



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

SPECIAL MEETING OF THE GOVERNING BOARD

March 24, 2020

**Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

AGENDA

REGULAR SESSION: 4:00- 4:05 PM

CLOSED SESSION: 4:05 - 4:15 PM

RECONVENE REGULAR SESSION: 4:15 PM

PLACE: Teleconference 661-724-1231

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least six hours before the meeting start time.

This Special Meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. The public may also phone in to make comments during the public comments section of the meeting. The number to phone in is 661-724-1231

Special Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 24 hours prior to each meeting. The Special Meeting Agenda are also posted on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to lsraven@heluesd.org

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SPECIAL MEETING OF THE GOVERNING BOARD AGENDA
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I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- ___ Lola Skelton, President
- ___ Nicoleta Trifa, Vice President
- ___ Wise Nadjib, Clerk
- ___ Melanie Dohn, Member
- ___ Jim Wall, Member

Roll Call – District Office

- ___ Lori Slaven, Superintendent/Principal
- ___ Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, March 24, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Jim Wall Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. PERSONNEL (Gov't Code § 54957.)

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Jim Wall Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

WELCOME

Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please call 661-724-1231. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS UPDATES
- SUPERINTENDENT’S UPDATES

XIII INDIVIDUAL AGENDA ACTION ITEMS

BUSINESS

XIII.1 Contract with Miller Construction for Door Replacement

It is recommended that the Board of Trustees approve contract with Miller Construction for replacing the door of a storage closet.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.2 Rescind the Agreement with Lancaster Flooring for the Kitchen Flooring

It is recommended that the Board of Trustees approve rescinding the agreement with Lancaster Flooring for the replacement of the kitchen flooring.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.3 Contract with Miller Construction for Kitchen Flooring

It is recommended that the Board of Trustees approve contract with Miller Construction for the installation of the kitchen flooring.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

BOARD BUSINESS

XIII.4 School Closure March 16 – April 3, April 14 – May 4, 2020

It is recommended that the Board approve the school closures due to the COVID-19 outbreak.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.5 Governor Newsom’s Executive Order Stay at Home and Essential Staff

Discussion of certificated, classified and management work schedule and expectations of essential staff while honoring the Governor’s executive order.

PERSONNEL

XIII.6 Personnel Report

It is recommended that the Board approve the personnel report.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

The next Regular Board Meeting is scheduled for April 14, 2020 at 5:30 PM, School Office and Teleconference.

BOARD DIRECTIVES:

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____