



## AGENDA

### SELF-INSURANCE RISK MANAGEMENT AUTHORITY II FOR LIABILITY & PROPERTY

**BOARD MEETING  
NOVEMBER 28, 2023  
11:00 A.M.**

**EXECUTIVE COMMITTEE MEETING  
NOVEMBER 28, 2023  
11:05 A.M.**

**Via ZOOM**

<https://zoom.us/j/96154145411?pwd=ak1DcW1kRlBxWVpHdG82ZENueVNYdz09>

**Conference Call-in Instructions:**

**Teleconference Number: (669) 900-6833**

**Meeting ID: 961 5414 5411 Passcode: 696707**

**THIS MEETING WILL BE CONDUCTED BY TELECONFERENCING IN ACCORDANCE WITH GOVERNMENTAL CODE SECTION 54953 (b). MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD FROM ANY TELECONFERENCE LOCATION SHOWN BELOW.**

#### **I. CALL TO ORDER**

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#### **II. ROLL CALL**

##### **OFFICERS:**

SULPHUR SPRINGS UNION SCHOOL DISTRICT  
ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT  
LANCASTER SCHOOL DISTRICT  
EASTSIDE UNION SCHOOL DISTRICT

Dr. Josh Randall, President  
Kevin Vensko, Vice President  
Danielle Gates, Secretary  
Daryl Bell, Treasurer

##### **MEMBERS:**

ANTELOPE VALLEY SCHOOLS' TRANSPORTATION AGENCY  
  
GORMAN JOINT SCHOOL DISTRICT  
  
HUGHES-ELIZABETH LAKES UNION SCHOOL DISTRICT  
KEPPEL UNION SCHOOL DISTRICT  
SAUGUS UNION SCHOOL DISTRICT

Morris Fuselier, III,  
Executive Committee  
Denise Saenz,  
Executive Committee  
Susan Denton  
Khai Nguyen  
Dr. Jennifer Stevenson

**MANAGER:**

Keenan & Associates

SETECH (a division of Keenan & Associates)  
Loss Control

Susan Langston  
Johnna Randazzo  
Trisha Pond  
Adriana Canez  
Sam Mel-Chan  
Donovan Jackson

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**III. APPROVAL OF AGENDA**

**ACTION**

**2023/2024-035**

**Page 1**

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to Government Code Section 54954.2.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**IV. PUBLIC COMMENTS**

**INFORMATION**

**2023/2024-036**

**Page 2**

Members of the community wishing to address the Board about items on the agenda or items not on the agenda may do so.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**V. APPROVAL OF CONSENT AGENDA**

**ACTION**

**2023/2024-037**

**Pages 3-10**

The Board of Directors will review the items listed on the Consent Agenda for any adjustments and adoption or ratification.

- A) Minutes – Board of Directors Meeting – September 25, 2023
- B) Accident Med-Pay Program Update
- C) Electronic Data Processing Program Update

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**INFORMATION**

**2023/2024-038**

**Page 11**

Correspondence will be presented and reviewed by the Authority. No action may be taken in response; only referred for action on subsequent agenda.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**VII. FINANCIAL**

**INVESTMENT REPORT AS OF SEPTEMBER 30, 2023**

**ACTION**  
**2023/2024-039**  
**Pages 12-38**

The Board will review the Investment Report for the quarter ending September 30, 2023 for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**TREASURER’S REPORT AS OF SEPTEMBER 30, 2023**

**ACTION**  
**2023/2024-040**  
**Pages 39-71**

The Board will review the Treasurer’s Report for the quarter ending September 30, 2023 to the Authority for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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**VIII. CLAIMS**

As authorized by Government Code Section 54956.9, the Authority is empowered to conduct a closed session to discuss and consider matters pertaining to litigation and claim settlement.

**CLOSED SESSION**

**ACTION**  
**2023/2024-041**  
**Page 72**

	<b>DISTRICT NAME</b>	<b>PLAINTIFF</b>
605454	Sulphur Springs Union SD	Marissa Baghoumian

**OPEN SESSION**

The President of the Authority will report out on any reportable action taken while in closed session.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**PROPERTY CLAIM SETTLEMENT AUTHORIZATION REQUESTS**

**ACTION**  
**2023/2024-042**  
**Page 73**

The Board will review the following property claim settlement requests for action.

