

**Hughes-Elizabeth Lakes Union Elementary School District**

P.O. Box 530, 16633 Elizabeth Lake Road, Lake Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



**Board of Trustees**

Lola Skelton, President  
Nicoleta Trifa, Vice President  
Wise Nadjib, Clerk  
Melanie Dohn, Member  
Jim Wall, Member

**Superintendent/Principal**

Lori Slaven, Ed.D

**VIRTUAL BOARD MEETING**

August 11, 2020, AT 6:30 PM Open Session

Hughes Elizabeth Lakes Union Elementary School District Board of Education

**TO LISTEN BY TELEPHONE**



+1 (669) 900-6833

Meeting ID: 863 8017 7207

Password: **446530**

---

**TO ATTEND VIRTUALLY**



View And Listen Via Zoom

<https://us02web.zoom.us/j/86380177207?pwd=QURldiZrWWk1UnVBWFNoNzZEU3ladz09>

Meeting ID: 863 8017 7207

Password: **446530**

Open Sessions: 5:30 PM -5:35 PM, 6:30 PM

**TO PROVIDE PUBLIC COMMENT**

You may submit written public comments or documentation by e-mail to: [lslaven@heluesd.org](mailto:lslaven@heluesd.org)

You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 5:00 p.m. the day before the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. • Correspondence received shall become part of the official record.



# HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING OF THE GOVERNING BOARD August 11, 2020

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes. CA 93532**

### AGENDA

REGULAR SESSION 5:30-5:35

PLACE: Virtual Meeting

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the Dr. Slaven, (559) 363-5958, at least six hours before the meeting start time.*

*This regular meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. The public may participate through listening or listening and observing.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to [lslaven@heluesd.org](mailto:lslaven@heluesd.org)*

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD AGENDA

August 11, 2020

REGULAR SESSION 5:30-5:35

PLACE: Virtual Meeting

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- \_\_\_ Lola Skelton, President
- \_\_\_ Nicoleta Trifa, Vice President
- \_\_\_ Wise Nadjib, Clerk
- \_\_\_ Melanie Dohn, Member
- \_\_\_ Jim Wall, Member

Roll Call – District Office

- \_\_\_ Lori Slaven, Superintendent/Principal
- \_\_\_ Cecilia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, August 11, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton            Yes _____	No _____ Abstain _____
Nicoleta Trifa            Yes _____	No _____ Abstain _____
Wise Nadjib            Yes _____	No _____ Abstain _____
Melanie Dohn            Yes _____	No _____ Abstain _____
Jim Wall            Yes _____	No _____ Abstain _____
Yes _____	No _____ Abstain _____

**III. WELCOME**

- Pledge of Allegiance to the Flag

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**IV. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers’ Association and CSEA It’s the Pines Chapter 365.
  
2. PERSONNEL (Gov’t Code § 54957.)

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

**V. Addressing the Board**

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT

**XIII INDIVIDUAL AGENDA ACTION ITEMS**

**BUSINESS**

**XIII.1 Developer Fee Study Contract**

It is recommended that the Board of Trustees approve the contract with King Consulting.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.2 A Diet for Landfills: Cutting Down on Food Waste Report**

It is recommended that the Board of Trustees accept the report from the Civil Grand Jury.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.3 CARS – Consolidated Application Report System**

It is recommended that the Board of Trustees approve CARS report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.4 Budget Update for 45 Day Revision**

It is recommended that the Board of Trustees approve the revised operating budget.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.5 Arcadia Audiometric Associates, Inc.**

It is recommended the Board of Trustees approve the agreement for services from Audiometric Associates, Inc. for nurse, hearing and vision screening service.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.6 Transportation – STORER Canceled Service  
Discussion only.**

**BOARD BUSINESS**

**XIII.7 Board Calendar, 2020-2021**

It is recommended that the Board adopt the Board Calendar.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.8 HELUS Return To Campus Planning Group**

**Discussion only.**

**XIII.9 Group Memberships for the District, Board and Superintendent**

It is recommended that the Board approve membership for the District and Board in the following organizations: Small School Districts Association (SSDA) Antelope Valley School Boards Association (AVSBA), and California School Boards Association (CSBA) and the Superintendent in the Association of Association of California School Administrators (ACSA).

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**EDUCATION**

**XIII.10 Home School Program**

It is recommended that the Board approve the opening of a home school program.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PERSONNEL**

**XIII.11 Certificated Placement Agreement 2020-2021**

It is recommended that the Board approve the personnel report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PERSONNEL**

**XIII.12 Reduction of Hours**

It is recommended that the Board of Trustees approve the reduction of hours for the positions of crossing guard and playground supervisor.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIV. CONSENT AGENDA ITEMS**

1. Minutes of Special Board Meeting, July 11, 2020
2. Minute of Regular Board Meeting July 14, 2020
3. Minutes of Special Board Meeting, July 23, 2020
4. Minutes of Special Board Meeting, July 25, 2020
5. Warrant Register July 2020, #2-20-21
6. Purchase Order Log – July 2020
7. Trial Balance by Fund July 2020

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____



**PLANNING**

At this time, Board Members or community members may request future Board consideration of an item.

A Regular Board Meeting is scheduled for September 8, 2020, closed session 5:30 Open session at 6:30 PM, virtual meeting

Board Planning - Discussion on two possible workshops: 1. Continuation of Reopening Workshop, 2. Board Goals Workshop.

BOARD DIRECTIVES:

**PUBLIC ADJOURNMENT**

Return to closed session at \_\_\_\_\_ p.m.

Motion By _____	Second By _____
Lola Skelton      Yes _____	No _____ Abstain _____
Nicoleta Trifa      Yes _____	No _____ Abstain _____
Wise Nadjib      Yes _____	No _____ Abstain _____
Melanie Dohn      Yes _____	No _____ Abstain _____
Jim Wall      Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____	Second By _____
Lola Skelton      Yes _____	No _____ Abstain _____
Nicoleta Trifa      Yes _____	No _____ Abstain _____
Wise Nadjib      Yes _____	No _____ Abstain _____
Melanie Dohn      Yes _____	No _____ Abstain _____
Jim Wall      Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

Report of Action Taken:

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____