



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY  
SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
September 7, 2021**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**AGENDA**

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

View And Listen Via Zoom

<https://us02web.zoom.us/j/82224071362?pwd=enkxbXpUWFBjTy9CQkFUR214NDdFQT09>

Meeting ID: 822 2407 1362 Password: 494041 Dial In +1 (669) 900-6833

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least two days before the meeting date.*

**Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website  
(<http://www.helus.org>)**

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday;  
closed all major holidays.*

*Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments are accepted live in-person at the time indicated on the agenda for items not on the agenda. Public comments on agenda items are done at the time the item is opened for discussion by the Board President.*

**REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**September 7, 2021**

REGULAR SESSION: 5:30- 5:35 PM  
CLOSED SESSION: 5:35 - 6:30 PM  
RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8  
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**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- \_\_\_ Lola Skelton, President
- \_\_\_ Vacant, Vice President
- \_\_\_ Wise Nadjib, Clerk
- \_\_\_ Melanie Dohn, Member
- \_\_\_ Jim Wall, Member

Roll Call – District Office

- \_\_\_ Lori Slaven, Superintendent/Principal
- \_\_\_ Cecilia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, September 7, 2021, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**III. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers' Association.
2. PERSONNEL (Gov't Code 54957)

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

**IV. WELCOME**

- Pledge of Allegiance to the Flag

**V. ADDRESSING THE BOARD**

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. This is a time for comments on topics which are not on tonight's agenda. Comments on topics listed on the agenda are to be made after the item is opened for discussion by the Board President. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION

- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
  - a. Enrollment Update
  - b. Transportation Update
  - c. Back-To-School Update
  - d. RISE Update
  - e. Superintendent Goals – Postponed until October
  - f. Trustee Area Voting – Switch to Demographer Corporation
  - g. CDE - California Growth Model

**XIII INDIVIDUAL AGENDA ACTION ITEMS**  
**BUSINESS**

**XIII.1 Unaudited Actuals 2020-21**

It is recommended that the Board of Trustees approve the Unaudited Actuals for the 2020-21 school year as presented.

Motion By _____	Second By _____
Lola Skelton      Yes _____	No _____ Abstain _____
Vacant              Yes _____	No _____ Abstain _____
Wise Nadjib        Yes _____	No _____ Abstain _____
Melanie Dohn      Yes _____	No _____ Abstain _____
Jim Wall            Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

**XIII.2 Board Resolution #21-22-6 Adoption of Gann Limit**

It is recommended that the Board of Trustees approve Resolution #21-22-6, Adoption of

Gann Limit, for the 2021-22 school year

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.3 Contract with Effectual Educational Consulting Services**

It is recommended that the Board of Trustees approve a Contract with Effectual Educational Consulting Services to provide School Psychological Services.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.4 2021 Small, Rural School Achievement (SRSA)**

It is recommended that the Board of Trustees acceptance of the grant funding and approve the grant.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.5 LACOE-LEA Contract for Epidemiology & Laboratory Capacity for Prevention**

**and Control of Emerging and Infectious Disease (ELC) Reopening Schools Award (COVID – 19 Testing Funding)**

It is recommended that the Board of Trustees approve the agreement to offer COVID-19 testing and accept the grant funds.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.6 Food Services Agreement with Antelope Valley Union High School District**

It is recommended that the Board of Trustees approve the food services agreement with the Antelope Valley Union High School District.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.7 County of Los Angeles Dept of Health Services Drinking Water Sanitary Survey**  
Information only.

**XIII.8 Retiree Health Insurance Payment Terms**

It is recommended that the Board of Trustees approve the direct pay reimbursement of the retiree health premium

**BOARD BUSINESS**

**XIII.9 Board Vacancy Posting and Timeline**  
Information only.

**XIII.10 Board Goals Workshop**  
Discussion only.

**PERSONNEL**

**XIII.11 Resolution #21-22-07 Board Member Absence**

It is recommended that the Board Resolution #21-22-07.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**EDUCATION**

**XIII.12 Public Hearing to Receive Comments from the Public on Sufficiency of Instructional Materials**

A Public Hearing will be held per Education Code Section 60119 to hear comments from parents, staff, and community members regarding the sufficiency of textbooks and instructional materials in the District.

Hearing Opened: \_\_\_\_\_

Hearing Closed: \_\_\_\_\_

**XIII.13 Sufficient Instructional Materials Resolution #21-22-8**

It is recommended that the Board of Trustees approve Resolution #21-22-8 regarding sufficiency of instructional materials, including laboratory equipment for science, and textbooks.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIV. CONSENT AGENDA ITEMS**

- 1) Minutes of Special Board Meeting, August 10, 2021
- 2) Minutes of Special Board Meeting, August 13, 2021
- 3) Minutes of Special Board Meeting, August 18, 2021
- 4) Minutes of Special Board Meeting, August 20, 2021
- 5) Warrant Register August 2021, #3-21-22
- 6) Purchase Order Log – August 2021
- 7) Trial Balance by Fund – August 2021
- 8) Facility Use Requests
- 9) Inter-District Attendance Agreement, Lancaster School District
- 10) ACH Payment Register August 2021 #2-21-22

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PLANNING**

The next Regular Board Meeting is scheduled for October 12, 2021, 5:30, in-person Board Room at 16633 Elizabeth Lake Road, Lake Hughes, CA 93532 and virtual live streaming <https://us02web.zoom.us/j/82224071362?pwd=enkxbXpUWFBjTy9CQkFUR214NDdFQT09>,

BOARD DIRECTIVES:

**RETURN TO CLOSED SESSION**

Return to closed session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Vacant	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____