

Hughes-Elizabeth Lakes Union Elementary School District

P.O. Box 530, 16633 Elizabeth Lake Road, Lake

Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



Board of Trustees

Lola Skelton, President
Nicoleta Trifa, Vice President
Wise Nadjib, Clerk
Melanie Dohn, Member
Jim Wall, Member

Superintendent/Principal

VIRTUAL BOARD MEETING

October 13, 2020, AT 6:30 PM Open Session

Hughes Elizabeth Lakes Union Elementary School District Board of Education



TO LISTEN BY TELEPHONE

+1 (669) 900-6833

Meeting ID: 832 2167 8700

Password: 985830

TO ATTEND VIRTUALLY



View And Listen Via Zoom

<https://us02web.zoom.us/j/83221678700?pwd=L3A2SlpBbmd6ekpSYVFKTHphZlkwQT09>

Meeting ID: 832 2167 8700

Password: 985830

Open Sessions: 6:30 PM

TO PROVIDE PUBLIC COMMENT

You may submit written public comments or documentation by e-mail to: lslaven@heluesd.org

You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 5:00 p.m. the day before the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. • Correspondence received shall become part of the official record.



HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD October 13, 2020

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 6:30 PM

Virtual Meeting

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the Dr. Slaven, (559) 363-5958, at least six hours before the meeting start time.

This regular meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. The public may participate through listening or listening and observing.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to lslaven@heluesd.org

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

October 13, 2020

REGULAR SESSION: 6:30 PM

Virtual Meeting

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Lola Skelton, President
- Nicoleta Trifa, Vice President
- Wise Nadjib, Clerk
- Melanie Dohn, Member
- Jim Wall, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, October 13, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

| Motion By _____ | | Second By _____ | | |
|-----------------|-----------|-----------------|---------------|--|
| Lola Skelton | Yes _____ | No _____ | Abstain _____ | |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ | |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ | |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ | |
| Jim Wall | Yes _____ | No _____ | Abstain _____ | |
| | Yes _____ | No _____ | Abstain _____ | |

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
 - a. Enrollment Update
 - b. Preplanning Student Return to Campus Committee
 - c. Facilities Repairs Update

XIII INDIVIDUAL AGENDA ACTION ITEMS
BUSINESS

XIII.1 Living Springs Water Treatment & Distribution Service

It is recommended that the Board of Trustees approve the contract of services renewal with Gene A. Stabe DBA Living Springs Water Treatment and Distribution.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.2 Agreement with TinyEYE for Speech Assessments, Speech Therapy and Occupational Therapy service needs.

It is recommended that the Board of Trustees approve the Agreement with TinyEye Therapy Services for the 2020-2021 school year.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.3 Contract with CSM For E-Rate Compliance Services

It is recommended that the Board of Trustees approve the contract with CSM for e-rate compliance services.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.4 SIRMA Excess Program Coverage Increase with Keenan

It is recommended that the Board of Trustees approve the increased coverage from 25M to 50M.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.5 Transportation Update

For Discussion on updated information.

XIII.6 Coronavirus Aid, Relief, and Economic Security (CARES) Act Report

Information only.

XIII.7 Learning Loss Mitigation Funds (LLMF) Report

Information only.

BOARD BUSINESS

XIII.8 Proclamation 70th Year Anniversary of HELUESD

It is recommended that the Board of Trustees approve the proclamation of the anniversary of Hughes-Elizabeth Lakes Union Elementary School District. .

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.9 Board Self Evaluation

Discussion only. The Board of Trustees are to discuss the evaluation instrument/s to use to evaluate their work completed during the 2019-2020 year.

XIII.10 Board Professional Development

Discussion only. CSBA and SSDA virtual professional development opportunities.

XIII.11 Ratification of TA, CSEA Its the Pines Holidays

It is recommended that the Board of Trustees ratify the tentative agreement with CSEA chapter #365 on holidays.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.12 Ratification of MOU, CSEA Its the Pines Return To Work

It is recommended that the Board of Trustees ratify the memorandum of understanding with CSEA chapter #365 on returning to work.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIII.13 Ratification of MOU, LTA COVID-19 Reopening School Distance Learning

It is recommended that the Board of Trustees ratify the memorandum of understanding with Lakes Teachers Association on Distance Learning.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

EDUCATION

XIII.14 Williams Report – First Quarter

It is recommended that the Board approve the 2020-2021 first quarter Williams Report for submission to the Los Angeles County Office of Education.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

XIV. CONSENT AGENDA ITEMS

- 1) Minutes of Regular Board Meeting, September 8, 2020
- 2) Minutes of Special Board Meeting, September 22, 2020
- 3) Minutes of Special Board Meeting, September 24, 2020
- 4) Warrant Register September 2020, #4-20-21
- 5) Purchase Order Log – September 2020
- 6) Trial Balance by Fund – September 2020

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
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| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |
| | Yes _____ | No _____ | Abstain _____ |

PLANNING

The next Regular Board Meeting is scheduled for November 10, 2020, 5:30, closed session, 6:30 open session, virtual meeting.

BOARD DIRECTIVES:

Board Meeting October 13, 2020

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

| | | | |
|-----------------|-----------|-----------------|---------------|
| Motion By _____ | | Second By _____ | |
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |