

Hughes-Elizabeth Lakes Union Elementary School District

P.O. Box 530, 16633 Elizabeth Lake Road, Lake
Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



Board of Trustees

Lola Skelton, President
Nicoleta Trifa, Vice President
Wise Nadjib, Clerk
Melanie Dohn, Member
Jim Wall, Member

Superintendent/Principal

Lori Slaven, Ed.D

**VIRTUAL BOARD
MEETING**

December 8, 2020,

Open Session: 5:30 PM -5:35

Closed Session 5:35-6:30

Open Session PM, 6:30 PM

Hughes Elizabeth Lakes Union Elementary School District Board of Education

TO LISTEN BY TELEPHONE

+1 (669) 900-6833

Meeting ID: 865 0912 2488

Password: **991921**

TO ATTEND VIRTUALLY



View And Listen Via Zoom

<https://us02web.zoom.us/j/86509122488?pwd=bUthYkFGZk94bng4bVM1Vm9uckgxQT09>

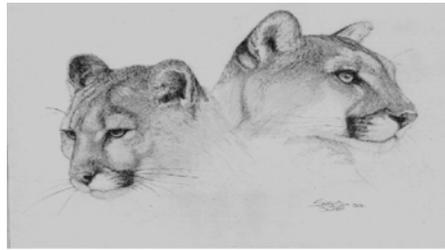
Meeting ID: 865 0912 2488

Password: **991921**

TO PROVIDE PUBLIC COMMENT

You may submit written public comments or documentation by e-mail to: lslaven@heluesd.org

You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 5:00 p.m. the day before the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. • Correspondence received shall become part of the official record.



HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD December 8, 2020

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the Dr. Slaven, (559) 363-5958, at least six hours before the meeting start time.

This regular meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. The public may participate through listening or listening and observing.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to lslaven@heluesd.org

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

December 8, 2020

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- ___ Lola Skelton, President
- ___ Nicoleta Trifa, Vice President
- ___ Wise Nadjib, Clerk
- ___ Melanie Dohn, Member
- ___ Jim Wall, Member

Roll Call – District Office

- ___ Lori Slaven, Superintendent/Principal
- ___ Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, December 8, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton	Yes _____ No _____ Abstain _____
Nicoleta Trifa	Yes _____ No _____ Abstain _____
Wise Nadjib	Yes _____ No _____ Abstain _____
Melanie Dohn	Yes _____ No _____ Abstain _____
Jim Wall	Yes _____ No _____ Abstain _____

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. PERSONNEL (Gov't Code § 54957.)
2. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers' Association and CSEA It's the Pines Chapter 365.
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956.9(b)

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ELECTION OF OFFICERS

As required by Education Code, Section 35143, the Board of Trustees' officers are to be elected annually at the first meeting in December.

A. Election of Officers

Office of President

Call for Nominations for the Office of President of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

- Lola Skelton _____
- Nicoleta Trifa _____
- Wise Nadjib _____
- Melanie Dohn _____
- Jim Wall _____

Motion to appoint _____ President of the Board of Trustees

Motion by _____ Seconded by _____

- | | | | |
|----------------|-----------|----------|---------------|
| Lola Skelton | Yes _____ | No _____ | Abstain _____ |
| Nicoleta Trifa | Yes _____ | No _____ | Abstain _____ |
| Wise Nadjib | Yes _____ | No _____ | Abstain _____ |
| Melanie Dohn | Yes _____ | No _____ | Abstain _____ |
| Jim Wall | Yes _____ | No _____ | Abstain _____ |

Office of Vice President

Call for Nominations for the Office of Vice-President of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Lola Skelton _____
 Nicoleta Trifa _____
 Wise Nadjib _____
 Melanie Dohn _____
 Jim Wall _____

Motion to appoint _____ Vice President of the Board of Trustees

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Office of Clerk

Call for Nomination for the Office of Clerk of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Lola Skelton _____
 Nicoleta Trifa _____
 Wise Nadjib _____
 Melanie Dohn _____
 Jim Wall _____

Motion to appoint _____ Clerk of the Board of Trustees

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

B. Election of representative to the Antelope Valley School Boards' Association.

It is recommended that the Board of Trustees select representative of the Board to serve on the Antelope Valley Schools Boards' Association.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ AVSBA representative

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

C. Selection of Representative to the Los Angeles County Committee on School District Organization (Education Code Section 35023/72403)

It is recommended that the Board of Trustees select a member of the Board to serve as a Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2021.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Rep to LAC School District
Organization

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

VI. PROCEDURAL MATTERS

A. Secretary of the Board of Trustees

It is recommended that the District Superintendent, Lori Slaven, be appointed to serve as Secretary to the Board of Trustees per Board Policy #9123.

