



**HUGHES-ELIZABETH LAKES UNION
ELEMENTARY SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
July 23, 2024**

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

STUDY SESSION 4:30 - 5:30 PM
REGULAR SESSION: 5:30- 5:35 PM
CLOSED SESSION: 5:35 - 6:30 PM
RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting &
In-person, Room 8

BOARD DOCUMENTS LINK

Join Zoom Meeting:

<https://us02web.zoom.us/j/83918628885>

Meeting ID: 839 1862 8885 One tap mobile
+16699006833,,83918628885# US (San Jose)
+16694449171,,83918628885# US

- A. Call to order at _____ p.m.
- B. 4:30 -5:30pm Board Study Session - "Move Your Bus" by Ron Clark
 - a. Study Session led by President Jim Wall

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- | | |
|--|---|
| <input type="checkbox"/> Jim Wall, President | <input type="checkbox"/> <i>Vacant, Member (area 1)</i> |
| <input type="checkbox"/> Stephanie Lewis, Vice President | <input type="checkbox"/> Roll Call – District Office |
| <input type="checkbox"/> Lola Skelton, Clerk | <input type="checkbox"/> Susan Denton, Superintendent / Principal |
| <input type="checkbox"/> Raelyn Marshall, Member | <input type="checkbox"/> C. Jean Cummings, Business Manager |

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of July 23, 2024 and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

- With Changes: _____
- Without Changes

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

III. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

IV. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

- PERSONNEL (Gov't Code § 54957.)
 - a. Conference with Labor Negotiator (Government Code section 54957.6)
Unrepresented Employee: Superintendent/Principal.
Agency negotiator: Board President.
 - b. Business Manager Position
 - c. Teacher on Special Assignment-Student Services
 - d. Accounting Technician
- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- LEGAL MATTERS

Motion to return to Open Session at _____ PM.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Totals</i>						

V. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Report of Action Taken:

VI. WELCOME

- Pledge of Allegiance to the Flag

VII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three (3) minutes per person, twenty (20) minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- A. LAKES TEACHERS ASSOCIATION
- B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- C. PUBLIC COMMENTS FROM THE AUDIENCE

VIII. GENERAL REPORTS

- A. BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT’S REPORT

INDIVIDUAL AGENDA ACTION ITEMS

IX. PERSONNEL

IX.i Personnel Report I

- A. It is recommended that the Board approve the employment contract for Paul Scott for the 2024-2025 school year.

<i>Motion by:</i>	<i>Second By:</i>
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<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

B. It is recommended that the Board approve the employment contract for Huberth Morales for the 2024-2025 school year.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

IX.ii Personnel Report II

It is recommended that the Board approve the Personnel Report II.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

RECESS

IX.iii Personnel Report III - Certificated Placement Agreements 2024-2025

It is recommended that the Board approve the personnel report for the Certificated Placement agreements.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

BUSINESS

X.i DreamBox Learning Math - Advanced

It is recommended that the Board of Trustees approve the renewal for DreamBox Learning Math Advanced student support program for 2024-25.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.ii Food Services Agreement with Antelope Valley Union High School District

It is recommended that the Board of Trustees approve the food services agreement with the Antelope Valley Union High School District for 2024-2025.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

X.iii Protected Insurance Program for Schools (PIPS) Keenan - Work Compensation and Liability Insurance for 2024-25

It is recommended that the Board of Trustees receive the current year 2024-2025 insurance plans for workers' compensation and school liability.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

X.iv Transportation Maintenance Contract Agreement

It is recommended that the Board of Trustees approve the agreement with the transportation maintenance consultant for the 2024-2025.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>

IX.x Contract Services Business Manager Services, Cecelia J. Cummings

It is recommended that the Board approve the agreement with Cecelia J. Cummings for Business Manager services.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

X. EDUCATION

X.i Curriculum Update-Social Studies Adoption

Information Item: Middle School social studies/history curriculum review for adoption open for public review in the school office and online July 29-August 7, 2024.

X.ii Annual School Activities Review

Information Item: 2024-2025 Annual calendared school activities.

XI. BOARD BUSINESS

XI.i Policies CSBA-First Reading June 2024

It is recommended that the Board review the policy updates in a first reading.

- a. [June 2024 Checklist](#)
- b. [June 2024 Guidesheet](#)
- c. [June 2024 Policy Update \(with notes\).](#)
- d. [June 2024 Policy Update \(track changes\)](#)
- e. [CSBA Mandated and Conditionally Mandated Policy List 6-24](#)

XIII. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting - Jun 11, 2024
- 2) Minutes of Special Board Meeting - Jun 20, 2024
- 3) Commercial Warrant Register - June 2024 #12- 23-24
- 4) ACH Payment Register - June 2024 #12-23-24
- 5) Purchase Order Log – June 2024
- 6) Trial Balance by Fund – June 2024
- 7) Facility Use Requests - July 2024

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Totals</i>						

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

1. **Agenda Planning Date for 8/13/2024 meeting:** _____, 2024, time: 7pm virtual
2. Special Board training on CSBA Gamut Meetings training (8/13/24 5:00pm - or pre-record video)
3. Board Professional Learning: Book Study 1 hour prior to meeting (8/13 4-5pm, or 6-6:30pm discussion Item for key insights and new learning.
4. Social Studies/History curriculum adoption 8/13/2024
5. **Future Celebrations:** AVID update, Summer Camp presentation
6. PTK Discussion-Ideas for 2024-202, . 2025-2026
7. Board Budget Workshop - August (updated 45-day if needed)
8. BOARD DIRECTIVES:
 -
 -
 -
 -
 -
 -
 - clerk signature

X.IV CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

Motion by:			Second By:			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<i>Totals</i>						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It's the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov't Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session: Time: _____ pm

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						

XV. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at _____ p.m.

<i>Motion by:</i>			<i>Second By:</i>			
<i>Jim Wall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Stephanie Lewis</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Lola Skelton</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Raelyn Marshall</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Vacant</i>	Yes	<input type="checkbox"/>	<i>No</i>	<input type="checkbox"/>	<i>Abstain</i>	<input type="checkbox"/>
<i>Totals</i>						