

Analog Club — Student Registration Form

812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155 · freshconnectionslaundry@gmail.com

Please complete all sections of this form and return it to Nicole Williams along with all other required registration documents. A spot is not confirmed until all documents are submitted and payment is received in full.

Section 1 — Student Information

Student full name

Date of birth

Age

Current grade

School name

Has your student participated in an Analog Club activity before? ☐ Yes ☐ No

If yes, briefly describe their experience or skill level

Section 2 — Parent / Guardian Information

Parent / guardian full name

Relationship to student

Primary phone

Secondary phone

Email address

Mailing address

City

State / ZIP

Section 3 — How Did You Hear About Us?

Select all that apply:

☐ Facebook

☐ Instagram

☐ Flyer or poster

☐ Friend or family member

☐ I am already a Fresh Connections customer

☐ Community organization or partner

☐ School or teacher

☐ Other: _____

Section 4 — Registration Packet Checklist

The following documents must be completed and returned along with this registration form before your student's spot can be confirmed. Please check each item as you complete it.

✓	Document
	Student Registration Form (this form)
	Youth Program Participant Agreement and Assumption of Risk
	Code of Conduct Form
	Student Emergency Contact and Medical Information Form
	Student Payment and Refund Policy
	Photo and Media Release Form
	Payment of \$60.00 enrollment fee

Section 5 — Acknowledgment and Signature

By signing below, I confirm that:

- ☐ All information provided on this registration form is accurate and complete.
- ☐ I have read, signed, and returned all required documents listed in Section 4.
- ☐ I understand that my student's spot is not confirmed until all documents and payment are received by Fresh Connections.
- ☐ I agree to notify Fresh Connections promptly if any of the information on this form changes.

Parent / guardian signature

Date

Parent / guardian name (printed)

Student name (printed)

Session Enrollment — to be completed by Fresh Connections		
Course / activity	Session block dates	Day and time
_____	_____	_____
Enrollment fee paid	Payment method	Date confirmed
_____	_____	_____

Fresh Connections Laundry and Learning Center Youth Program Participant Agreement, Assumption of Risk

Fresh Connections Laundry LLC · 812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155 · freshconnectionslaundry@gmail.com

IMPORTANT: Please read this entire document carefully before signing. This agreement describes the nature of the program, the environment in which it takes place, and the risks your child will be voluntarily assuming. It also authorizes emergency medical treatment if you cannot be reached. If you have any questions before signing, please contact Nicole Williams at 410-901-7155.

NOTE TO FRESH CONNECTIONS: This document was drafted to align with Maryland case law on youth program participant agreements, including *Rosen v. BJ's Wholesale Club* (2013). It should be reviewed by a licensed Maryland attorney before use. This document does not attempt to waive a minor child's future negligence claims against a commercial enterprise, which Maryland courts have held is unenforceable.

Participant Information

Student name	Age	Date of birth
Parent / guardian name		Relationship to student
Phone number	Email address	
Emergency contact name and phone (if different from above)		

1. Nature of the Program and Environment

I, the undersigned parent or legal guardian of the student named above, understand that the Fresh Connections Laundry and Learning Center Youth Program — including the Analog Club and any other programming offered at this location — takes place inside an active, operational commercial laundromat at 812 S. Potomac St., Hagerstown, MD 21740.

I understand that a commercial laundromat environment contains conditions that differ from a traditional classroom or community center, including but not limited to:

- Operating commercial washing and drying machinery
- Mechanical moving parts in machines
- Hot water and steam
- Laundry chemicals including detergents and bleach
- Wet or slick floor surfaces
- Heavy laundry carts and equipment
- Other laundromat customers and members of the public
- Craft and hobby supplies such as scissors, knitting needles, crochet hooks, and other handheld tools

I understand that learning to operate laundry machines is a component of the program. Students will use commercial laundry machines under the supervision of a qualified Fresh Connections laundry attendant as part of their participation.

