

# Charlestown Township






## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: 7/28/2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief, Zoning	
Guests		
Name	Address	Signature
Amber Howe	1028 Stroman Ave Akron OH, 44306	

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Adam Eskridge on Monday, July 28, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer- Susan Forgacs - present.

Mr. Eskridge made a motion to approve the minutes from the previous two meetings; it was seconded by Mr. Lange and passed.

## **REPORTS**

### Zoning

Ms. Amber Howe reports variance hearing for Susan Lane property on August 11, 2025  
Written report from Mr. Paul Jalbert – Mr. Napoletano’s building permit request approved; received 2 phone calls from Brave Chief resident regarding noise complaint.

### Roads

Mr. Patrick reports the edger and pole saw needed repairs.  
Bisirri Construction submitted estimate to repair Garrett road damage that occurred following the flash flood. Mr. Patrick made a motion to spend up to \$35,000 to repair Garrett road and guard rail; it was seconded by Mr. Lange and passed. Reports Mr. James McCoy has granted permission for road repair personnel to enter his property to attempt to reclaim gravel that washed out on to his property.

### Cemetery

No report.

### Park

No report.

### Fire Department

Fire Chief Randy Porter reports 139 Fire/EMS calls year-to-date; down 13 calls compared to last year. Reports the department is ready for the festival.  
Mr. Patrick made a motion to spend up to \$1500 to send Mr. Landon Wilmoth to EMT school per Chief Porter’s recommendation; it was seconded by Mr. Eskridge and passed.  
Engine 1314 has been repaired; needs to complete pump testing. 1318 pump testing complete and passed.  
Meeting with Ravenna City Dispatch on August 11 to discuss dispatch contract.

### Fiscal Officer

Ms. Forgacs has received annual OTARMA application.  
Purchased several USBs for the security camera recordings.  
Asked about the old salt shed removal; Mr. Lange states he will look into.

### Trustees

Mr. Lange shared the annual County Land Bank Report.  
Attended the McCormick Road project meeting; will need to complete the emergency repairs to Garrett Road first.  
Asked Chief Porter about scheduling a community meeting to discuss fire district discussions; Chief Porter states that will happen once the committee has collected the fire department surveys and have a better plan in place.

#11-2025 Mr. Patrick made a motion to accept a Resolution to Hire Dinsmore & Shohl LLP to investigate potential bidding issues for electrical services involving North East Ohio Public Energy Council. Mr. Lange seconded the motion; roll was called; all votes yes; motion passed. The quote is

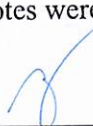
\$25,000. Ms. Forgacs states she will need to make a supplemental appropriation in general fund to pay. Mr. Patrick made a motion to allow the fiscal officer to move money in general fund; it was seconded by Mr. Lange and passed.

Mr. Eskridge reports EPA will be at the Crest Rubber site on July 29. They are continuing to test soil and wells; want to get baseline core sample from somewhere on the township property to compare the Crest Rubber samples to; discussion held on best site. Mr. Eskridge to offer park property.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:02 pm.

  
CHAIRMAN

  
FISCAL OFFICER