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

B. Authorized Agents

The Board authorizes the Superintendent Lori Slaven, and/or the Business Services Manager, Cecelia Jean Cummings to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 8, 2020, until the organizational meeting in December 2021.

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

C. Meeting Place

It is recommended that the Regular Board of Trustees' Meetings be held virtually or at the school at 16633 Elizabeth Lake Road, Lake Hughes.

Meeting Place _____ Time for Open Session _____

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

D. Closed Session

It is recommended that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session.

Time _____

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

E. Board Meeting Day

It is recommended that the Board of Trustees determine a meeting day acceptable to all board members and district representatives.

Meeting Day _____

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

F. Current Policies & Bylaws

It is recommended that the Board keep all current policies and bylaws in effect for the period of December 8, 2020, until the organizational meeting in December 2021, or until

such time as they are revised or deleted by the Board.

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____

G Designate Title IX, Sexual Harassment/Discrimination Officer

Designate Lori Slaven as the representative of the Board of Trustees to serve as the Title IX Sexual Harassment/Discrimination Officer, per District Policy, for the period of December 8, 2020, until the organizational meeting in December 2021.

Motion by _____ Seconded by _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS

- LAKES TEACHERS ASSOCIATION

- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT - by Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
 - A. School Holiday Program
 - B. Old Vines Update
 - C. Prop 39 Energy Savings Final Report

XIII INDIVIDUAL AGENDA ACTION ITEMS

BUSINESS

XIII.1 First Interim Report

It is recommended that the Board approve the 1st Interim Report for 2020-21 with a positive certification.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.2 Budget Overview for Parents

It is recommended that the Board approve the LCFF Budget Overview for Parents for 2020-21 as presented with the First Interim Budget Report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.3 HELUS Return Students to Campus Plan

Information only.

XIII.4 HELUS Transportation

Discussion only.

BOARD BUSINESS

XIII.5 California School Funding Coalition

It is recommended that the Board of Trustee approve joining the coalition.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.6 California School Board Association Gamut Plus

It is recommended that the Board of Trustee approve joining Gamut Plus.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.7 Board Self Evaluation Data Report

It is recommended that the Board of Trustees approve the acceptance of the results of their self-evaluation scores and compiled data.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.8 Board Resolution #20-21-4 for Annual Certification of Signatures

It is recommended the Board approve Resolution #20-21-4 for the Annual Certification of Signatures for December 8, 2020-December 31, 2021.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.9 Los Angeles County School Trustees Association (LACSTA)

It is recommended that the Board discuss and vote on LACSTA membership.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

A. Designation of LACSTA Representative

If XIII.13 passes, the Board will elect a member of the Board to serve as a Representative to the Los Angeles County School Trustees Association.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Representative to the LACSTA\

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PERSONNEL

XIII.10 Board Member Absence Resolution #20-21-5

It is recommended the Board of Trustees approve the resolution for Jim Wall’s absence at the November 10, 2020 board meeting.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.11 Personnel Report

It is recommended the Board of Trustees approve the personnel report.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIV.1 CONSENT AGENDA ITEM

- Minutes of Regular Board Meetings, November 10, 2020

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIV.2 CONSENT AGENDA ITEMS

- Warrant Register #6-20-21

3. ACH Payment Register #1-20-21
4. Purchase Order Log – November 2020
5. Trial Balance by Fund – November 2020

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

The next Regular Board Meeting is scheduled for January 12, 2021 at 5:30 PM, Board Room.

BOARD DIRECTIVES:

PUBLIC ADJOURNMENT

Return to closed session at _____ p.m.

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

Motion By _____		Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____	
Nicoleta Trifa	Yes _____	No _____	Abstain _____	
Wise Nadjib	Yes _____	No _____	Abstain _____	
Melanie Dohn	Yes _____	No _____	Abstain _____	
Jim Wall	Yes _____	No _____	Abstain _____	
	Yes _____	No _____	Abstain _____	