2. Voluntary Assumption of Risk

I acknowledge that I have been fully informed of the nature of this program and the environment in which it takes place. I voluntarily choose to enroll my child in this program with full knowledge of the conditions and activities described above.

I understand and accept that participation in any activity — particularly one that takes place in an active commercial facility — carries inherent risks that cannot be fully eliminated. I voluntarily assume all risks of injury or loss to my child that arise from the ordinary, inherent conditions of the program environment and activities, including but not limited to: slipping on wet floors, contact with laundry equipment and supplies, minor injuries related to craft or hobby activities, and contact with other program participants.

This assumption of risk does not apply to injuries caused by the gross negligence or willful or wanton misconduct of Fresh Connections Laundry LLC, its owners, employees, or independent contractor instructors.

3. Acknowledgment of Safety Protocols

I acknowledge that Fresh Connections Laundry LLC has implemented the following safety measures for this program:

- A two-adult supervision protocol is maintained at all times during all sessions.
- A qualified Fresh Connections laundry attendant is present during all sessions to supervise laundry machine use, provide guidance to students, and assist as needed.
- Sessions are capped at a maximum of 15 students.
- All instructors and laundry attendants working with participants have undergone Maryland Criminal Justice Information System (CJIS) criminal background checks and Maryland Child Protective Services (CPS) clearance prior to working with participants.
- No adult staff member or instructor will be alone with a single minor in any closed or private space at any time.

I agree to instruct my child to follow all safety directions given by Fresh Connections staff and program instructors, to follow posted laundromat safety rules, and to treat equipment, supplies, and other participants respectfully.

I understand that Fresh Connections Laundry LLC reserves the right to dismiss any student whose conduct compromises the safety or wellbeing of themselves, other students, staff, or laundromat customers, without refund of any session fees paid.

4. Emergency Medical Authorization

In the event of a medical emergency, illness, or injury to my child during program participation, and in the event that I cannot be immediately reached, I hereby authorize Fresh Connections Laundry LLC staff and program instructors to:

- Administer or arrange for the administration of basic first aid;
- Contact emergency medical services (911); and
- Arrange for my child to be transported to the nearest appropriate medical facility for evaluation and treatment.

I understand that Fresh Connections Laundry LLC and its staff are not medical professionals and that this authorization is limited to emergency situations where I cannot be immediately reached. I accept full financial responsibility for any medical expenses incurred as a result of emergency treatment provided under this authorization.

Detailed medical and emergency contact information is provided on the accompanying Student Emergency Contact and Medical Information Form, which is kept on file at Fresh Connections Laundry and Learning Center and will be used solely in the event of an emergency.

5. Governing Law

This agreement shall be governed by the laws of the State of Maryland. Any disputes arising from my child's participation in Fresh Connections programming shall be resolved in Washington County, Maryland.

Acknowledgment and Signature

By signing below, I confirm that:

- ☐ I am the parent or legal guardian of the student named above and have the legal authority to execute this agreement on their behalf.
- ☐ I have read this entire document carefully and understand its contents.
- ☐ I have been given the opportunity to ask questions and have had them answered to my satisfaction before signing.
- ☐ I am signing this agreement voluntarily, without duress, and with full understanding of the program environment and its inherent risks.
- ☐ I voluntarily choose to enroll my child in this program with knowledge of the conditions and risks described above.
- ☐ I have completed and submitted the accompanying Student Emergency Contact and Medical Information Form.

Parent / guardian signature

Date

Parent / guardian name (printed)

Student name (printed)

If student is 13 years of age or older, student signature is also requested below. A minor's signature does not create a binding legal obligation but documents the student's awareness and voluntary participation.

Student signature (age 13 and older)

Date

Fresh Connections Laundry and Learning Center

Analog Club — Student Code of Conduct

812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155 · freshconnectionslaundry@gmail.com

Welcome to the Analog Club! We are so glad you are here. This is a space for you to create, learn, and connect with other young people — and to leave with clean laundry too. We only have a few expectations, and they all come down to one simple idea.

