding potholes; mattresses dumped on Garrett road – notified Mr. Hudson.

Attended class on Zoning management program; very nice program but would be expensive for the few permits that are issued.

Roads

No report.

Cemetery

Ms. Kerri Fotheringham reported on the information presented by the cemetery expert who spoke at the historical society. The speaker has said she would be happy to teach anyone the proper way to clean gravestones. States many cemeteries use trained volunteers. Ms. Fotheringham will see if there is any interest to be trained. The speaker can also repair broken stones.

Requests getting a new metal detector so she doesn't have to bend over to locate the cemetery lot markers. Mr. Patrick will ask Mr. Hudson which one he uses.

Has been cleaning up the cemetery.

Mr. Lange will give her a key to the garage so she can use the side-by-side when needed.

Park

Mr. Patrick reports dirt has been delivered to the baseball field. Mr. Hudson has all mulched around the park and townhall.

Fire Department

Fire Chief Randy Porter reports 60 Fire/EMS calls year-to-date; down 23 calls compared to last year.

Five members attending fire school at Howland Fire will be complete in a couple weeks.

Department personnel will do the Fraud training next month.

Ms. Jessica Greer and Ms. Mackenna Rahe have resigned due to lack of participation.

Chief Porter and Mr. Lange attended Fire District meeting with Southeast departments; future meeting schedule established; will have Chiefs and at least one trustees attending. Will be exploring potentials of fire district. Discussed hiring a consultant at \$30,000; Chief Porter sent a survey to each department to gather data in lieu of hiring consultant. If approved by election, the district would form a board with a trustee from each township, a separate fiscal officer, and legal representative. Each township would contribute some funds initially. The district would need to pass a levy within the first year and then be self-sustaining.

Fiscal Officer

No report.

Trustees

Mr. Lange A-Best has sprayed the park and cemetery.

Mr. Patrick reports the need to upgrade the security cameras at the garage when reviewing the videos to see who had dumped mattresses in the parking lot. Made a motion to spend up to \$650 to upgrade; it was seconded by Mr. Lange and passed.

Reports Mr. Nething called him regarding the trees impeding vision on Knapp road and State Route 14 along West Branch. ODOT contacted and said they would handle.

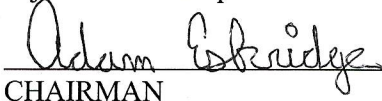
Perrin is ready to fill cracks and pot holes.

Made a motion to spend up to \$18,000 purchase a new 72" diesel Kubota mower. Using Sourcewell, can get better pricing than with state government contract prices. It was seconded by Mr. Lange and passed.

Mr. Eskridge asked if Mr. Patrick had a chance to look at the Garrett Road culvert request by Mr. Noland; Mr. Patrick and Mr. Hudson will evaluate the Garrett road and previously received Hanna Road request tomorrow.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:30 pm.


CHAIRMAN


FISCAL OFFICER