

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD

December 14, 2021

Hughes Elizabeth Lakes Union School District 16633 Elizabeth Lake Road Lake Hughes, CA 93532

REGULAR SESSION: 5:30-5:35 PM CLOSED SESSION: 5:35 - 6:30 PM

RECONVENE REGULAR SESSION: 6:30 PM

View And Listen Via Zoom

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Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conduction this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (http://www.helus.org)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday - Friday; closed all major holidays or accessed electronically here https://drive.google.com/drive/folders/198jW5FRVGuMBDFCsbn6sS9gXilrRAWBT?usp=sharing

Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.

PLACE: Virtual or In-Person Room 8

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD AGENDA

December 14, 2021

REGULAR SESSION: 5:30- 5:35 PM	PLACE: Virtual or In-Person Room
CLOSED SESSION: 5:35 - 6:30 PM	
RECONVENE REGULAR SESSION: 6:30 PM	
I. PRELIMINARY	
Called to order by the presiding officer at	p.m.
Roll Call - Members	
Lola Skelton, President	
Wise Nadjib, Clerk	
Jim Wall, Vice President Wise Nadjib, Clerk Melanie Dohn, Member	
Ann Silva, Member	
Roll Call – District Office	
Lori Slaven, Superintendent/Principal	
Cecelia J. Cummings, Business Manager	
II. MOTION TO WAIVE FURTHER READINGS A	ND APPROVE AGENDA
Recommendation is made to approve the agenda of Tues	

Motion	ı by		Second By	y
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain

reading of the title only of proposed Agenda items in lieu of reciting the entire text.

III. Review of a State of Emergency, Resolution 21-22-09

Yes

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-09 for a second, 30 days, November 29, 2021 to January 28, 2022, in pursuant to Brown Act Provisions.

No

Motion b	y		Secon	nd By		
	Lola Skelton	Yes	No		Abstain	

Ann Silva

Totals

Jim Wall	Yes	No	Abstain	
Wise Nadji	ib Yes	No	Abstain	
Melanie D	ohn Yes	No	Abstain	
Ann Silva	Yes	No	Abstain	
Totals				

PUBLIC COMMENTS

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

adjour	ns to Closed Session.		
	LOSED SESSION rn to Closed Session at	p.m.	
1.	CONFERENCE WITH LABOR code Section 54957.6 Regarding CSEA Its the Pines Chapter 365.	· · · · · · · · · · · · · · · · · · ·	
11.	1	G 1 D	

Motion l	by		Second	Ву
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION

Reconvene to regular session at _____ p.m.

Motion b	by		Second By	,	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				•

Report of Action Taken:

V. WELCOME

• Pledge of Allegiance to the Flag

VI. ELECTION	OF OFFICER	S
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As required by Education Code, Section 35143, the Board of Trustees' officers are to be elected annually at the first meeting in December.

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Office of Fredrich	Office	of	Pr	esi	dent
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Call for Nominations for the Office of President of the Board of Trustees				
Nomination of	_by	Seconded by		
Nomination of	_ by	Seconded by		

Motion by			Second By	
1	Lola Skelton	Yes	No	Abstain
J	Iim Wall	Yes	No	Abstain
]	Wise Nadjib	Yes	No	Abstain
1	Melanie Dohn	Yes	No	Abstain
1	Ann Silva	Yes	No	Abstain
	Totals			

Motion to appoint ______ President of the Board of Trustees

Motion b	y y		Secon	nd By		
	Lola Skelton	Yes	No		Abstain	
	Jim Wall	Yes	No		Abstain	
	Wise Nadjib	Yes	No		Abstain	
	Melanie Dohn	Yes	No		Abstain	
	Ann Silva	Yes	No		Abstain	
	Totals					

Office of Vice President

Call for Nominations for	the Office of Vice-Pr	esident of the Board of Trustees	
Nomination of	by	Seconded by	
Nomination of	by	Seconded by	

Motion l	by		Second B	dy .	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

Motion to appoint ______ Vice President of the Board of Trustees

Motion b	by		Second B	y	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

Office of Clerk

Nomination of _	by	Seconde	d by
Nomination of _	by	Seconded by	

Motion l	by		Second B	y	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

Motion to appoint _____ Clerk of the Board of Trustees

Motion b	y		Secon	nd By		
	Lola Skelton	Yes	No		Abstain	
	Jim Wall	Yes	No		Abstain	
	Wise Nadjib	Yes	No		Abstain	

Melanie Dohn	Yes	No	Abstain	
Ann Silva	Yes	No	Abstain	
Totals				

B. Election of representative to the Antelope Valley School Boards' Associate

It is recommended that the Board of Trustees select representative of the Board to serve on the Antelope Valley Schools Boards' Association.