Our One Big Rule: Do No Harm

Before you speak or act, ask yourself:

“Will my words or actions cause harm to a person or to property?”

If the answer is yes — or even maybe — please choose differently. Everything else flows from this one question.

Here is what Do No Harm looks like in our space:



1. Respect for People

*The Analog Club is for everyone. Treat every person in this space the way **they** want to be treated.*

- ✓ Be kind and encouraging to other students, even if you disagree or do things differently.
- ✓ No bullying, name-calling, teasing, or leaving anyone out on purpose.
- ✓ Speak respectfully to instructors, Fresh Connections staff, and customers in the laundromat.
- ✓ Listen when someone else is talking — especially during instruction time.
- ✓ If you are having a conflict with someone, talk to the instructor or Nicole instead of handling it yourself.

I agree to this section: Student initials: _____ Parent initials: _____



2. Respect for the Space

Fresh Connections is a community space that serves many people. Help us keep it welcoming for everyone.

- ✓ No running, roughhousing, or loud behavior in the laundry area — machines are hot and heavy.

- ✓ Clean up your area before you leave. Put supplies back where you found them.
- ✓ Do not touch other customers' laundry, carts, or belongings.
- ✓ Use the lounge furniture carefully and leave it the way you found it.
- ✓ If you notice something broken, spilled, or unsafe, let Nicole or the instructor know right away.

I agree to this section: Student initials: _____ Parent initials: _____



3. Respect for Supplies and Materials

Our craft supplies are shared by everyone in the club. Please treat them with care so they last for the whole group.

- ✓ Use supplies for their intended purpose — craft tools are not toys.
- ✓ Do not waste materials. Take only what you need for your project.
- ✓ Return shared supplies to their designated spot at the end of the session.
- ✓ Handle scissors, needles, hooks, and other tools carefully and safely at all times.
- ✓ If you damage a supply or material by accident, just let the instructor know — accidents happen.

I agree to this section: Student initials: _____ Parent initials: _____



4. Phone and Device Policy

The Analog Club is all about unplugging and making things with your hands. Phones stay put during sessions.

- ✓ Put your phone on vibrate when you arrive and keep it away during the entire session unless otherwise directed by our instructor or laundromat staff.
- ✓ If you need to use your phone — to contact a parent, for example — ask the instructor or laundromat attendant first.
- ✓ Do not take photos or video of other students without their permission.

I agree to this section: Student initials: _____ Parent initials: _____



5. Laundry Responsibility

Doing your laundry is part of the Analog Club experience. Here is how to do it respectfully.

- ✓ Be responsible for your own laundry — load it, move it to the dryer, and fold it.
- ✓ Do not touch anyone else's laundry or remove it from a machine.
- ✓ If you need help with a machine, ask the laundromat attendant— do not try to fix it yourself.
- ✓ Leave the machines clean and ready for the next person.

I agree to this section: Student initials: _____ Parent initials: _____



6. Attendance and Punctuality

Your spot in the Analog Club matters — to us and to the group. Please be here and be on time.

- ✓ Arrive on time so you can get your laundry started before instruction begins.
- ✓ If you cannot make it to a session, please let staff know as early as possible.
- ✓ Missed sessions are not refunded, but your spot is held for the rest of the block.
- ✓ If you are going to be late, text 410-901-7155 so we know to expect you. Please save the number in your phone.

I agree to this section: Student initials: _____ Parent initials: _____

What Happens If the Code of Conduct Is Not Followed

We believe in giving people the chance to do better. Here is how we handle things if a rule is not being followed. These steps apply within a single 4-week session block.

