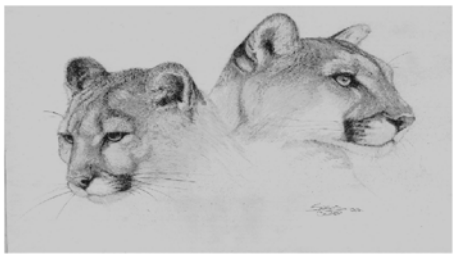

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD
December 10, 2019

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

REGULAR SESSION: 5:30- 5:35 PM — PLACE: Room 8
CLOSED SESSION: 5:35 - 6:30 PM — PLACE: Room 8
RECONVENE REGULAR SESSION: 6:30 PM — PLACE: Room 8

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (http://www.helus.org)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays.

Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings.

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

December 10, 2019

REGULAR SESSION: 5:30- 5:35 PM PLACE: Room 8
CLOSED SESSION: 5:35 - 6:30 PM PLACE: Room 8
RECONVENE REGULAR SESSION: 6:30 PM PLACE: Room 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members
__ Lola Skelton, President
__ Nicoleta Trifa, Vice President
__ Wise Nadjib, Clerk
__ Melanie Dohn, Member
__ Hugo Estrada, Member

Roll Call – District Office
__ Lori Slaven, Superintendent/Principal
__ Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, December 10, 2019, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

SPECIAL PRESENTATIONs

1) HELUS Cross Country season culmination presentation by coaches Lafayette and Carr-Knudson. Board will travel to room 10 for the presentation.

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. PERSONNEL (Gov't Code § 54957.)

2. LEGAL– Settlement Agreement – Government Code Section 54956.9(b)

3. NEGOTIATIONS (Gov'd Code § 54957.6)

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ELECTION OF OFFICERS

As required by Education Code, Section 35143, the Board of Trustees' officers are to be elected annually at the first meeting in December.

A. Election of Officers

Office of President

Call for Nominations for the Office of President of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ President of the Board of Trustees

Motion by _____ Seconded by _____ Vote: Yes ___ No ___

Office of Vice President

Call for Nominations for the Office of Vice-President of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Vice President of the Board of Trustees

Motion by _____ Seconded by _____ VOTE: Yes __ No __

Office of Clerk

Call for Nomination for the Office of Clerk of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Clerk of the Board of Trustees

Motion by _____ Seconded by _____ VOTE: Yes __ No __

B. Election of representative to the Antelope Valley School Boards' Association.

It is recommended that the Board of Trustees select representative of the Board to serve on the Antelope Valley Schools Boards' Association.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ AVSBA representative

Motion by _____ Seconded by _____ VOTE: Yes ___ No ___

C. Selection of Representative to the Los Angeles County Committee on School District Organization (Education Code Section 35023/72403)
It is recommended that the Board of Trustees select a member of the Board to serve as a Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2020.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Rep to LAC School District Organization

Motion by _____ Seconded by _____ VOTE: Yes ___ No ___

VI. PROCEDURAL MATTERS

A. Secretary of the Board of Trustees
It is recommended that the District Superintendent, Lori Slaven, be appointed to serve as Secretary to the Board of Trustees per Board Policy #9123.

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

B. Authorized Agents
The Board authorizes the Superintendent Lori Slaven, and/or the Business Services Manager, Cecelia Jean Cummings to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 10, 2019, until the organizational meeting in December 2020.

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

C. Meeting Place
It is recommended that the Regular Board of Trustees' Meetings be held at the school at 16633 Elizabeth Lake Road, Lake Hughes.

Meeting Place _____Time for Open Session_____

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

D. Closed Session
It is recommended that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session.

Time _____

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

E. Board Meeting Day
It is recommended that the Board of Trustees determine a meeting day acceptable to all board members and district representatives.

Meeting Day _____

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

F. Current Policies & Bylaws
It is recommended that the Board keep all current policies and bylaws in effect for the period of December 10, 2019, until the organizational meeting in December 2020, or until such time as they are revised or deleted by the Board.

