

## Building Blocks Learning Center, Inc.

125 Mechanics Street Doylestown, PA 18901

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Michele Burchell, Director

On the reverse side, please find the registration agreement form for the 2023-2024 school year. Registrations for currently-enrolled students are processed beginning in December, and new family registrations (or families without a currently-enrolled student) are processed beginning January 1. Classes are filled on a first-come, first-serve basis. The school will not over-enroll a class. Wait lists may be formed. **Registration payments are accepted by cash or check.**

**NEW FAMILIES:** Enrollment is confirmed after the following paperwork is submitted:

- Completed and signed Registration Agreement Form (reverse side) plus Info/Emergency Contact Form
- Payment of May 2024 tuition deposit
- Payment of \$85 NON-REFUNDABLE registration fee per child

**CURRENTLY-ENROLLED FAMILIES** need to submit Registration Form, Info/Emergency Contact Form, and \$85 NON-REFUNDABLE registration fee. May 2024 tuition deposit is due by March 1, 2023. Seats will not be formally confirmed until May 2024 deposit is received. If deposit is not received by the due date, the seat may need to be forfeited to an awaiting family.

**FAMILY DISCOUNT:** Families with two or more children enrolled at BBLC should deduct 10% from the younger siblings' monthly tuitions--to the nearest dollar. First child is full price.

### **CLASS DESCRIPTIONS:**

**Step One**-- For children turning three by about January 31, 2024. This class is designed to be a child's first school experience. The classes are small, exposing children to stories, songs, fingerplays, art media, and fine/gross motor skill activities. The emphasis includes an introduction to academic/social skills and good school habit development. Letters, numbers, and age-appropriate themes are gently presented. Children are **not required** to be potty trained for this class.

**Step Two**--For three-year-olds who turn four by August 31, 2024. Exposure to numbers and letters is emphasized, as well as appropriate social interactions. Good school habits are reinforced and small motor skills are sharpened. Name writing is introduced and practiced. Daily activities include art, music, and play. Children must be **independently** potty trained for this and all older programs; no diapers or pull ups permitted.

**3-Day Pre-K**--For four-year-olds who turn five by August 31, 2024. This program is aimed at developing full Kindergarten readiness. Letter and number formation and recognition are practiced, along with phonics. Math concepts including counting, number sense, and estimation are covered. Fun with art, music, and play are included in this program, as well as fine and gross motor skill activities. Social awareness is further developed and strengthened.

**5-Day Pre-K**--For four-year-olds who turn five by August 31, 2024, or for the child in need of another year of pre-school before entering Kindergarten. This program covers the kindergarten readiness curriculum of the 3-Day Pre-K, with additional class time for emphasis on the social sciences, cooking, Scholastic News, science experiments, etc.

**Kindergarten**-- Our full day program solidly prepares students for first grade. Pre-reading, reading, and literacy skills are taught using a variety of strategies. Math skills include number sense, operations, time, and money. Public speaking is practiced and children also enjoy fine and gross motor play, creative expression, Spanish, and science/social studies exploration. Central Bucks residents may be eligible for district transportation. Half day options or afternoon enrichment (a companion to AM public school programs), may be available only if space permits--enrollment will begin in July.

**Requests for classroom placement MUST be in writing, and are always considered, but cannot be guaranteed. The school will do its best. You may request placement with ONE friend (if deemed age appropriate by the Director). BOTH FRIENDS MUST REQUEST EACH OTHER, otherwise, the request may not be honored. Requests for a specific teacher are not accepted. If you wish to make a friend request, please note it here:**

Please consider placing my child with friend \_\_\_\_\_ .

**DOYLESTOWN REGISTRATION AGREEMENT 2023-2024  
BUILDING BLOCKS LEARNING CENTER, INC.**

Name of Child \_\_\_\_\_ First name to be used at school \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Parents' Full Names \_\_\_\_\_ and \_\_\_\_\_

Primary Phone Number (list only 1) \_\_\_\_\_

Primary email address (list only 1) \_\_\_\_\_

Please check class session your child will be attending: (see reverse for descriptions)

Class	Monthly Tuition
_____ Step One (T/TH 9:00 to 11:45)	\$233
_____ Step Two (M/W/F 9:00 to 11:45)	\$323
_____ 3-Day Pre-K (M/W/F 9:00 to 12:00)	\$333
_____ 5-Day Pre-K (M-F 9:00 to 12:00)	\$493
_____ Kindergarten Full Day (M-F 9:00 to 3:00)	\$690

(Half day options will enroll starting July 1, 2023, if space permits)

Transportation for students will be provided by parents (or CB buses). Medical care, if required, will be paid for by the parents.

Due at time of Registration for:

**CURRENTLY-ENROLLED FAMILIES:** May 2024 tuition deposit of \$ \_\_\_\_\_ PLUS an \$85 NON-REFUNDABLE registration fee, for a total of \$ \_\_\_\_\_ check # \_\_\_\_\_ **OR** You may submit just the \$85 NON-REFUNDABLE registration fee and defer the May 2024 tuition deposit until **March 1, 2023**. Seats will not be formally confirmed until May 2024 tuition deposit is received. Please indicate this choice here:

\_\_\_\_\_ We are a currently-enrolled family, and choose to delay payment of the May 2024 deposit until **March 1, 2023**. **The \$85 NON-REFUNDABLE registration fee is submitted via check # \_\_\_\_\_**

**NEW FAMILIES:** May 2024 tuition deposit of \$ \_\_\_\_\_ PLUS an \$85 NON-REFUNDABLE registration fee, for a total of \$ \_\_\_\_\_ check # \_\_\_\_\_

**TUITION POLICY** Monthly tuition of \$ \_\_\_\_\_ is due the first school day of each month. Payments received after the 8th of the month will incur a \$15 late fee. Returned checks will incur a \$25 fee. May tuition deposit is refundable **only** after one full month of attendance, with **written notice of withdrawal at least two weeks in advance (even if the child does not attend the two weeks)**. Withdrawal during the summer, prior to the opening of school, must be made in writing by **June 30, 2023** to receive refund of May deposit. **NO EXCEPTIONS OF ANY KIND. Summer withdrawals after June 30, 2023 (regardless of reason) will result in the forfeit of the May 2024 deposit.** Monthly tuition is due whether or not the child attends class each school day. Absence due to sickness, travel, inclement weather, etc. does not excuse from full monthly tuition fee.

I have read, understand, and will comply with BOTH sides of this form. Appropriate fees are included with this form. I also understand that additional forms are required to successfully enroll my child.

Parent Signature \_\_\_\_\_ date \_\_\_\_\_

Parent Signature \_\_\_\_\_ date \_\_\_\_\_

Director Signature: \_\_\_\_\_ date \_\_\_\_\_