Step	What happens	Details
1	Kind redirect	The instructor or laundry attendant will calmly and kindly ask you to stop the behavior. This is not a big deal — it is just a friendly reminder.
2	Second ask + check-in	If the behavior continues, the instructor or attendant will ask again and let you know this is the second time. They will also ask you: <i>“What support do you need to stop _____ behavior?”</i>

		This is a real question. We want to help you succeed here, and we are willing to listen.
3	Written warning	If the behavior continues after the second ask, the instructor or laundry attendant will issue a written warning. A copy goes home to your parent or guardian, and a copy is kept on file at Fresh Connections. You are allowed up to 3 written warnings in a single 4-week block.
3x	Dismissal from block	If you receive 3 written warnings in a single 4-week block, you will not be allowed to return to class for the remainder of that block. Written warnings reset when you re-enroll in a new block. You are always welcome to try again.

Serious or unsafe behavior — including anything that puts a person's physical safety at risk — may result in immediate dismissal without following the steps above. In those situations, Nicole will contact your parent or guardian right away.

You belong here.

The Analog Club exists because we believe that making things with your hands, learning new skills, and spending time with other people are some of the most valuable things you can do. We are rooting for you. Come ready to create, come ready to learn, and come ready to be part of something good.

Acknowledgment and Signature

By signing below, we confirm that we have read the Analog Club Code of Conduct together, that we understand and agree to its expectations, and that we are ready to be part of this community.

Student signature

Date

Student name (printed)

Grade

Parent / guardian signature

Date

Parent / guardian name (printed)

Relationship to student

Fresh Connections Laundry and Learning Center

Student Emergency Contact & Medical Information Form

Fresh Connections Laundry LLC · 812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155

CONFIDENTIAL — This form is kept on file at Fresh Connections Laundry and Learning Center and is accessible only to authorized staff. It will be used solely in the event of a medical emergency or urgent situation during program participation. Please complete all sections as thoroughly as possible.

Section 1 — Student Information

Student full name

Date of birth

Age

Program / class enrolled in

Section 2 — Emergency Contacts

Please list at least two contacts in order of preference. Fresh Connections will attempt to reach contacts in the order listed.

Primary Contact

Full name

Relationship to student

Primary phone

Secondary phone

Email address

Secondary Contact

Full name

Relationship to student

Primary phone

Secondary phone

Email address

Authorized Pickup — Custody and Pickup Restrictions

Please list anyone who is NOT authorized to pick up your child. If there are no restrictions, write 'None.'

Person(s) NOT authorized to pick up this student

Is there a custody order or court document restricting pickup? If yes, please provide a copy to Nicole Williams.

☐ No restrictions ☐ Yes — copy provided to Fresh Connections ☐ Yes — copy to be provided by:

Section 3 — Medical Alerts

Check all that apply. For each item checked, please add details in the description box in Section 4.

Severe Allergies

- ☐ Nut allergy (peanut, tree nut, or both)
 - ☐ Bee or insect sting allergy
 - ☐ Latex allergy
 - ☐ Food allergy *Specify food:*
-

- ☐ Medication allergy *Specify medication:*
- ☐ Environmental allergy (dust, pollen, etc.)
Specify:
- ☐ Other allergy *Specify:*
- ☐ No known allergies

Medications and Medical Devices

Check any items your child carries or requires access to during program participation:

- ☐ EpiPen or epinephrine auto-injector
- ☐ Inhaler or asthma rescue medication
- ☐ Seizure medication
- ☐ Insulin or diabetic supplies

- ☐ Hearing aid or assistive device
- ☐ Other prescription medication *Specify:*
- ☐ Over-the-counter medication (e.g. antihistamine) *Specify:*
- ☐ No medications or devices

Medical Conditions

Check any conditions that apply to your child:

- ☐ Seizure disorder or epilepsy
- ☐ Asthma
- ☐ Type 1 diabetes
- ☐ Type 2 diabetes
- ☐ Heart condition or cardiac history
- ☐ Anxiety disorder

- ☐ ADHD or attention deficit disorder
- ☐ Sensory processing disorder
- ☐ Physical limitation or mobility concern
- ☐ Visual or hearing impairment
- ☐ Other medical condition *Specify:*
- ☐ No known medical conditions

Prior Medical Emergencies

Has your child ever had a medical emergency requiring 911 or emergency medical treatment?

