

**Company or Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Contact Name/Email** \_\_\_\_\_  
**PO#** \_\_\_\_\_ **Project** \_\_\_\_\_  
**DW System #** \_\_\_\_\_ **Report to State** Y or N

Lab Notes:		
<input type="checkbox"/> Custody Seals	<input type="checkbox"/> Correct Containers	<input type="checkbox"/> Temp Blank
<input type="checkbox"/> Containers Intact	<input type="checkbox"/> COC Included	<input type="checkbox"/> Received within hold time
<input type="checkbox"/> COC/Labels Agree	<input type="checkbox"/> COC Complete	
<input type="checkbox"/> Preservation Confirmed	<input type="checkbox"/> Sufficient Sample Volume	Temp _____ C
<input type="checkbox"/> Received on Ice	<input type="checkbox"/> Headspace Present (VOC)	

<b>Lab Work Order #</b>	<b>Rush Due Date:</b>
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(Lab Use) Sample #	Sample ID or Location	Sample Date	Sample Time	Sample Matrix	(For Drinking Water) Source Sample Pt.		Analysis Requested	Bottle-Lot	Quantity

Sampled by \_\_\_\_\_ **Delivery Method:** Walk-In   Client Courier   CTF Courier  
 UPS   FedEx   Other   Tracking # \_\_\_\_\_

Relinquished by \_\_\_\_\_ Date/Time \_\_\_\_\_ Received by \_\_\_\_\_ Date/Time \_\_\_\_\_

Relinquished by \_\_\_\_\_ Date/Time \_\_\_\_\_ Received by \_\_\_\_\_ Date/Time \_\_\_\_\_

Relinquished by \_\_\_\_\_ Date/Time \_\_\_\_\_ Received by \_\_\_\_\_ Date/Time \_\_\_\_\_