



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY
SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD
March 10, 2020**

**Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532**

AGENDA

REGULAR SESSION 4:30-4:35

PLACE: Room 8

CLOSED SESSION: 4:35 - 5:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 5:30

PLACE: Room 8

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays.

Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings.

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

March 10, 2020

REGULAR SESSION 4:30-4:35
CLOSED SESSION: 4:35 - 5:30 PM
RECONVENE REGULAR SESSION: 5:30

PLACE: Room 8
PLACE: Room 8
PLACE: Room 8

I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- ___ Lola Skelton, President
- ___ Nicoleta Trifa, Vice President
- ___ Wise Nadjib, Clerk
- ___ Melanie Dohn, Member
- ___ Vacant, Member

Roll Call – District Office

- ___ Lori Slaven, Superintendent/Principal
- ___ Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, March 10, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Vacant Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. PERSONNEL (Gov't Code § 54957 (b) (1).)

A. Title: Board of Trustee

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD part 1 of 2

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PUBLIC COMMENTS FROM THE AUDIENCE

XIII INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Board of Trustees Interviews

Information only, No action

The Board of Trustees will interview candidates for the Trustee position vacated by Mrs. Wall’s then by Mr. Estrada. The term which expires December 1, 2020.

Jim Wall

*alphabetical order

XIII.2 Nomination for provisional appointment pursuant to Education Code 5091 (e) to the Hughes-Elizabeth Lakes Union School District Board of Trustees to serve the remainder of Mrs. Mary Wall’s / Mr. Estrada’s term which expires December 1, 2020.

Candidate _____

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

OATH OF OFFICE

Lori Slaven will administer the Oath of Office to _____ provisionally appointed by the Board of Trustees to serve the remainder of Mrs. Mary Wall’s term which expires December 1, 2020.

The appointed Board Member takes his/her seat with the Board of Trustees.

V. ADDRESSING THE BOARD continued part 2 of 2

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- BUSINESS REPORT - by Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
 - a. Audit Finding Safety Plan
 - b. SAVE Foundation
 - c. Compliance LPG Tank
 - d. Graduation Rate

XIII.3 Calendar for the 2019- 2020 School Year

It is recommended that the Board approve the school calendar for 2019-2020.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.4 Resolution #19-20-8, Trustee Area Voting, California Voting Rights Act (CVRA)

It is recommended that the Board of Trustees approve Resolution #19-20-8.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII. 5 Lakes Teachers Association Sunshine to Hughes Elizabeth Lakes Union School District for 2019-2020 Negotiations and Collective Bargaining Agreement.

No Action

It is recommended that the Board of Trustees review Lakes Teachers Association (LTA) proposal to Hughes Elizabeth Lakes Union School District for the 2019 - 2020 Collective Bargaining Agreement successor contract for negotiations.

XIII. 5a Public Review and Comments Session

The board of Trustees will hold a Public Comment session to receive input on Lakes Teachers Association initial proposal to the Hughes Elizabeth Lakes Union School District on collective bargaining for the 2019-2020 school year.

Session Open: _____ Close: _____

XIII.5b Accept the Receipt of Contract Openers from Lakes Teachers Association to Hughes Elizabeth Lakes Union School

It is recommended that the Board of Trustees accept the Lakes Teachers' Association openers to the Hughes Elizabeth Lakes Union School District for the 2020-2021 school year.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.6 Sunshine Hughes Elizabeth Lakes Union School District's Proposal to CSEA for Negotiations for the Collective Bargaining Agreement from June 30, 2020 to June 30, 2021.

No Action

It is recommended that the Board of Trustees present Hughes Elizabeth Lakes Union School District's proposal to the CSEA Its The Pines Chapter #365 for contract negotiations for the Collective Bargaining Agreement for public review. The proposal was properly posted and will be available in the school office for the next 30 days.

XIII. 6a Public Review and Comments

No Action

The board of Trustees will hold a Public Comment session to receive input on the District's initial proposal to CSEA Its The Pines Chapter #365 on collective bargaining for contract reopeners.

Open: _____ Close: _____

XIII.6b Approve Contract Openers from HELUS to CSEA

It is recommended that the Board of Trustees approve the negotiations proposal to CSEA
Its The Pines Chapter #365 for contract reopeners.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.7 Resolution #19-20-9 Certificate of Signatures

It is recommended that the Board of Trustees approve the amended Certificate of
Signatures to include the newly appointed trustee.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

BUSINESS

XIII.8 Second Interim Financial Statement

It is recommended that the Board approve the Hughes-Elizabeth Lakes Union Elementary
School District 2019-2020 Second Interim Financial Statement with a positive filing.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

XIII.9. Public Agency Retirement Services (PARS)

Information only.

XIII.10 Student Busing Transportation 2020-2021

Discussion only.

XIII.11 LACOE Network Services and Support Contract Extension 2020-2021

It is recommended that the Board approve the contract extension.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____

PERSONNEL

XIII.12 Personnel Report of Resignations and New Hires

It is recommended that the Board approve the personnel report.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____

XIII.13 Superintendent Work Days and Hours

It is recommended that the Board approve the superintendent's work days and hours.

Motion By _____ Second By _____

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____
_____	Yes _____	No _____	Abstain _____

EDUCATION

XIII.14 Science Curriculum

Information only.

XIII.15 HELUS Farm Committee Report

Information only.

XIII.16 HELUS 70th Anniversary Committee Report

Information only.

XIII.17 CAASPP State Testing

Information only.

XIII.18 Student Report Cards

Information only.

XIV. CONSENT AGENDA ITEMS

- a) Minutes of Regular Board Meetings, February 11, 2020
- b) Warrant Register #8-19-20
- c) ACH Payment Register #4-19-20
- d) Purchase Order Log –February 2020
- e) Trial Balance by Fund
- f) Facilities Use Request

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

PLANNING

1. At this time, Board Members or community members may request future Board consideration of an item.
2. The next Regular Board Meeting is scheduled for April 14, 2020 at 5:30 PM, Closed Session 6:00 Open Session, Board Room 8.
3. Board Planning workshop date March 24, 2020, 9:00 am – 2:30 pm.

BOARD DIRECTIVES:

PUBLIC ADJOURNMENT

Return to closed session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____