



**HUGHES-ELIZABETH LAKES UNION
ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE
GOVERNING BOARD
February 07, 2023**

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:50 PM

CLOSED SESSION: 5:50 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8
Or Virtual

Join Zoom Meeting

Susan Denton is inviting you to a scheduled Zoom meeting.

Topic: Regular Board Meeting

Time: Feb 7, 2023 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86456671739?pwd=dkhLYmcwSjJzLzZXdTlVZnW1FVkJNaZz09>

Meeting ID: 864 5667 1739 Passcode: 683761

One tap mobile: +16699006833,,86456671739#,,,,*683761# US (San Jose)

+16694449171,,86456671739#,,,,*683761# US

Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency.

We are currently in a statewide Governor-declared a state of emergency.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here: [Meeting Materials](#)

Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA
February 07, 2023**

REGULAR SESSION: 5:30- 5:50 PM
CLOSED SESSION: 5:50 - 6:30 PM
RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting &
In-person, Rm 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Jim Wall, President
- Lola Skelton, Vice President
- Stephanie Lewis, Clerk
- Vacant, Member
- Vacant, Member

Roll Call – District Office

- Susan Denton,
Superintendent/Principal
- C. Jean Cummings, Business
Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday February 07, 2023, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

III. REVIEW OF A STATE OF EMERGENCY, RESOLUTION 21-22-09

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a sixteenth time, January 19, 2023 up to February 8, 2023, in pursuant to Brown Act Provisions.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>

	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

IV. PUBLIC COMMENTS

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

V. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov’t Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

VI. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Report of Action Taken:

VII. WELCOME

- Pledge of Allegiance to the Flag

VIII. ADDRESSING THE BOARD

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE

IX. GENERAL REPORTS

- BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- BUSINESS REPORT
 - a. Governor’s Budget Presentation
- [SUPERINTENDENT’S REPORT](#) (linked)
 - a. Facilities Update
 - b. Staffing Update
 - c. ACSA Superintendent Symposium Review

INDIVIDUAL AGENDA ACTION ITEMS

XI. BUSINESS

XI.i Independent Financial Audit Contract

It is recommended that the Board of Trustees approve the independent financial audit contract for the 2022-23 and 2023-24 fiscal years.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

XI.ii CSBA Masters in Governance recommended for Board and Superintendent. 5 total courses available for Online training, multiple sessions offered.

<https://www.csba.org/en/TrainingAndEvents/MastersInGovernance/MIGCourse1>

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

XI.iii CSBA Coast-to-Coast, Washington D.C., April 24-26 (travel 23-27) is recommended for Board and Superintendent to attend.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

XII. EDUCATION

XII.i Comprehensive Safe School Plan

Following the approval of the Comprehensive Safe School Plan by the School Site Council as reviewed by local law enforcement, it is recommended that the School Board approve the plan.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

XIII. BOARD BUSINESS

XIII.i Public Hearing for the Board Vacancy General Waiver Request

A. PUBLIC HEARING: A public hearing will be held pursuant to Education Code section 33050 on the submission of a general waiver request to be approved by the State Board of

Education to waive portions of California Education Code Section 5091, which will allow the Board to make provisional appointments to vacant board positions past the 60-day statutory deadline.

Open the public hearing: _____pm

Close the public hearing: _____pm

XIII.ii Adopt Resolution No.22-23-05 Board Vacancy General Waiver Request

It is recommended the Board approve Resolution **#22-23-05** for the General Waiver Request for the Board Vacancy.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

PERSONNEL

XV. Personnel Report

It is recommended that the Board of Trustees approve the personnel report.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

XVI. CONSENT AGENDA ITEMS

It is recommended that the board approve consent agenda items listed below.

- 1) Minutes of Regular Board Meeting - January 18, 2023
- 2) Warrant Register - 2023, January 2023 - #7 22-23
- 3) ACH Payment Register - January 2023 #7 22-23
- 4) Purchase Order Log – January 2023
- 5) Trial Balance by Fund – January 2023
- 6) Facility Use Requests - January 2023

- 7) Equipment Discard List - January 2023
- 8) Approval for auction items from Discard List - January/February 2023
- 9) Approval of donation for discarded items

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

FUTURE PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

1. **Agenda Planning Date:** March __, 2023, time: _____
2. **Board Governance workshop** Educational Support Services Group, and District Strategic Planning & Goals workshop date options including Saturday workshop dates. **Date with ESS: 2/11/2023, 9-3pm** for Board Governance/Special Board Meeting. Strategic Planning sessions will be scheduled at a later date. Recommended to have this facilitated, also gather community and staff input.
3. **LCAP Input sessions** (Teachers, Classified, Educational Partners, SSC)-Spring dates pending
4. **School Year Calendar Committee** (classified and certificated) - March board approval
5. **CSBA Annual Conference 2023** - Reminder: August registration for fall annual conference held in December 2023.
6. **BOARD DIRECTIVES:**
 - .
 - .
 - .
 - .
 - .
 - .
 - .

XVI. ADJOURN TO CLOSED SESSION

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	

	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

XVII.i CLOSED SESSION

Adjourn to Closed Session at

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov’t Code § 54957.).
- LEGAL MATTERS

XVII. PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at ____ p.m.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						