

Hughes-Elizabeth Lakes Union Elementary School District

P.O. Box 530, 16633 Elizabeth Lake Road, Lake Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



Board of Trustees

Lola Skelton, President

Vacant, Vice President

Wise Nadjib, Clerk

Melanie Dohn, Member

Jim Wall, Member

Superintendent/Principal

Lori Slaven, Ed.D

**VIRTUAL MEETING
BOARD AGENDA**

October 26, 2021, At 5:30-5:35 Open Session, 5:35 Closed Session, 6:00 Open Session
Hughes Elizabeth Lakes Union Elementary School District Board of Education

TO LISTEN BY TELEPHONE



+1 (669) 900-6833

Meeting ID: 822 2407 1362

Password: **494041**

TO ATTEND VIRTUALLY



View And Listen Via Zoom

<https://us02web.zoom.us/j/82224071362?pwd=enkxbXpUWFBjTy9CQkFUR214NDdFQT09>

Meeting ID: 822 2407 1362

Password: **494041**

Board Meeting: At 5:30-5:35 Open Session, 5:35 Closed Session, 6:00 Open Session
Public comments may be made live during virtual or in-person meetings. Public comments on items on the agenda may be made after the item has been motioned and seconded. Public comments on items not on the agenda may occur during the Public Comment time during the meeting. Any public comments are limited to 3 minutes per speaker or a total of 20 minutes per topic. Public comments shall become part of the official record.



HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

BOARD MEETING OF THE GOVERNING BOARD
October 26, 2021

Hughes Elizabeth Lakes Union School District
16633 Elizabeth Lake Road
Lake Hughes, CA 93532

AGENDA

SESSIONS: 5:30-5:35 Open Session,
5:35 Closed Session, 6:00 Open Session

PLACE: Room 8 & Virtual Meeting

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least seventy-two hours before the meeting start time.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 24 hours prior to each meeting. The Meeting Agenda are also posted on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to lslaven@heluesd.org

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT
BOARD MEETING OF THE GOVERNING BOARD
October 26, 2021

SESSIONS: 5:30-5:35 Open Session, 5:35 Closed Session, 6:00 Open Session	PLACE: Room 8 & Virtual Meeting
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I. PRELIMINARY

Called to order by the presiding officer at _____ p.m.

Roll Call - Members

- Lola Skelton, President
- Vacant, Vice President
- Wise Nadjib, Clerk
- Melanie Dohn, Member
- Jim Wall, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecilia J. Cummings, Business Manager

II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA

Recommendation is made to approve the agenda of Tuesday, October 26, 2021, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

III. CLOSED SESSION

Adjourn to Closed Session at _____ p.m.

1. PERSONNEL (Gov't Code § 54957 (b) (1).)

A. Board of Trustee Applications Review and Review of Interview process

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

Report of Action Taken:

IV. WELCOME

- Pledge of Allegiance to the Flag

V. ADDRESSING THE BOARD Part 1 of 2

In order to address the Board, Public Comments may be made live during virtual or in-person meetings. Public comments on items on the agenda may be made after the item has been motioned and seconded. Public comments on items not on the agenda may occur during the Public Comment time during the meeting. Any public comments are limited to 3 minutes per speaker or a total of 20 minutes per topic. Public comments shall become part of the official record. Speakers are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

● PUBLIC COMMENTS FROM THE AUDIENCE

XIII INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Board of Trustees Interviews

Information only, No action

The Board of Trustees will interview candidates for the Trustee position vacated by Ms. Trifa
Candidates in alphabetical order.

Yolanda Buller

Annie Silva

XIII.2 Nomination for provisional appointment pursuant to Education Code 5091 (e) to the Hughes-Elizabeth Lakes Union School District Board of Trustees to serve until December 2022, the midpoint of Ms. Trifa’s term, and a special election will be held for the remainder of the term which expires December 1, 2024.

Candidate _____

<i>Motion by</i>			<i>Second By</i>			
<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>			
<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
<i>Totals</i>						

OATH OF OFFICE

Lori Slaven will administer the Oath of Office to _____ provisionally appointed by the Board of Trustees to serve until December 2022 filling part of Ms. Nicoleta Trifa’s term.

