

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: Aug. 10, 2026

Township Employees		
Name	Role/Department	Signature
Adam Eskridge	Trustee	
Bruce Lange	Trustee	
Katie Pahls	Trustee	
Susan Forgacs	Fiscal Officer	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief, Zoning	
Guests		
Name	Address	Signature
Gary Hunsicker	7954 Newton Falls	
Tim Patrick		

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 17:30 pm by Mr. Bruce Lange on Monday, August 10, 2026.

Mr. Lange made a motion to approve the minutes from the regular meeting on July 13, 2026; it was seconded by Ms. Pahls and passed.

GUESTS

Mr. Tim Patrick asked about any NOPEC updates. Mr. Lange reports all township NOPEC customers will be enrolled in Buckeye Energy in September. Rate will be locked for 20 months. Mr. Patrick believes the township residents have been overbilled by NOPEC for several years and should receive refunds. Once the township-approved moneys to Dinsmore have been expended, he hopes they will continue without fee or he may pay to continue the lawsuit. Mr. Patrick expressed disappointment with holding one meeting a month; was informed that meetings have been much more productive and that a second meeting will be held in months when needed,

REPORTS

Zoning

Mr. Jalbert reports issuing 3 building permits. Inspected 2 properties on Brave Chief for the county land bank.

Reports Mr. Mike Hall wants to subdivide his property on Newton Falls road; will not meet minimum frontage per zoning; Mr. Jalbert spoke to county prosecutor but did not respond to a hypothetical question. Mr. Lange said to refer Mr. Hall to Regional Planning,

Roads

Mr. Lange reports the county bridge repair on Esworthy road has been awarded for mid-September. Because of the timing, the township's OPWC Esworthy road project will be delayed to 2027. Will have 2 OPWC projects in 2027.

Mr. Xavier Mays, who was hired as part-time worker last month, has quit after 10 days.

Mr. Lange made a motion to hire Ms. Mary Hudson as part-time worker at \$20/hour; it was seconded by Ms. Pahls and passed.

Mr. Lange made a motion to pay Melway Paving to chip and seal Middle Knapp for \$27,056.75 pending review and approval by Mr. Mike Collins, Portage County Engineer's Office; it was seconded by Ms. Pahls and passed.

Mr. Lange will be attending an OPWC subcommittee meeting this Thursday at 10 am.

Reports Mr. Hudson has mowed along the roads; trimmed trees on North Knapp. Will be evaluating trees on Vair Road.

Cemetery

Mr. Lange to ask TM Landscaping for a quote to mow next year.
One burial last week.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 154 Fire / EMS calls this year; up 1 call compared to last year. Participated in water safety day at West Branch with the Portage County Health Department. Reports receiving \$700 with the 50/50 raffle at the festival.

District fire committee meetings will resume every other month will resume in September.

Fiscal Officer

Ms. Forgacs has the letter to send to PUCO as discussed last meeting.

The 2 new employees hired last month still need to submit a copy of their ID before they can be paid.

Received annual notice for local government funds; should receive \$42,000 in 2027.

Budget committee has approved our submitted budget.

Mr. Bica sent notice that second property tax payments will be due September 8 (which was delayed).

Will be asking OTARMA for 5 year-loss report to submit to Ohio Plan for estimate.

The Annual Festival was well attended and went well.

Trustees

Mr. Eskridge's written report includes the Ohio International Raceway to hold events on August 23 and October 11.

Ravenna Arsenal Board will meet August 12 at 4:30 pm at Paris Township.

Ms. Pahls states Schumacher Company has applied for a new township web address - CharlestowntpOH.gov address; and was approved. The beta site should be available in September. Will be getting email addresses to the trustees, fiscal officer, fire chief, zoning. Reports that the large section of the pine tree that fell at the cemetery has been carved into a 14 foot long fish. Being displayed at Lake Milton right now.

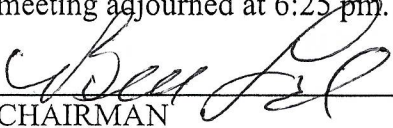
Mr. Lange reports the county township association meeting is August 15 at 6 pm.

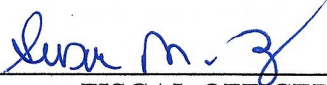
Will deliver updated township sign to be displayed at County Fair.

Mr. Lange asked if there was any pending business that would require a second meeting this month; if quotes for insurance are available, will meet on August 24 to discuss.

Mr. Lange moved to pay bills. Ms. Pahls seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:25 pm.


CHAIRMAN


FISCAL OFFICER