



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
October 8 2019**

**Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

AGENDA

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least two days before the meeting date.

**Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website
(<http://www.helus.org>)**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays.

Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings.

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

October 8 2019

REGULAR SESSION: 5:30- 5:35 PM
CLOSED SESSION: 5:35 - 6:30 PM
RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8
PLACE: Room 8
PLACE: Room 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Lola Skelton, President
- Nicoleta Trifa, Vice President
- Wise Nadjib, Clerk
- Melanie Dohn, Member
- Hugo Estrada, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, October 8 2019, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Hugo Estrada Yes _____	No _____ Abstain _____
Yes _____	No _____ Abstain _____

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers’ Association.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS – Academic Counseling and Supports by Julie Maple
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- SUPERINTENDENT’S REPORT
 - a. SAVE FOUNDATION –Dream Dinner – November 7, 6:00-9:00.
 - b. Attendance Report
 - c. Fall Festival – October 25

XIII INDIVIDUAL AGENDA ACTION ITEMS
BUSINESS

XIII.1 GASB 75 Actuarial Services for Other Post Employment Benefits (OPEB) Actuarial Valuation

It is recommended that the Board of Trustees approve the contract of services with Harish Ganesan DBA OPEB Actuarial.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.2 Living Springs Water Treatment & Distribution Service

It is recommended that the Board of Trustees approve the contract of services with Gene A. Stabe DBA Living Springs Water Treatment and Distribution.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.3 Rescind Agreement for Kitchen Flor Repair with Empire Flooring

It is recommended that the Board of Trustees approve rescinding the approval and agreement with Empire Flooring.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.4 Agreement for Kitchen Tile Repair with Lancaster Flooring

It is recommended that the Board of Trustees accept the estimate from Lancaster Flooring for material and installation service.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

BOARD BUSINESS

XIII.5 First Reading of Proposed Update Board Policy and Administrative Regulations 5127

It is recommended that the Board read, review, and comment on the proposed updates.

XIII.6 Board Calendar 2019-2020

It is recommended that the Board of Trustees review and propose any adjustment the board calendar of events for 2019-2020.

XIII.7 Board Workshop

Discussion only. Discussion on topics and dates for Board Workshop: Board Goals for the District, Norms/Protocols Reinstatement/Adjustments, Strategic Direction.

XIII.8 Board Self Evaluation

Discussion only. The Board of Trustees are to discuss the evaluation instrument/s to use to evaluate their work completed in the 2018-2019 year.

XIII.9 Board Professional Development Preparation for MIG Sessions 3, Session 4

Discussion only.

PERSONNEL

XIII.10 Personnel Report

It is recommended that the Board of Trustee approve the personnel report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.11 Extra Duty Assignments

It is recommended that the Board of Trustees approve the extra duty assignments.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

EDUCATION

XIII.12 Williams Report – First Quarter

It is recommended that the Board approve the 2019-2020 first quarter Williams Report for submission to the Los Angeles County Office of Education.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.13 CAASPP Results
Information only.

XIII.14 HELUS Art Grant
Information only.

XIII.15 HELUS Farm
It is recommended that the Board continue the discussion about the potential HELUS Farm and vote on moving forward with the project or not.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIV. CONSENT AGENDA ITEMS

- a) Minutes of Regular Board Meeting, September 10, 2019
- b) Warrant Register #3-19-20
- c) Purchase Order Log – September 2019
- d) Trial Balance by Fund – September 2019
- e) Facility Use Requests

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PLANNING

A Regular Board Meeting is scheduled for November 12, 2019, closed session 5:30 Open session at 6:30 PM, Board Room.

Masters In Governance, San Diego, October 18, 19, & 26, 2019

California School Board Association Annual Education Conference, San Diego, December 5-7, 2019.

SAVE Foundation Dinner, November 7, 2019. Palmdale. RSVP request.

BOARD DIRECTIVES:

RETURN TO CLOSED SESSION

Return to closed session at _____ p.m.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Hugo Estrada Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Hugo Estrada Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

Report of Action Taken:

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Hugo Estrada Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____