



# HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING OF THE GOVERNING BOARD March 14, 2023

Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532

### AGENDA

REGULAR SESSION: 5:30- 5:50 PM  
CLOSED SESSION: 5:50 - 6:30 PM  
RECONVENE REGULAR SESSION: 6:30 PM

PLACE: Room 8  
Or Virtual

Join Zoom Meeting  
Susan Denton is inviting you to a scheduled Zoom meeting.

Topic: Regular Board Meeting  
Time: Feb 7, 2023 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/86456671739?pwd=dkhYmcwSjJzLzZXdTUVZnNW1FVkJNaZz09>  
Meeting ID: 864 5667 1739 Passcode: 683761  
One tap mobile: +16699006833,,86456671739#,,,,\*683761# US (San Jose)  
+16694449171,,86456671739#,,,,\*683761# US

Due to the spread of COVID-19 and the fact that state officials are recommending measures to promote social distancing, the Hughes Elizabeth Lakes Union Elementary School District Governing Board will be conducting this meeting by both in person and teleconference in accordance with AB361, amended Government Code Section 54953, which allows for the continuation of virtual meetings during a proclaimed state of emergency. We are currently in a statewide Governor-declared a state of emergency.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union Elementary School District may request assistance by contacting the District Office at least two days before the meeting date.

Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 72 hours prior to each meeting as well as on the District website (<http://www.helus.org>)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union District School can be inspected at the School office during the hours of 8:00 a.m. to 3:00 p.m. Monday – Friday; closed all major holidays or accessed electronically here: [Meeting Materials](#)  
Meeting norms: Please turn the sound off on cell phones and other electronic devices to avoid disrupting these proceedings. Public comments on items not on the agenda are accepted live in-person or virtually during the Addressing The Board, Public Comment section of the meeting. Public comments on items on the agenda are accepted at the time the item is opened for discussion by the Board President.

**HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD AGENDA  
March 14, 2023**

REGULAR SESSION: 5:30- 5:50 PM  
CLOSED SESSION: 5:50 - 6:30 PM  
RECONVENE REGULAR SESSION: 6:30 PM

Virtual Meeting &  
In-person, Rm 8

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

**Roll Call - Members**

- Jim Wall, President
- Lola Skelton, Vice President
- Stephanie Lewis, Clerk
- Vacant, Member
- Vacant, Member

**Roll Call – District Office**

- Susan Denton,  
Superintendent/Principal
- C. Jean Cummings, Business  
Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Tuesday, March 14, 2023, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**III. REVIEW OF A STATE OF EMERGENCY, RESOLUTION 21-22-09**

It is recommended that the Board of Trustees reevaluate the State of Emergency and extend the Resolution #21-22-11 for an eighteenth time, February 8, 2023 up to March 15, 2023, in pursuant to Brown Act Provisions.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**IV. PUBLIC COMMENTS**

This is an opportunity for the public to address any items before the Board adjourns to Closed Session.

**V. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov’t Code § 54957.).
- LEGAL MATTERS

Motion to return to Open Session.

<i>Motion by</i>			<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>
	<i>Totals</i>					

**VI. RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Report of Action Taken:

**VII. WELCOME**

- Pledge of Allegiance to the Flag - 6th grade representative
- Presentations
  - 6th Grade Class Presentations “Food Rescue Project”
  - Community Input for LCAP 2023 (Local Control Accountability Plan)

### **VIII. ADDRESSING THE BOARD**

At this time, Public Comments are welcome on items not listed on the agenda. The public may comment on items listed on the agenda at the time the item is on the floor. In order to address the Board during the Public Comment portion of the meeting, those in-person may fill out a speaker slip and those virtual may type their first name, last name, and topic in the chat. We will alternate between an in-person speaker and a virtual speaker. Speakers will wait for recognition by the President. Speakers are asked to state their name and are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Comments are limited to three minutes per person, 20 minutes per topic. The Board may vote to grant a time extension. Board action may not legally be taken on any item not specifically listed on the Agenda. The Board encourages comments, feedback, and input from all voices in the community, including those who may have differing opinions and perspectives. As a reminder, not all speech is free from consequence and since this is the Board’s meeting in public, where minors may be present, we encourage all participants to conduct themselves in a civilized, non-threatening manner.

- A. LAKES TEACHERS ASSOCIATION
- B. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION/THE PINES CHAPTER #365
- C. PUBLIC COMMENTS FROM THE AUDIENCE

### **IX. GENERAL REPORTS**

- A. BOARD MEMBERS’ COMMENTS AND/OR REPORTS
- B. BUSINESS REPORT
- C. SUPERINTENDENT’S REPORT
  - a. School Closure Information
  - b. Facilities Update
  - c. Map/Demographics Information
  - d. LACOE Teacher Recruitment Fair 3/11/2023
  - e. AVSBA February meeting update
  - f. School Activities (USC game, DC, etc)

### **INDIVIDUAL AGENDA ACTION ITEMS**

### **XI. BUSINESS**

#### **XI.i Second Interim Multi-year Budget Report**

It is recommended that the Board approve the Hughes-Elizabeth Lakes Union Elementary School District 2022-23 Second Interim Multi-year Budget Report with a positive certification.

