



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
June 14, 2022**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**AGENDA**

REGULAR SESSION: 5:30- 5:35 PM

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

Or Virtual

View And Listen via Zoom

<https://us02web.zoom.us/j/85195209796?pwd=TVFZUVg0Ykhlc2VKUm1lVnlaTDBRUT09>

Meeting ID: 851 9520 9796 Password: 780866 Dial In +1 (669) 900-6833

*Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here*

<https://drive.google.com/drive/folders/1IP0q3FWZrR83S4q10Y9tGBtIM-NJoHi0?usp=sharing>

*Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.*

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**June 14, 2022**

REGULAR SESSION: 5:30- 5:35 PM  
 CLOSED SESSION: 5:35 - 6:30 PM  
 RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting  
 In-person, Rm 8

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- Jim Wall, President
- Lola Skelton, Vice President
- Vacant, Clerk
- Melanie Dohn, Member
- Ann Silva, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecelia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, June 14, 2022, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**III. Review of a State of Emergency, Resolution 21-22-09**

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a seventh time, June 14, 2022 up to July 14, 2022, in pursuant to Brown Act Provisions.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**IV. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
2. PERSONNEL (Gov’t Code 54957) Staffing

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

Report of Action Taken:

**V. WELCOME**

- Pledge of Allegiance to the Flag

**VI. ADDRESSING THE BOARD**

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT - by Cecelia Jean Cummings
- BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- SUPERINTENDENT’S REPORT
  - a. Graduation
  - b. End of Year
  - c. Transportation Update

**XIII INDIVIDUAL AGENDA ACTION ITEMS**

**BUSINESS**

**XIII.1 Appropriation Transfers - Year-end 2021-22**

It is recommended that the Board approve the year-end appropriation transfers by the County Superintendent of Schools in the closing of the 2021-2022 financial process.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.2 Public Hearing to receive comments from the public on the 2021-2024 Local Control and Accountability Plan (LCAP)-Year I**

A Public Hearing will be held per Education Code Section 52062(b)(1), EC42127 and EC42103 to hear comments from parents, staff, members of the community, regarding the LCAP adoption.

Public Hearing opened at: \_\_\_\_\_

Public Hearing closed at: \_\_\_\_\_

**XIII.3 Public Hearing to receive comments from the public on the 2022-2023 Adopted Budget**

A Public Hearing will be held per Education Code Section 42127(a)(1), EC42126 and EC42103 to hear comments from parents, staff, members of the community, regarding the Budget adoption for 2022-2023 Fiscal year.

Public Hearing opened at: \_\_\_\_\_

Public Hearing closed at: \_\_\_\_\_

**XIII.4 Antelope Valley Migrant Education MOU**

It is recommended that the Board of Trustees approve the Memorandum of Understanding with the Antelope Valley Migrant Education Program consortium (AVMEPC).

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.5 Nurses Contract**

It is recommended the Board of Trustees approve the agreement for nurse services including hearing and vision testing.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.6 Los Angeles County Department of Agricultural Commission**

It is recommended that the Board of Trustees approve the Pest Control Agreement with LA County.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**BOARD BUSINESS**

**XIII.7 Ratification of Tentative Agreement, Lakes Teachers Association and Hughes Elizabeth Lakes District.**

It is recommended that the Board approve the Tentative Agreement.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.8 Membership to California School Boards Association Online Learning Center**

It is recommended that the Board of Trustees approve the membership to the CSBA online Learning Portal for Board professional development.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.9 Ratification of Memorandum of Understanding, CA Schools Employees Association and Its The Pines Chapter #365, Juneteenth Holiday**

It is recommended that the Board of Trustees ratify the agreement with It's The Pines Chapter #365.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.10 Ratification of Memorandum of Understanding, CA Schools Employees Association and Its The Pines Chapter #365, Local Spring Holiday**

It is recommended that the Board of Trustees ratify the agreement with It's The Pines Chapter #365.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.11 Board Workshop's**

Discussion on the following workshops: Goal Setting and Superintendent Evaluation.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**PERSONNEL**

**XIII.12 Personnel Report Certificated Placement Agreements 2022-2023**

It is recommended that the Board approve the personnel report for the Certificated Placement agreements.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**EDUCATION**

**XIII.13 Science Curriculum Adoption**

It is recommended that the Board approve the Amplify Science Publisher materials as the adopted science curriculum for grade TK-8<sup>th</sup>.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.14 Williams Report – Fourth Quarter**

It is recommended that the Board approve the 2021-2022 Fourth quarter Williams Report for submission to the Los Angeles County Office of Education.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIV. CONSENT AGENDA ITEMS**

- 1) Minutes of Regular Board Meetings, May 10, 2022
- 2) Warrant Register May 2022, #11-21-22
- 3) Purchase Order Log – May 2022
- 4) Trial Balance by Fund – May 2022
- 5) ACH Payment Register May 2022 #11-21-22
- 6) Facility Use Requests

<i>Motion by</i>	<i>Second By</i>

	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PLANNING**

At this time, Board Members or community members may request future Board consideration of an item.

A Special Board Meeting is scheduled for June 23, 2022, for the LCAP and Budget approval at 5:30 PM, Closed Session 6:30 Open Session.

BOARD DIRECTIVES:

**PUBLIC ADJOURNMENT**

Return to closed session at \_\_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>	<i>Second By</i>
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	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

Report of Action Taken

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						