<b>CLAIM</b>	<b>DISTRICT NAME</b>
	NONE

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**IX. ADMINISTRATION**

**FINANCIAL AUDIT AGREEMENT**

**ACTION**  
**2023/2024-043**  
**Pages 74-119**

The Board will review the contract submitted in conjunction with the proposal for Financial Audit Services that was approved at the last meeting for action.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND (SCR) UPDATE**

**INFORMATION**  
**2023/2024-044**  
**Page 120**

The SCR Committee Members will update the Board on the latest developments of Southern California ReLiEF for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**SAFETY INCENTIVE AD HOC UPDATE**

**INFORMATION**  
**2023/2024-045**  
**Page 121**

The Safety Incentive Ad Hoc Committee will provide an update on the Committee Meeting held November 15, 2023 for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

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**X. RISK MANAGEMENT**

**LOSS ANALYSIS**

**INFORMATION**  
**2023/2024-046**  
**Pages 122-142**

An overview of JPA Members' losses will be presented including frequency and severity for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**ARTICLES OF INTEREST/LEGISLATIVE UPDATE**

**INFORMATION**  
**2023/2024-047**  
**Pages 143-158**

The Manager will provide members current risk management articles and legislative updates for information.

PUBLIC COMMENTS

BOARD/COMMITTEE CONSIDERATION

**PROFESSIONAL DEVELOPMENT UPDATE**

**INFORMATION**  
**2023/2024-048**  
**Page 159**

Members will report out on important topics learned at recent conferences for information.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

**JANUARY IN-SERVICE MEETING**

**INFORMATION**

**2023/2024-049**

**Page 160**

The Manager will provide the Authority with an update of the topics for the upcoming In-Service for action.

PUBLIC COMMENTS  
BOARD/COMMITTEE CONSIDERATION

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**XI. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**MANAGER COMMENTS**

The Manager will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**OTHER COMMENTS**

The public may address the Authority on any matter pertaining to the Agency that is not on the agenda. The Executive Director reserves the right to limit the time of presentations by individual or topic.

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**XII. AGENDA ITEMS NEXT MEETING**

The next meeting will be the regular Board Meeting on March 26, 2024 at 11:00AM at TBD. **No business will be conducted at the January In-Service meeting on January 30, 2024.** Members and others may suggest items for consideration at the next meeting; regularly scheduled agenda items for the meeting are:

- Treasurer’s Report
- Financial Management Report
- Investment Report
- Preliminary Administration Budget
- Experience Modification Factors
- Actuarial Report, Discounting & Probability
- Loss Analysis
- Electronic Data Processing Update
- Safety Incentive Policy
- Claims Settlements
- Risk Factoring
- Articles of Interest/Legislative Update
- Ratification of Closed Claims
- Directors & Officers Application
- ReLiEF Update
- Accident Med-Pay Update

**XIII. ADJOURNMENT**

**Americans with Disabilities Act:**

SIRMA II conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the SIRMA II JPA, shall be made to: Trisha Pond, Account Manager, Keenan & Associates, 2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501, 310.212.3344.

**SIRMA II BOARD MEETING  
 NOVEMBER 28, 2023 AT 11:00 A.M.**

**SIRMA II EXECUTIVE COMMITTEE MEETING  
 NOVEMBER 28, 2023 AT 11:05 A.M.**

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<p><b>Acton-Agua Dulce Unified School District</b>                  Kevin Vensko                  32248 Crown Valley Road                  Acton, CA 93510                  661-269-0750</p>	<p><b>Keppel Union School District</b>                  Khai Nguyen                  34004 128<sup>th</sup> Street                  Pearblossom, CA 93553                  661-944-2155</p>
<p><b>Antelope Valley Schools' Transportation Agency</b>                  Nathalie Breivogel                  670 West Avenue L-8                  Lancaster, CA 93534                  661-945-3621 ext. 243</p>	<p><b>Lancaster School District</b>                  Danielle Gates                  44711 North Cedar Avenue                  Lancaster CA 93534                  661-948-4661</p>
<p><b>Eastside Union School District</b>                  Daryl Bell                  45006 North 30<sup>th</sup> Street                  Lancaster, CA 93535                  661-952-1200</p>	<p><b>Saugus Union School District</b>                  Nick Capelli                  24930 Avenue Stanford                  Santa Clarita, CA 91355                  661-294-5300</p>
<p><b>Gorman Joint School District</b>                  Denise Saenz                  48987 Gorman School Road                  Gorman, CA 93243                  661-248-6649</p>	<p><b>Sulphur Springs Union School District</b>                  Dr. Josh Randall                  2700 Weyerhaeuser Way                  Santa Clarita, CA 91351                  661-252-5131</p>
<p><b>Hughes-Elizabeth Lakes Union School District</b>                  Susan Denton                  16633 Elizabeth Lakes Road                  Lake Hughes, CA 93532                  661-724-1231</p>	