<i>Motion by</i>			<i>Second By</i>				
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XI.ii Ratification of the Lakes Teachers Association and Board of Trustees Contract**

It is recommended that the Board ratify and accept the tentative agreements and full contract for July 1, 2022 - June 30 2025 between the Lakes Teachers Association and the Board of Trustees.

<i>Motion by</i>			<i>Second By</i>			
<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Totals</i>						

**XI.iii Approval of Certificated Salary Schedule effective July 1, 2022**

It is recommended that the Board approve the certificated salary schedule effective July 1, 2022.

<i>Motion by</i>			<i>Second By</i>			
<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
<i>Totals</i>						

**XI.iv Lakes Teachers Association Sunshine to Hughes Elizabeth Lakes Union School District for 2022-2023 Negotiations and Collective Bargaining Agreement.**

It is recommended that the Board of Trustees review Lakes Teachers Association (LTA) proposal to Hughes Elizabeth Lakes Union School District for the 2023 - 2024 Collective Bargaining Agreement contract for negotiations.

**XI.iv(a) Public Review and Comments Session**

The board of Trustees will hold a Public Comment session to receive input on Lakes Teachers Association initial proposal to the Hughes Elizabeth Lakes Union School District on collective bargaining for the 2023-2024 school year.

**XI.v Accept the Receipt of Contract Openers from Lakes Teachers Association to Hughes Elizabeth Lakes Union School**

It is recommended that the Board of Trustees accept the Lakes Teachers’ Association openers to the Hughes Elizabeth Lakes Union School District for the 2023-2024 school year.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XII.ii 2023-24 School Calendar Discussion**

- A. LACOE recommended sample calendars
- B. Upcoming Calendar Negotiations meeting with LTA & CSEA

**XII. EDUCATION**

**XII.i Discussion Items:**

- A. Preschool/Daycare Inquiry: Discussion on requested utilization of a vacant classroom for a private preschool program.
- B. AVID for Board Members

**XII.ib Participation by board members in AVID training**

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XII.ii Master Services Agreement between HELUS and Hazel Health INC. and Telehealth Services USA**

It is recommended that the board approve the no-cost MOU for a Master Services agreement to provide telehealth counseling services to students.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	

	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIV. BOARD BUSINESS**

**XIV.i - Small School Districts Association Conference**

Discussion only

**XIV.ii - Board Policy on Tenure BP #4116 Probationary Permanent Status**

Board will determine the length of the probationary period for non-tenured teachers. Motion will determine length of probationary period, and beginning effective date.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XIV.iii District Leadership Compact**

It is recommended that the board approve the jointly created HELUS Leadership Compact

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**PERSONNEL**

**XV. Personnel Report**

- 1) It is recommended that the Board of Trustees approve Personnel Report I.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	

	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

2) It is recommended that the Board of Trustees approve Personnel Report 2

*\*Government Code section 1090 prohibits public officials, including school board members, from being "financially interested in any contract made by them in their official capacity, or by any body or board of which they are members." Similar to Section 1090, the Political Reform Act prohibits public officials from "mak[ing], participat[ing] in making or in any way attempt[ing] to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest." (Cal. Gov. Code § 87100). Under the PRA, an impermissible "financial interest" can include those which have a reasonably foreseeable "material financial effect" on the official's immediate family. (Cal. Gov. Code § 87103). "Immediate family" is defined as spouse or dependent children. (Cal. Gov. Code § 82029). Employing the "Rule of Necessity" allows public officials to take actions they would otherwise be disqualified from taking due to a conflict of interest if their disqualification would make it impossible to fulfill one of the board's vital public duties. (Finnegan v. Schrader, 91 Cal. App. 4th 572, 582), with respect to the current state of the five member board with two vacancies.*

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XV.i March 15 Required Layoff Notices**

The District must adopt a resolution by March 15, 2023 to reduce particular kinds of services, and in this case, 2 - FTE certificated staff, in accordance with Education Code sections 44949 and 44955.

It is recommended that the Board of Trustees adopt Resolution #: 22-23-06

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XVI. CONSENT AGENDA ITEMS**

It is recommended that the board approve consent agenda items listed below.





	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						

**XVII.i CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_.

- CONFERENCE WITH LABOR NEGOTIATOR, Susan Denton, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
- PERSONNEL (Gov’t Code § 54957.).
- LEGAL MATTERS

**XVII.ii PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:00 p.m. unless extended by a majority vote of the Board.

Closed and adjourned the meeting at \_\_\_\_ p.m.

<i>Motion by</i>				<i>Second By</i>			
	<i>Jim Wall</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Lola Skelton</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Stephanie Lewis</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Vacant</i>	<i>Yes</i>		<i>No</i>		<i>Abstain</i>	
	<i>Totals</i>						