

## Hughes-Elizabeth Lakes Union Elementary School District

P.O. Box 530, 16633 Elizabeth Lake Road, Lake Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



### Board of Trustees

Lola Skelton, President  
Nicoleta Trifa, Vice President  
Wise Nadjib, Clerk  
Melanie Dohn, Member  
Jim Wall, Member

### Superintendent/Principal

Lori Slaven, Ed.D

## VIRTUAL BOARD MEETING

September 8, 2020, AT 6:30 PM Open Session

Hughes Elizabeth Lakes Union Elementary School District Board of Education

### TO LISTEN BY TELEPHONE



+1 (669) 900-6833

Meeting ID: 863 8017 7207

Password: **661302**

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### TO ATTEND VIRTUALLY



View And Listen Via Zoom

<https://us02web.zoom.us/j/88516220560?pwd=YmdYVmNJRHJaRTFrbDhlQitDYnJzZz09>

Meeting ID: 863 8017 7207

Password: **661302**

Open Sessions: 5:30 PM -5:35 PM, 6:30 PM

Closed session 5:35-6:30

### TO PROVIDE PUBLIC COMMENT

You may submit written public comments or documentation by e-mail to: [lsraven@heluesd.org](mailto:lsraven@heluesd.org)

You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 5:00 p.m. the day before the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. • Correspondence received shall become part of the official record.



# **HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT**

## **REGULAR MEETING OF THE GOVERNING BOARD September 8, 2020**

**Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532**

### **AGENDA**

REGULAR SESSION: 5:30- 5:35 PM

PLACE: Room 8

CLOSED SESSION: 5:35 - 6:30 PM

PLACE: Room 8

RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the Dr. Slaven, (559) 363-5958, at least six hours before the meeting start time.*

*This regular meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. The public may participate through listening or listening and observing.*

*Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to [lsraven@heluesd.org](mailto:lsraven@heluesd.org)*

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT**

Board Meeting September 8, 2020

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## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

September 8, 2020

REGULAR SESSION: 5:30- 5:35 PM  
CLOSED SESSION: 5:35 - 6:30 PM  
RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8  
PLACE: Room 8  
PLACE: Room 8

### **I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

#### Roll Call - Members

\_\_\_ Lola Skelton, President  
\_\_\_ Nicoleta Trifa, Vice President  
\_\_\_ Wise Nadjib, Clerk  
\_\_\_ Melanie Dohn, Member  
\_\_\_ Jim Wall, Member

#### Roll Call – District Office

\_\_\_ Lori Slaven, Superintendent/Principal  
\_\_\_ Cecilia J. Cummings, Business Manager

### **II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, September 8, 2020, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton Yes _____	No _____ Abstain _____
Nicoleta Trifa Yes _____	No _____ Abstain _____
Wise Nadjib Yes _____	No _____ Abstain _____
Melanie Dohn Yes _____	No _____ Abstain _____
Jim Wall Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

### **PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

### **III. CLOSED SESSION**

Board Meeting September 8, 2020

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with Lakes Teachers' Association and CSEA It's the Pines Chapter 365.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

#### **RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

#### **IV. WELCOME**

- Pledge of Allegiance to the Flag

#### **V. ADDRESSING THE BOARD**

In order to address the Board during the Public Comment portion of the meeting, please stand and wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person and the Board may limit the number of minutes per topic. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PRESENTATIONS/REPORTS
- LAKES TEACHERS ASSOCIATION
- CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- PUBLIC COMMENTS FROM THE AUDIENCE
- BUSINESS REPORT
- BOARD MEMBERS' COMMENTS AND/OR REPORTS
- SUPERINTENDENT'S REPORT
  - a. Enrollment Update
  - b. Transportation Update
  - c. Preplanning Student Return to Campus Committee
  - d. Back-To-School Update

### **XIII INDIVIDUAL AGENDA ACTION ITEMS**

#### **BUSINESS**

#### **XIII.1 Unaudited Actuals 2019-20**

It is recommended that the Board of Trustees approve the Unaudited Actuals for the 2019-20 school year as presented.