☐ No ☐ Yes — please describe below:

Behavioral and Emotional Considerations

This section is optional but strongly encouraged. Information shared here helps Fresh Connections staff and instructors respond appropriately and supportively to your child's needs.

- ☐ My child has anxiety that may affect participation
- ☐ My child has sensory sensitivities staff should know about
- ☐ My child may need extra support in group settings
- ☐ My child has a behavioral plan or IEP
- ☐ My child has experienced trauma that may affect their response to stress
- ☐ None of the above

Section 4 — Physician Information

Child's physician or pediatrician

Practice or clinic name

Physician phone number

Hospital preference in emergency

Is your child currently taking any prescription medications not listed above?

☐ No ☐ Yes — list below

Medication name(s) and dosage

Section 5 — Additional Information

Use this space to share anything not captured above — specific instructions for managing a condition, what to do if a particular situation arises, things staff should watch for, or anything else that would help Fresh Connections respond appropriately in an emergency.

Acknowledgment and Signature

By signing below, I confirm that the information provided on this form is accurate and complete to the best of my knowledge. I agree to notify Fresh Connections Laundry and Learning Center promptly if any of this information changes.

Parent / guardian signature

Date

Parent / guardian name (printed)

Student name (printed)

This form is confidential. It is shared only with Nicole Williams and the contracted instructor working directly with this student. It is not shared with other program participants, third parties, or the general public.

Questions? Contact Nicole Williams: 410-901-7155 · freshconnectionslaundry@gmail.com

Section 6 — Medical Alert Summary

For staff reference only — Manager completes this section after reviewing the form.

Alert type	Details and instructions
Allergy alert	
Medication / EpiPen	
Medical condition	
Behavioral note	
Pickup restriction	
Other	

Analog Club

Student Payment & Refund Policy

Fresh Connections Laundry and Learning Center · 812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155

Please read this policy carefully before completing your registration. By submitting payment for an Analog Club session block, you confirm that you have read and agree to the terms outlined below. Questions? Contact Nicole at freshconnectionslaundry@gmail.com or 410-901-7155.

1. Session Pricing

Item	Amount
4-week session block	\$60.00 per student
Per session rate	\$15.00 per session × 4 sessions
Payment method	Square (card or cash)
Laundry	Paid separately at the LaundroWorks kiosk each session (min. \$3.25–\$4.75 per load)

2. Payment Deadline

Full payment of \$60.00 is due no later than 14 days (2 weeks) before the first session of each 4-week block. This deadline allows Fresh Connections to confirm minimum enrollment, notify the instructor, and prepare for the session.

A spot is not confirmed until payment is received in full. Submitting an interest form or registration form does not hold a spot.

Payment deadline example: If Session 1 begins on July 31st, payment is due by July 17th.

3. Minimum Enrollment

Each session block requires a minimum of 5 enrolled and paid students to run. If minimum enrollment is not met by the payment deadline, Fresh Connections reserves the right to cancel the session block.

In the event of a cancellation due to insufficient enrollment, all students who paid will receive a full refund within 5 business days. This refund will be issued using the same payment method used at registration.

4. Refund Schedule

The following refund schedule applies to student-initiated cancellations:

Cancellation timing	Refund	Notes
7+ days before Session 1	Full refund — \$60.00	Cancellation request must be received in writing by email or text. Refund issued within 5 business days.
6 days or fewer before Session 1	No refund	Fresh Connections needs this window to offer the spot to a waitlisted student and collect payment.
After Session 1 has occurred	No refund	Once the block is underway, the full \$60 is non-refundable regardless of remaining sessions attended.

5. Fresh Connections-Initiated Cancellations

If Fresh Connections cancels a session block for any reason — including but not limited to insufficient enrollment, instructor unavailability, or facility issues — all enrolled students will receive a full refund of \$60.00 regardless of when the cancellation occurs.

Fresh Connections will make every effort to notify families of a cancellation as early as possible and no later than 7 days before the scheduled first session.