Nomination of	by	7	Seconded by	
Motion to appoint		AVSI	3A representati	ive

Motion	ı by		Second B	y
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

C. <u>Selection of Representative to the Los Angeles County Committee on School District Organization (Education Code Section 35023/72403)</u>

It is recommended that the Board of Trustees select a member of the Board to serve as a Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2022.

Nomination of	by	Seconded by	
Motion to appoint		Rep to LAC School District Organiza	ation

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

VII. PROCEDURAL MATTERS

A. Secretary of the Board of Trustees

It is recommended that the District Superintendent, Lori Slaven, be appointed to serve as Secretary to the Board of Trustees per Board Policy #9123.

Motion b	Motion by			Second By		
	Lola Skelton	Yes		No	Abstain	
	Jim Wall	Yes		No	Abstain	
	Wise Nadjib	Yes		No	Abstain	
	Melanie Dohn	Yes		No	Abstain	
	Ann Silva	Yes		No	Abstain	
	Totals					

B. Authorized Agents

The Board authorizes the Superintendent Lori Slaven, and/or the Business Services Manager, Cecelia Jean Cummings to sign all documents as the Authorized Agents of the District in accordance with the Education Code for the Board Year, December 14, 2021, until the organizational meeting in December 2022

Motion by			Sec	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No			
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

C. Meeting Place

It is recommended that the Regular Board of Trustees' Meetings be held at the school at 16633 Elizabeth Lake Road, Lake Hughes and virtually during a Governor declared state of emergency.

Motion by			Second By	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

D. <u>Meeting Session Times</u>

It is recommended that the Closed Session of the Regular Board of Trustees' Meetings be held prior to the public regular session.

Closed Session Start Time Open Session Start Time

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

E. Board Meeting Day

It is recommended that the Board of Trustees determine a meeting day acceptable to all board members and district representatives.

Meeting Day					

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

F. Current Policies & Bylaws

It is recommended that the Board keep all current policies and bylaws in effect for the period of December 14, 2021, until the organizational meeting in December 2022, or until such time as they are revised or deleted by the Board.

Motion by			Second By	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

G. Designate Title IX, Sexual Harassment/Discrimination Officer

Designate Lori Slaven as the representative of the Board of Trustees to serve as the Title IX Sexual Harassment/Discrimination Officer, per District Policy, for the period of December 14, 2021, until the organizational meeting in December 2022.

Motion l	by		S	econd .	Ву
	Lola Skelton	Yes	N	o	Abstain
	Jim Wall	Yes	N	o	Abstain
	Wise Nadjib	Yes	N	o	Abstain
	Melanie Dohn	Yes	N	o	Abstain
	Ann Silva	Yes	N	o	Abstain
	Totals				

VIII. ADDRESSING THE BOARD

In order to address the Board during the Public Comment portion of the meeting, if in-person please fill out a speaker slip located near the door and place it in the basket. If virtual, please type your first name, last name and topic in the chat. Speakers will alternate between in-person and virtual. Speakers are asked to state their name, topic and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and twenty minutes per topic. *Public Comments from the Audience* section is for topics which are not on tonight's agenda. Comments on topics listed on the agenda are to be made after the item is opened for discussion by the Board President. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PUBLIC COMMENTS FROM THE AUDIENCE
- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
 - a. Holiday Program
 - b. Demographer Trustee Areas Timeline
 - c. Attendance/Enrollment

XIII INDIVIDUAL AGENDA ACTION ITEMS

BOARD BUSINESS

XIII.1 Vaccine Mandate

It is recommended that the Board review the Governor's proposed vaccine mandate for 1) employees and 2) students and determine the board's position.

Motion	by		Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

XIII.2 Los Angeles County School Trustees Association (LACSTA)

It is recommended that the Board decline LACSTA membership.

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

	Α.	<u>Designation</u>	of LACS	TA Rep	<u>resentative</u>
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If the Board becomes a member of	f LACSTA, the	Board will elect a member of the Board	d
to serve as a Representative to the	Los Angeles Co	ounty School Trustees Association.	
Nomination of	by	Seconded by	

Motion to appoint ______ Representative to the LACSTA

Motion by			Second By				
	Lola Skelton	Yes		No		Abstain	
	Jim Wall	Yes		No		Abstain	
	Wise Nadjib	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals						

XIII.3 California School Board Association Gamut Plus

Information only.

