

Charlestown Township

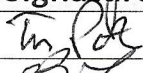
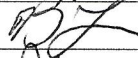
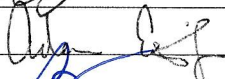
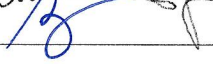
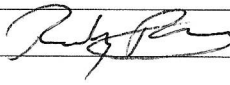
Portage County, Ohio

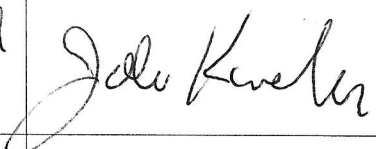
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: Feb 24, 2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
John & Lynn Kwolek	6284 Hanna Rd	

[illegible]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, February 24, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick; Bruce Lang – present; Fiscal Officer- Susan Forgacs present.

Mr. Eskridge made a motion to accept the Regular Business Meeting minutes from February 10, 2025; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Paul Jalbert submitted written report read by the fiscal officer.

He met with an engineer from Wohlwend Engineering Group in regards to the proposed Dollar General at corner of SR 5 and Esworthy. Asking questions about zoning regulations regarding parking lot size; will need to present request to Zoning Board. The purchase of the property has not been finalized; awaiting determination of possible deed restrictions.

Received call from Portage County Land Bank asking if the property at Garrett and Crow trail was zoned agricultural because owner wants to have some animals; there are no zoning regulations regarding non-exotic animals.

Roads

Mr. Patrick reports preventative maintenance done on back hoe that is now running well; also got new cutting edges.

Spare cutting edges for plow truck are at the garage.

Working with Mr. Mike Collins from Portage County Engineer's Office to apply for OPWC funds for Esworthy Road in 2026.

Mr. Lange asked if anyone noticed when the Augerburg signs on Newton Falls disappeared; will ask the County Engineer's office.

Cemetery

Ms. Forgacs reports receiving a phone call from Ms. Christine Untrauer from the Veteran's Grave Marker project; wants to review cemetery records for any veterans who may not be marked. Ms. Forgacs sent copies of records she had.

Ms. Forgacs was not able to contact the surveyor, Mr. Don Trocchio, in regards to the cremation burial size. Will call him again to clarify the plot size.

Park

Mr. Patrick ordered parts for the flag pole; has asked Mr. Joe Ferraro to help with his bucket truck.

Will ask Mr. Kreg Hudson to remove the tree next to the flag pole and grind the stumps.

Fire Department

Fire Chief Randy Porter reports 33 Fire/EMS calls year-to-date; down 12 calls compared to last year.

Mr. Patrick made a motion to spend up to \$900 to send Zane Thomas to swift water training per the Chief's recommendation; it was seconded by Mr. Lange and passed.

Fiscal Officer

Ms. Forgacs will be receiving a new laptop and printer from UAN. The old laptop and printer can be used for township business; recommend giving the laptop to Ms. Fotheringham. It has a UAN Cemetery program that we have never used.

Mr. Lange asked about the required fraud training frequency; Ms. Forgacs to research.

Trustees

Mr. Lange replaced the P-trap in the men's restroom urinal that was leaking; flush valve still needs some work. Will contact Mike Doty to repair.

Will be meeting the new township prosecutor, Mr. Thomas McCarty on March 11, 2025.

The Portage County Health Department's annual meeting is March 19 and will be having an open house on April 9.

Reports Mr. Kreg Hudson picked up water softener salt and placed in townhall basement.

Asked about portable toilets at park and for Memorial Day activities at the cemetery; Mr. Patrick to contact Miller Portable toilets to schedule; start at park on April 1.

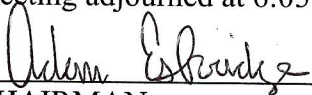
Mr. Eskridge asked about status of NOPEC. Mr. Patrick states Mr. Meduri has sent a letter to remove the township but have not heard any updates.

Asked about annual township clean-up dumpsters. Mr. Patrick had called our previous supplier, Kevin Scott, to ask for recommendations. Discussion held regarding options; Mr. Lange to contact. Resident, Mr. Brock Kertoy, volunteered to ask a dumpster company he had used in the past for a price. Date is May 3, 2025.

Website has been updated with new contacts, Open Checkbook link, zoning book.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:05 pm.



CHAIRMAN



FISCAL OFFICER