6. Mid-Block Withdrawals

If a student chooses to withdraw from the program after the block has begun — meaning after Session 1 has taken place — no refund will be issued for any remaining sessions in that block. The \$60 enrollment fee covers the full 4-week block and is non-refundable once the block is underway.

Students who withdraw mid-block are welcome to re-enroll in a future session block, subject to availability.

7. Missed Sessions

The \$60 enrollment fee covers your student's reserved spot in the 4-week block. Missed sessions are non-refundable. If your student cannot attend a session, their spot is held for the remainder of the block but no credit or make-up session will be provided.

8. How to Request a Refund

To request a refund, contact Nicole Williams directly:

Email	freshconnectionslaundry@gmail.com
Phone / text	410-901-7155
Required information	Student name, guardian name, session block, and reason for cancellation
Refund timeline	Eligible refunds processed within 5 business days of approval

Acknowledgment

By submitting payment for an Analog Club session block, the guardian confirms that they have read, understood, and agree to the payment and refund policy outlined above.

Guardian signature

Date

Student name (printed)

Session block (e.g. July 31 – Aug 21)

Questions about this policy? Contact Nicole at freshconnectionslaundry@gmail.com or call/text 410-901-7155.

Fresh Connections Laundry and Learning Center

Student Photo & Media Release

Fresh Connections Laundry LLC · 812 S. Potomac St., Hagerstown, MD 21740 · 410-901-7155

Please read this form carefully and make your selection below. Your choice will not affect your student's enrollment in the Analog Club or any other Fresh Connections program. There is no right or wrong answer — we simply want your informed consent.

Section 1 — Student and Family Information

Student full name

Date of birth

Parent / guardian name

Relationship to student

Section 2 — How Fresh Connections Uses Photos and Video

Fresh Connections Laundry and Learning Center documents program activities through photographs and video. These images may be used for the following purposes:

- Social media posts
- The Fresh Connections website
- Print and digital flyers and promotional materials
- Advertising for Fresh Connections programs
- Press or media coverage
- Future program marketing and outreach materials

Photos and video may include your student's image, likeness, and name. Fresh Connections will not publish personal identifying information such as your student's home address, phone number, or school name in connection with any image without separate written consent.

Photos and video taken during program participation may continue to be used by Fresh Connections after your student's enrollment ends. Fresh Connections will not sell images of your student to any third party.

Section 3 — Your Decision

Please select ONE of the following options:

☐ **YES — I give permission**

I grant Fresh Connections Laundry LLC permission to photograph and/or video my student and to use those images and my student's name for the purposes listed above, including social media, the website, advertising, promotional materials, press coverage, and future marketing. I understand this permission covers the full duration of my student's enrollment and beyond, and that I may revoke this consent at any time in writing.

☐ **NO — I do not give permission**

I do not grant Fresh Connections Laundry LLC permission to photograph or video my student for promotional, advertising, or media use. I understand that Fresh Connections will make reasonable efforts to exclude my student from photos and video. However, because sessions take place in a shared lounge space, Fresh Connections cannot guarantee that my student will never appear incidentally in the background of a group or facility image.

Section 4 — Revoking Your Decision

You may change your decision at any time by submitting a written request to Nicole Williams. Changes will take effect from the date the written request is received. Fresh Connections is not obligated to remove images already published prior to receiving a revocation.

To revoke or update your consent, contact Nicole Williams:

Email	freshconnectionslaundry@gmail.com
Phone / text	410-901-7155
In writing	812 S. Potomac St., Hagerstown, MD 21740

Acknowledgment and Signature

By signing below, I confirm that I have read this form, understand how Fresh Connections uses photos and video, and have made my selection above voluntarily.

Parent / guardian signature

Date

Parent / guardian name (printed)

Student name (printed)

This form is kept on file at Fresh Connections Laundry and Learning Center.

Questions? Contact Nicole Williams: 410-901-7155 · freshconnectionslaundry@gmail.com

When you turn in these documents a payment link will be sent to you.