Motion By _____	Second By _____
Lola Skelton      Yes _____	No _____ Abstain _____
Nicoleta Trifa      Yes _____	No _____ Abstain _____
Wise Nadjib      Yes _____	No _____ Abstain _____
Melanie Dohn      Yes _____	No _____ Abstain _____
Jim Wall      Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

#### **XIII.2 Board Resolution #20-21-2 Adoption of Gann Limit**

It is recommended that the Board of Trustees approve Resolution #20-21-2, Adoption of Gann Limit, for the 2020-21 school year

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

### **XIII.3 Contract with Effectual Educational Consulting Services**

It is recommended that the Board of Trustees approve a Contract with Effectual Educational Consulting Services to provide School Psychological Services.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

### **XIII.4 2020 Small, Rural School Achievement (SRSA)**

It is recommended that the Board of Trustees acceptance of the grant funding and approve the grant.

Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

### **XIII.5 Superintendent Goals for 2020-2021 School Year**

Information only.

### **XIII.6 Election Board: Equal Number of Candidates Per Eligible Offices.**

Information only.

### **XIII.7 County and State Return to Campus, Cohorts for Special Populations**

Discussion only.

## **BOARD BUSINESS**

### **XIII.8 Board Goals for the District**

It is recommended that the Board of Trustees adopt the goals established for the District.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

## **PERSONNEL**

### **XIII.9 Personnel Report**

It is recommended that the Board of Trustee approve the personnel report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

## **EDUCATION**

### **XIII.10 Public Hearing to Receive Comments from the Public on Sufficiency of Instructional Materials**

A Public Hearing will be held per Education Code Section 60119 to hear comments from parents, staff, and community members regarding the sufficiency of textbooks and instructional materials in the District.

Hearing Opened: \_\_\_\_\_

Hearing Closed: \_\_\_\_\_

### **XIII.11 Sufficient Instructional Materials Resolution #20-21-3**

It is recommended that the Board of Trustees approve Resolution #20-21-3 regarding sufficiency of instructional materials, including laboratory equipment for science, and textbooks.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

#### **XIV. CONSENT AGENDA ITEMS**

Amended Minutes of July 14, 2020, approved with amendment on August 11, 2020 is included in the section. An updated copy was requested by the Board.

- 1) Minutes of Special Board Meeting, August 4, 2020
- 2) Minutes of Regular Board Meeting, August 11, 2020
- 3) Minutes of Special Board Meeting, August 19, 2020
- 4) Minutes of Special Board Meeting, August 25, 2020
- 5) Minutes of Special Board Meeting, September 1, 2020
- 6) Warrant Register August 2020, #3-20-21
- 7) Purchase Order Log – August 2020
- 8) Trial Balance by Fund – August 2020

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

#### **PLANNING**



A Special Board Meeting is scheduled for September 22, 2020, at 6:30 PM, virtual meeting to hold a public hearing on the Learning Continuity and Attendance Continuity Plan.

A Special Board Meeting is scheduled for September 24, 2020, at 6:30 PM, virtual meeting for the adoption of the Learning Continuity and Attendance Continuity Plan.

The next Regular Board Meeting is scheduled for October 13, 2020, 5:30, virtual meeting.

BOARD DIRECTIVES:

**RETURN TO CLOSED SESSION**

Return to closed session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.  
Close and adjourn the meeting at \_\_\_\_\_ p.m.

Motion By _____		Second By _____		
Lola Skelton	Yes _____	No _____	Abstain _____	
Nicoleta Trifa	Yes _____	No _____	Abstain _____	
Wise Nadjib	Yes _____	No _____	Abstain _____	
Melanie Dohn	Yes _____	No _____	Abstain _____	
Jim Wall	Yes _____	No _____	Abstain _____	
	Yes _____	No _____	Abstain _____	