



**HUGHES-ELIZABETH LAKES UNION ELEMENTARY  
SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
November 9, 2021**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

**AGENDA**

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Virtual or In-Person Room 8

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

View And Listen Via Zoom

<https://us02web.zoom.us/j/85195209796?pwd=TVFZUVg0Ykhlc2VKUm1lVnlaTDBRUT09>

Meeting ID: 851 9520 9796 1362 Password: **780866** Dial In +1 (669) 900-6833

*Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.*

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays.*

*Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments are accepted live in-person at the time indicated on the agenda for items not on the agenda. Public comments on agenda items are done at the time the item is opened for discussion by the Board President.*

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

**November 9, 2021**

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Virtual or In-Person Room 8

CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- Lola Skelton, President
- Jim Wall, Vice President
- Wise Nadjib, Clerk
- Melanie Dohn, Member
- Ann Silva, Member

Roll Call – District Office

- Lori Slaven, Superintendent/Principal
- Cecilia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, November 9, 2021, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**III. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers' Association and CSEA Its the Pines Chapter 365.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

Report of Action Taken:

**IV. WELCOME**

- Pledge of Allegiance to the Flag

**V. ADDRESSING THE BOARD**

In order to address the Board during the Public Comment portion of the meeting, please stand if in-person or raise your hand if virtual and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. This is a time for comments on topics which are not on tonight's agenda. Comments on topics listed on the agenda are to be made after the item is opened for discussion by the Board President. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT

**XIII INDIVIDUAL AGENDA ACTION ITEMS**

**BOARD BUSINESS**

**XIII.1. Review of a State of Emergency, Resolution 21-22-09**

It is recommended that the Board of Trustees reevaluate the State of Emergency and determine if there is a rationale for extending Resolution 21-22-09 30 days, October 30, 2021 to November 29, 2021 in pursuant to Brown Act Provisions.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.2 California School Board Association Call for Nominations to CSBA's Delegate Assembly**

The board is eligible to nominate board members within our geographical regions. The board may nominate as many individuals as it chooses.

**Nominee/s** \_\_\_\_\_

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.3 Board Self Evaluation**

Discussion of timeline and process.

**BUSINESS**

**XIII.4. Certificate of Signatures, Resolution 21-22-11**

It is recommended that the Board of Trustee approve the update to the Certificate of Signatures to remove Trustee Trifa and add Trustee Silva.

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.5 Lakes Teachers Assoc. and HELUS Long Term Independent Study Instruction MOU**

It is recommended that the Board of Trustee ratify the memorandum of understanding for the 2021-2022 school year for long term independent study.

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIII.6 General Fund interfund Transfer to Retiree Benefit Fund**

It is recommended that the Board of Trustees approve the Interfund transfer from the General Fund to the Retiree Benefit Fund

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIII.7 Educator Effectiveness Plan**

Information only.

**XIII.8 CISCO Voice Over IP**

It is recommended that the Board of Trustees approve the agreement for product and service with CISCO.

<i>Motion by</i>			<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**XIV. CONSENT AGENDA ITEMS**

- 1) Minutes of Special Board Meetings, September 18, 2021
- 2) Minutes of Special Board Meetings, October 2, 2021
- 3) Minutes of Special Board Meetings, October 5, 2021
- 4) Minutes of Special Board Meetings, October 26, 2021
- 5) Warrant Register October 2021, #4-21-22
- 6) Purchase Order Log – October 2021
- 7) Trial Balance by Fund – October 2021
- 8) ACH Payment Register October 2021 #4-21-22

<i>Motion by</i>				<i>Second By</i>			
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	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
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	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PLANNING**

At this time, Board Members or community members may request future Board consideration of an item.

AVSBA Dinner Meeting, November 18, 6:00 PM Rosamond Elementary School 3082 Glendower St. Rosamond, CA 93560.

The next Regular Board Meeting is scheduled for December 14, 2021.

**RETURN TO CLOSED SESSION**

Return to closed session at \_\_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
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	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
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**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

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	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

Report of Action Taken:

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>				
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Wise Nadjib</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Melanie Dohn</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Ann Silva</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						