The appointed Board Member takes his/her seat with the Board of Trustees.

ELECTION OF OFFICER

Office of Vice President

Call for Nominations for the Office of Vice-President of the Board of Trustees

Nomination of _____ by _____ Seconded by _____

Nomination of _____ by _____ Seconded by _____

Motion to appoint _____ Vice President of the Board of Trustees

<i>Motion by</i>			<i>Second By</i>			
<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Yes</i>		<i>No</i>			
<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
<i>Totals</i>						

V. ADDRESSING THE BOARD continued part 2 of 2

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- BUSINESS REPORT - by Jean Cummings
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
 - a. Transportation Update
 - b. COVID Campus Isolation and Quarantine Update

XIII INDIVIDUAL AGENDA ACTION ITEMS continues

BOARD BUSINESS

XIII.2 Transition to Trustee Areas in alignment with California Voters Rights Act
Information only. Presentation on behalf of National Demographics Corporation

XIII.2a Public Hearing on Transition to Trustee Areas HELUS Boundaries

Hearing Open _____ Hearing Close _____

XIII.3 Board Goals Adoption

It is recommended that the Board of Trustees adopt the Board Goals for 2021-2022.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

XIII.4 Board Self Evaluation

Discussion only. The Board of Trustees are to discuss the evaluation instrument/s to use to evaluate their work completed during the 2021-2022 year.

XIII.5 Board Professional Development

Discussion only. CSBA professional development and CSBA Board Policy Workshop.

XIII.6 Superintendent Goals for 2021-2022 School Year

It is recommended that the Board of Trustee approve the Superintendent’s goals.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			

	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

XIII.7 Superintendent’s Participation in LA County Superintendents’ Collaborative

It is recommended that the Board of Trustees approve the attendance of the Superintendent at the LA County Superintendent of School Superintendents’ Collaborative.

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

BUSINESS

XIII.8 California Dashboard Local Indicators

Information only.

XIII.9 ESSER III Expenditure Plan

It is recommended that the Board of Trustees review the ESSER III Expenditure Plan and approve if no additional changes are to be made.

XIII.10 Agreement for Internship with National University

It is recommended that the Board of Trustees approve the agreement with National University for the internship.

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

XIII.11 Afterschool Program Fee and Service Amendment with RISE

It is recommended that the Board of Trustees approve the amendment with RISE.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
		<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

EDUCATION

XIII.12 Williams Report – First Quarter

It is recommended that the Board approve the 2021-2022 first quarter Williams Report for submission to the Los Angeles County Office of Education.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
		<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

PERSONNEL

XIII.13 Resolution #21-22-08 Board Member Absence

It is recommended that the Board Resolution #21-22-08, for Trustee Dohn.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
		<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

XIV. CONSENT AGENDA ITEMS

- a) Minutes of Regular Board Meetings, September 10, 2021
- b) Minutes of Special Board Meetings, September 18, 2021
- c) Minutes of Special Board Meetings, October 2, 2021
- d) Minutes of Special Board Meetings, October 5, 2021
- e) Warrant Register September 2021, #4-21-22
- f) ACH Payment Register – September 2021, #3-21-22
- g) Purchase Order Log –September 2021
- h) Trial Balance by Fund – September 2021

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
		<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

1. The next Regular Board Meeting is scheduled for November 9, 2021 at 5:30 PM, Closed Session 6:00 Open Session, Board Room 8.
2. A Special Board Meeting on _____ for ESSER III Expenditure Plan approval, if needed.
3. Future Board Meeting for Trustee Areas _____.

BOARD DIRECTIVES:

PUBLIC ADJOURNMENT

Return to closed session at _____ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
		<i>Yes</i>		<i>No</i>		
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		
	<i>Totals</i>					

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						

Report of Action Taken

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at _____ p.m.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
		<i>Yes</i>		<i>No</i>			
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>			
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>			
	<i>Totals</i>						