



## AGENDA

### SELF-INSURANCE RISK MANAGEMENT AUTHORITY II FOR LIABILITY & PROPERTY

BOARD MEETING  
SEPTEMBER 24, 2024  
11:00 A.M.

EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 24, 2024  
11:05 A.M.

#### Via ZOOM

<https://zoom.us/j/94542479181?pwd=ccgOfsYai9KLagCU3zoShQrdRRTI6y.1>

#### Conference Call-in Instructions:

Teleconference Number: (669) 900-6833  
Meeting ID: 945 4247 9181 Passcode: 647147

**THIS MEETING WILL BE CONDUCTED BY TELECONFERENCING IN ACCORDANCE WITH  
GOVERNMENTAL CODE SECTION 54953 (b). MEMBERS OF THE PUBLIC MAY ADDRESS  
THE BOARD FROM ANY TELECONFERENCE LOCATION SHOWN BELOW.**

#### I. CALL TO ORDER

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#### II. ROLL CALL

##### **OFFICERS:**

SULPHUR SPRINGS UNION SCHOOL DISTRICT  
LANCASTER SCHOOL DISTRICT

EASTSIDE UNION SCHOOL DISTRICT

Dr. Josh Randall, President  
Danielle Gates, Vice President  
*Vacant*, Secretary  
Daryl Bell, Treasurer

##### **MEMBERS:**

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT  
ANTELOPE VALLEY SCHOOLS' TRANSPORTATION AGENCY

GORMAN JOINT SCHOOL DISTRICT

HUGHES-ELIZABETH LAKES UNION SCHOOL DISTRICT  
KEPPEL UNION SCHOOL DISTRICT  
SAUGUS UNION SCHOOL DISTRICT

Khai Nguyen  
Morris Fuselier, III,  
Executive Committee  
Denise Saenz,  
Executive Committee  
Susan Denton  
Priya Darbari  
Nicklaus Capelli

**MANAGER:**

Keenan & Associates

SETECH (a division of Keenan & Associates)  
Loss Control

Johnna Randazzo  
Trisha Pond  
Adriana Canez  
Susan Langston  
Sam Mel-Chan  
Donovan Jackson  
Joe Chacon

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**III. APPROVAL OF AGENDA**

**ACTION**  
**2024/2025-016**

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to Government Code Section 54954.2.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**IV. PUBLIC COMMENTS**

**INFORMATION**  
**2024/2025-017**

Members of the community wishing to address the Authority about items on the agenda or items not on the agenda may do so.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**V. APPROVAL OF CONSENT AGENDA**

**ACTION**  
**2024/2025-018**

The Authority will review the items listed on the Consent Agenda for any adjustments and adoption or ratification.

**A) Minutes – Board of Directors Meeting – July 23, 2024**

**B) Administrative Guide Updates**

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**INFORMATION**  
**2024/2025-019**

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**VII. FINANCIAL**

**FINANCIAL MANAGEMENT INFORMATION REPORT AS OF  
JUNE 30, 2024**

**ACTION  
2024/2025-020**

The Board will review the Financial Management Information for the fiscal year ending June 30, 2024 for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**DRAFT FINANCIAL AUDIT REPORT AS OF JUNE 30, 2024**

**ACTION  
2024/2025-021**

The Board will review the draft Financial Audit Report as of June 30, 2024.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**VIII. CLAIMS**

**CLOSED SESSION**

**ACTION  
2024/2025-022**

As authorized by Government Code Section 54956.95, the Authority is empowered to conduct a closed session to discuss and consider matters pertaining to litigation and claim settlement.

CLAIM #	DISTRICT NAME	PLAINTIFF
626548	Lancaster School District	Dunn
634109	Antelope Valley Schools Transportation Agency	Boucher

**OPEN SESSION**

The President of the Authority will report out on any reportable action taken while in closed session.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**PROPERTY CLAIM SETTLEMENT AUTHORIZATION REQUEST**

**ACTION  
2024/2025-023**

The Authority will review the following property claim settlement request for action.

CLAIM #	DISTRICT NAME
618662	Saugus Union School District

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

## RATIFICATION OF CLOSED CLAIMS

**ACTION**  
**2024/2025-024**

The Authority will review the Closed Claims Report from January 1, 2024 through June 30, 2024 for ratification.

