

COMMUNICATION SKILLS TRAINING

.....Soft Skill Development Initiative of SAEIND



SAEIND SKILL DEVELOPMENT CENTER

D-16, Gokul Tenaments, Opp. Mahesh Nagar

Waghodia Dabhoi Ring Road, Vadodara-390025

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Why Communication Skill

Developing your Communication Skill can help every aspects of your life. It may be Professional or Social.

“Good communication is as stimulating as black coffee, and just as hard” -Anne Spencer



For Whom

Students of Degree/Diploma/PG, Businessman/woman, Working Professional ,Educators, Entrepreneur etc.



Duration

1 to 3 Months (Customized based on Requirements)



Fees with Certification

INR 3000 to 4500/



Contents

Meaning of Communication, Verbal/Non-verbal Communication, Body Language, Pronunciation Presentation/Reading/Writing/Listening skill Effective Business Writing(E-mail/Memo/Report) Attending Group Discussion(GD) & Interview

**SOCIETY FOR ADVANCEMENT IN EDUCATION
& INDUSTRIAL DEVELOPMENT (SAEIND)**

(REGISTERED UNDER SOCIETY REGISTRATION ACT XXI OF 1860)

REGISTERED OFF: PLOT No-56 B, UTTAM NAGAR, NEW DELHI-110059

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