XIII.4 Mask Mandate

Information only.

XIII.5 Safety Plan

Information only.

BUSINESS

XIII.6 Board Resolution #21-22-12 for Annual Certification of Signatures

It is recommended the Board approve Resolution #21-22-12 for the Annual Certification of Signatures for December 14, 2021-December 31, 2022.

Motion by			Second By		
	Lola Skelton	Yes		No	Abstain
	Jim Wall	Yes		No	Abstain
	Wise Nadjib	Yes		No	Abstain
	Melanie Dohn	Yes		No	Abstain
	Ann Silva	Yes		No	Abstain
	Totals				

XIII.7 First Interim Budget Report

It is recommended that the Board approve the 1st Interim Budget Report for 2021-22 with a positive certification.

Motion	by		Second By	,	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				

XIII.8 Educator Effectiveness Plan

It is recommended that the Board approve and adopt the Educator Effectiveness Block Grant Plan 2021-2026.

Motion	by		Second By	y
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

XIII.12 Establish a Fiduciary Fund 71 for Retiree Benefit Fund -Other Post-Employment Benefits (OPEB) and Close Fund 72 - Resolution # 21-22-15

It is recommended that the Board of Trustees approve the establishment of Fiduciary Fund 71 for Other Post-Employment Benefits (OPEB) funds and close the Fund 72 that was originally established at the June 30, 2021 board meeting.

Motion by			Second By				
	Lola Skelton	Yes		No		Abstain	
	Jim Wall	Yes		No		Abstain	
	Wise Nadjib	Yes		No		Abstain	
	Melanie Dohn	Yes		No		Abstain	
	Ann Silva	Yes		No		Abstain	
	Totals						

PERSONNEL

XIII.9 Board Member Absence Resolution #21-22-13

It is recommended the Board of Trustees approve the resolution for Wise Nadjib's absence at the November 9, 2021 board meeting.

Motion b)y		Secona	l By
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

XIII.10 Board Member Absence Resolution #21-22-14

It is recommended the Board of Trustees approve the resolution for Melanie Dohn's absence at the October 26, 2021 and November 9, 2021 board meetings.

Motion b)y		Secon	nd By
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

XIII.11 Personnel Report

It is recommended the Board of Trustees approve the personnel report.

Motion b	Dy .		S	Second B	Ву
	Lola Skelton	Yes	Λ	Vo	Abstain
	Jim Wall	Yes	Λ	Vo	Abstain
	Wise Nadjib	Yes	Λ	Vo	Abstain
	Melanie Dohn	Yes	Λ	Vo	Abstain
	Ann Silva	Yes	Λ	Vo	Abstain
	Totals				

XIV. CONSENT AGENDA ITEMS

- 1) Minutes of Special Board Meetings, September 18, 2021
- 2) Minutes of Special Board Meetings, October 2, 2021
- 3) Minutes of Special Board Meetings, October 5, 2021
- 4) Warrant Register November 2021, #5-21-22
- 5) Purchase Order Log November 2021
- 6) Trial Balance by Fund November 2021
- 7) ACH Payment Register November 2021 #5-21-22

Motion b	Dy .		Second B	y
	Lola Skelton	Yes	No	Abstain
	Jim Wall	Yes	No	Abstain
	Wise Nadjib	Yes	No	Abstain
	Melanie Dohn	Yes	No	Abstain
	Ann Silva	Yes	No	Abstain
	Totals			

PLANNING

At this time, Board Members or community members may request future Board consideration of an item.

Board Self Evaluation due date	Presented at Board Meeting Date _	

The next Regular Board Meeting is scheduled for January 11, 2022.

RETURN TO CLOSED SESSION

Return to closed session at ______p.m.

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION Reconvene to regular session at ______ p.m.

Motion by			Second B	Second By		
	Lola Skelton	Yes	No	Abstain		
	Jim Wall	Yes	No	Abstain		
	Wise Nadjib	Yes	No	Abstain		
	Melanie Dohn	Yes	No	Abstain		
	Ann Silva	Yes	No	Abstain		
	Totals					

Report of Action Taken:

PUBLIC ADJOURNMENT

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at ______ p.m.

Motion by			Second B	Second By	
	Lola Skelton	Yes	No	Abstain	
	Jim Wall	Yes	No	Abstain	
	Wise Nadjib	Yes	No	Abstain	
	Melanie Dohn	Yes	No	Abstain	
	Ann Silva	Yes	No	Abstain	
	Totals				