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

G Designate Sexual Harassment/Discrimination Officer
Designate Lori Slaven as the representative of the Board of Trustees to serve as Sexual Harassment/Discrimination Officer, per District Policy, for the period of December 10, 2019, until the organizational meeting in December 2020.

Motion by	Seconded by	Yes	No
_____	_____	_____	_____

V. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS – Solar Presentation by Johnbee Buencamion
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT - by Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
    a. Save Foundation
    b. School Holiday Program and Events

XIII INDIVIDUAL AGENDA ACTION ITEMS

BUSINESS

XIII.1 Inter-District Attendance Agreement Eastside Union School District

It is recommended that the Board approve the attendance agreement with Eastside Union School District for a five year term beginning July, 2019 and ending June 30, 2024.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____

XIII.2 First Interim Report

It is recommended that the Board approve the 1st Interim Report for 2019-20 with a positive certification.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.3 District of Choice

It is recommended that the Board approve the Resolution #19-20-7 for the participation in the District Of Choice program in accordance with Board Policy and Administrative Regulations 5177.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____

XIII.4 Water Chlorination System and Installation

It is recommended the Board of Trustees approve the contract for the chlorination system and installation of the system.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.5 CalPads Fall 1 Report

Information only.

BOARD BUSINESS

XIII.6 Trustee Area Voting and the California Voting Rights Act

It is recommended that the Board of Trustee vote to move forward with the process to convert to Trustee Area Voting.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.7 California School Board Association Call for Nominations to CSBA's Delegate Assembly

The board is eligible to nominate board members within our geographical regions. The board may nominate as many individuals as it chooses.

Nominee/s_____

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.8 Board Self Evaluation Data Report

It is recommended that the Board of Trustees approve the acceptance of the results of their self-evaluation scores and compiled data.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.9 Board Resolution #19-20-5 for Annual Certification of Signatures

It is recommended the Board approve Resolution **#19-20-5** for the Annual Certification of Signatures for December 10, 2019-December 31, 2020.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.10 Los Angeles County School Trustees Association (LACSTA)

It is recommended that the Board discuss and vote on LACSTA membership.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

A. Designation of LACSTA Representative

If XIII.13 passes, the Board will elect a member of the Board to serve as a Representative to the Los Angeles County School Trustees Association.

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Representative to the LACSTA

Motion by _____ Seconded by _____ VOTE: Yes ___ No ___

XIII.11 Board Member Absence Resolution #19-20-6

It is recommended the Board of Trustees approve the resolution for Wise Nadjib's absence at the November 12, 2019 board meeting.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

EDUCATION

XIII.12 Art Education Implementation and Teacher Professional Development

It is recommended that the Board of Trustees approve the arts in education implementation and teacher professional development contract with the professional development provider.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.13 HELUS Farm

Information only.

XIII.14 SPORT2

Discussion only.

XIV.1 CONSENT AGENDA ITEM

1. Minutes of Regular Board Meetings, November 12, 2019

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIV.2 CONSENT AGENDA ITEMS

2. Warrant Register #5-19-20
3. ACH Payment Register #1-19-20
4. Purchase Order Log – November 2019
5. Trial Balance by Fund – November 2019
6. Facility Use Requests
7. Field Trip Requests

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

The Board Workshp is scheduled for December 12, 2020 at 5:30 PM, Board Room.

The next Regular Board Meeting is scheduled for January 14, 2020 at 5:30 PM, Board Room.

BOARD DIRECTIVES:

PUBLIC ADJOURNMENT

Return to closed session at _____ p.m.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

Motion By _____ Second By _____

Lola Skelton	Yes_____	No_____	Abstain _____
Nicoleta Trifa	Yes_____	No_____	Abstain _____
Wise Nadjib	Yes_____	No_____	Abstain _____
Melanie Dohn	Yes_____	No_____	Abstain _____
Hugo Estrada	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____