

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 6/10/24

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature

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The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, June 10, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer- Susan Forgacs - present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on May 13, 2024; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Grund reported the Portage County Land Bank was inquiring about property at 6705 Garrett Road.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 107 Fire/EMS calls this year; down 23 calls from last year.

Reports working on levy information to present at the next meeting.

Requests purchasing parts from Vasu Communications. Mr. Lange made a motion to spend up to \$300; it was seconded by Mr. Eskridge and passed.

Fiscal Officer

Ms. Forgacs reviewed summary of OTARMA inspection with several items to be acted upon; will email report to trustees.

Shared communications from NOPEC, title agency request for special assessment, and the Board of Election.

Mr. Lange made a motion to post a “No Weapons Allowed” sign on the townhall on election days per the recommendation of the BOE; it was seconded by Mr. Eskridge and passed.

The 2022-23 fiscal audit has been completed; report reviewed. Several small recommendations made - Recording OPWC funds; recording capital assets sales; updates to year-end financial reports; a couple payroll issues; trustees taking the public records training every term.

Reports receiving an overly broad and unclear records request that was forwarded to Mr. Brett Benzce for guidance.

Reminded trustees of the annual budget deadline; decision was made to hold budget meeting before the June 24, 2024 regular business meeting.

Trustees

Mr. Patrick reports the Ravenna City Council has submitted a potential EMS contract proposal; \$7000/month. Will email proposal to trustees to review before next meeting.

Mr. Eskridge reports the Activity Committee is sponsoring a community yard sale on June 22. The next committee meeting is June 24 after the trustee meeting.

Mr. Lange reports he will not be present for the June 24 meeting.
He and Deerfield Trustee, Ed Dean to attend County Trustee Officers meeting in Columbus on June 21, 2024.

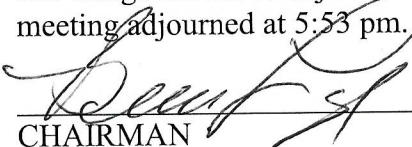
Thanked everyone involved in installing the new backboards at the park, especially Mr. Tim Patrick who brought equipment to lift the backboards.

Reports the Memorial Day Parade went well. The VFW participants state they enjoy our township's ceremony.

Bench trial for Ohio International Raceway is scheduled in August.

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:53 pm.


CHAIRMAN


FISCAL OFFICER