Claim #	Claimant Name	Insured
604097	Landers, Lamont	Antelope Valley STA
618887	Castillo-Ruiz, Carlos	Antelope Valley STA
633818	AVSTA	Antelope Valley STA
633988	Collier, Renee Elizabeth	Antelope Valley STA
628138	Gorman SD	Gorman SD
610889	Keppel USD	Keppel Union SD
616917	Arreguin, Lilian	Keppel Union SD
621274	KEPPEL UNION SD	Keppel Union SD
624833	Keppel USD	Keppel Union SD
585764	Navarro, Stephen	Lancaster SD
620772	Lancaster SD	Lancaster SD
623510	Myles, Kamori	Lancaster SD
639311	Lancaster SD	Lancaster SD
609196	Doe, J	Saugus Union SD
612621	Shaffer, Samuel	Saugus Union SD
625069	Saugus USD	Saugus Union SD
631960	Bae, Ellie	Saugus Union SD
636806	Bonto, Reynaldo	Saugus Union SD
619101	Berent, Lucas	Sulphur Springs Union SD
631929	Hutchinson, Ronald Lee	Sulphur Springs Union SD
632019	Sulphur Springs USD	Sulphur Springs Union SD
636311	Sulphur Springs USD	Sulphur Springs Union SD

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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## IX. ADMINISTRATION

### ELECTION OF OFFICER

**ACTION**  
**2024/2025-025**

The Authority will elect a replacement Secretary for the remainder of the two-year term that began July 1, 2023 through June 30, 2025 for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**ACCIDENT MED-PAY POLICY**

**ACTION**  
**2024/2025-026**

The Authority will discuss the Accident Med-Pay Policy updates for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**DATA SECURITY AND RECOVERY POLICY**

**ACTION**  
**2024/2025-027**

The Board will review the Data Security and Recovery Policy updates for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**CAJPA RE-ACCREDITATION UPDATE**

**INFORMATION**  
**2024/2025-028**

The Authority will receive an update regarding the status of the CAJPA Accreditation for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS  
FUND (SCR) UPDATE/SCR ONLINE INSPECTION TOOL**

**INFORMATION**  
**2024/2025-029**

The SCR Representative and the Manager will update the Authority on the latest developments of Southern California ReLiEF for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**X. RISK MANAGEMENT**

**SAFETY INCENTIVE UPDATE**

**INFORMATION**  
**2024/2025-030**

The Board will review updates on resources available for Safety Incentive compliance for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**JANUARY IN-SERVICE**

**INFORMATION**  
**2024/2025-031**

The Board will discuss potential topics of interest for the upcoming SIRMA II In-service scheduled for January 28, 2025 for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**PROFESSIONAL DEVELOPMENT UPDATE**

**INFORMATION**

**2024/2025-032**

The Members and Manager will report out on recent conferences for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**ARTICLES OF INTEREST/LEGISLATIVE UPDATE**

**INFORMATION**

**2024/2025-033**

The Authority will discuss current risk management articles and legislative updates.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**XI. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**MANAGER COMMENTS**

The Manager will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**OTHER COMMENTS**

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The President reserves the right to limit the time of presentations by individual or topic.

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**XII. AGENDA ITEMS NEXT MEETING**

The next meeting will be the regular Board Meeting on November 19, 2024 at 11:00AM via video conference. Members and others may suggest items for consideration at the next meeting; regularly scheduled agenda items for the meeting are:

- |                                     |   |
|-------------------------------------|---|
| • Minutes                           | • So Cal ReLiEF Update                    |
| • Accident Med-Pay Update           | • Loss Analysis                           |
| • Electronic Data Processing Update | • Articles of Interest/Legislative Update |
| • Treasurer's Report                | • Claim Settlements                       |
| • Financial Audit                   | • Safety Incentive Update                 |
| • CAJPA Reaccreditation Update      | • SIRMA In-Service Update                 |

### **XIII. ADJOURNMENT**

**Americans with Disabilities Act:**

SIRMA II conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SIRMA II JPA, shall be made to: Trisha Pond, Account Manager, Keenan & Associates, 2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501, 310.212.3344.

**SIRMA II BOARD MEETING  
SEPTEMBER 24, 2024 AT 11:00 A.M.**

**SIRMA II EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 24, 2024 AT 11:05 A.M.**

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<b>Acton-Agua Dulce Unified School District</b> Khai Nguyen 32248 Crown Valley Road Acton, CA 93510 661-269-0750	<b>Hughes-Elizabeth Lakes Union School District</b> Susan Denton 16633 Elizabeth Lakes Road Lake Hughes, CA 93532 661-724-1231
<b>Antelope Valley Schools' Transportation Agency</b> Morris Fuselier, III 670 West Avenue L-8 Lancaster, CA 93534 661-945-3621 ext. 243	<b>Lancaster School District</b> Danielle Gates 44711 North Cedar Avenue Lancaster CA 93534 661-948-4661
<b>Eastside Union School District</b> Daryl Bell 45006 North 30 <sup>th</sup> Street Lancaster, CA 93535 661-952-1200	<b>Sulphur Springs Union School District</b> Dr. Josh Randall 2700 Weyerhaeuser Way Santa Clarita, CA 91351 661-252-5131
<b>Gorman Joint School District</b> Denise Saenz 48987 Gorman School Road Gorman, CA 93243 661-248-6649	<b>Keppel Union School District</b> Barbara Curtiss 34004 128 <sup>th</sup> Street Pearblossom, CA 93553 661-944-2155

**AGENDA – SIRMA II**

**Full Board/Executive Committee Meeting – September 24, 2024**

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<b>Saugus Union School District</b> Nicklaus Capelli 24930 Avenue Stanford Santa Clarita, CA 91355 661-294-5300	
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