

**Hughes-Elizabeth Lakes Union Elementary School District**

P.O. Box 530, 16633 Elizabeth Lake Road, Lake Hughes, CA 93532

Phone (661) 724-1231 Fax (661) 724-1485



**Board of Trustees**

Lola Skelton, President  
Nicoleta Trifa, Vice President  
Wise Nadjib, Clerk  
Melanie Dohn, Member  
Jim Wall, Member  
**Superintendent/Principal**  
Lori Slaven, Ed.D

**VIRTUAL SPECIAL MEETING  
BOARD AGENDA**

March 25, 2021, At 7:00-7:05 & 7:35 Open Session; 7:05-7:35 Closed session  
Hughes Elizabeth Lakes Union Elementary School District Board of Education

**TO LISTEN BY TELEPHONE**

+1 (669) 900-6833

Meeting ID: 838 6938 9198

Password: **744659**



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**TO ATTEND VIRTUALLY**



View and Listen Via Zoom

<https://us02web.zoom.us/j/83869389198?pwd=NFlkcTM0dUQ2bzFMQzNGYWN2Ni9hdz09>

Meeting ID: 838 6938 9198

Password: **744659**

**Special Board Meeting: AT 7:00 PM**

You may submit written public comments or documentation by e-mail to: [lslaven@heluesd.org](mailto:lslaven@heluesd.org) You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 12:00 p.m. the day of the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence.

Correspondence received shall become part of the official record.



# HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT

## SPECIAL BOARD MEETING OF THE GOVERNING BOARD March 25, 2021

Hughes Elizabeth Lakes Union School District  
16633 Elizabeth Lake Road  
Lake Hughes, CA 93532

### AGENDA

OPEN SESSION 7:00-7:05

PLACE: Virtual Meeting

CLOSED SESSION 7:05-7:35

OPEN SESSION 7:35

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District may request assistance by contacting the District Office at least six hours before the meeting start time.*

*This Special Meeting will be held telephonically due to the COVID-19 virus outbreak. The meeting format falls within Governor Newsome's Executive Orders N25-20 and N29-20. You may submit written public comments or documentation by e-mail to: [Islaven@heluesd.org](mailto:Islaven@heluesd.org) • You may record a voicemail with your public comments by calling: (559) 363-5958 • Any public comment or documentation may be up to 450 words or 3 minutes and must be submitted no later than 5:00 p.m. the day before the scheduled Board meeting. • Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. • Correspondence received shall become part of the official record.*

*Special Meeting Agendas are posted at Hughes Elizabeth Lakes Union School at the School office at least 24 hours prior to each meeting. The Special Meeting Agenda are also posted on the District website (<http://www.helus.org>)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the Hughes-Elizabeth Lakes Union School District and can be inspected at the School office upon request by appointment during the COVID-19 pandemic. Documents can also be requested electronically. Email requests to [Islaven@heluesd.org](mailto:Islaven@heluesd.org)*

HUGHES-ELIZABETH LAKES UNION ELEMENTARY SCHOOL DISTRICT  
**SPECIAL BOARD MEETING OF THE GOVERNING BOARD**  
March 25, 2021

OPEN SESSION 7:00-7:05  
CLOSED SESSION 7:05-7:35  
OPEN SESSION 7:35

PLACE: Virtual Meeting

**I. PRELIMINARY**

Called to order by the presiding officer at \_\_\_\_\_ p.m.

Roll Call - Members

- \_\_\_ Lola Skelton, President
- \_\_\_ Nicoleta Trifa, Vice President
- \_\_\_ Wise Nadjib, Clerk
- \_\_\_ Melanie Dohn, Member
- \_\_\_ Jim Wall, Member

Roll Call – District Office

- \_\_\_ Lori Slaven, Superintendent/Principal
- \_\_\_ Cecilia J. Cummings, Business Manager

**II. MOTION TO WAIVE FURTHER READINGS AND APPROVE AGENDA**

Recommendation is made to approve the agenda of Thursday, March 25, 2021, and permit the reading of the title only of proposed Agenda items in lieu of reciting the entire text.

Motion By _____	Second By _____
Lola Skelton      Yes _____	No _____ Abstain _____
Nicoleta Trifa    Yes _____	No _____ Abstain _____
Wise Nadjib      Yes _____	No _____ Abstain _____
Melanie Dohn    Yes _____	No _____ Abstain _____
Jim Wall          Yes _____	No _____ Abstain _____
	Yes _____ No _____ Abstain _____

**PUBLIC COMMENTS**

This is an opportunity for the public to address any Closed Session items before the Board adjourns to Closed Session.

**III. CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ p.m.

1. CONFERENCE WITH LABOR NEGOTIATOR, Dr. Lori Slaven, Pursuant to Education code Section 54957.6 Regarding: Negotiations with CSEA It’s the Pines Chapter 365 and CTA Lakes Teachers Association.
2. PERSONNEL (Gov’t Code 54957) Staffing Accommodations
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956.9(b), Student mask rights.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken:

**IV. WELCOME**

- Pledge of Allegiance to the Flag

**VI. ADDRESSING THE BOARD**

In order to address the Board during the Public Comment portion of the meeting, you may submit written public comments or documentation by e-mail to: [lslaven@heluesd.org](mailto:lslaven@heluesd.org). You may record a voicemail with your public comments by calling: (559) 363-5958. Any public comment or documentation may be up to 450 words or 3 minutes and submitted no later than 12:00 p.m. the day of the scheduled Board meeting. Please include your name, phone number, specific agenda item of your comment/s, and Board meeting date in your correspondence. Correspondence received shall become part of the official record. Speakers are expected to be courteous and comport themselves in accordance with Board Policies 9323 and 1311. Board action may not legally be taken on any item not specifically listed on the Agenda. Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action being brought by those individuals.

- PUBLIC COMMENTS SUBMITTED
- PRESENTATIONS/REPORTS –Report by Superintendent Slaven and Ms. Cummings- Status of facility preparation and delivery of health and safety supplies and equipment for in-person learning.

**XIII INDIVIDUAL AGENDA ACTION ITEMS**

**BOARD BUSINESS**

**XIII.1 Contract Service for Facilitating and Producing the Local Control Accountability Plan (LCAP)**

It is recommended that the Board of Trustees approve contract with Terri Grey for facilitating the LCAP process and writing the LCAP plan.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.2 Classroom Setup and Students on Campus Dates**

It is recommended that the Board of Trustees approve classroom setup and official opening dates of students’ in-person learning.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**XIII.3 Parent and Guardian Health and Safety Agreement 2020-2021**

It is recommended that the Board of Trustees approve the health and safety agreement for students to participate in in-person learning for the remainder of the 2020-2021.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**EDUCATION**

**XIII.4 HELUS Return to Campus Plan 2020-2021 Updates**

It is recommended that the Board of Trustees approve the updates including Appendix B, Cal/OSHA CSP.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PERSONNEL**

**XIII.5 Personnel Report**

It is recommended that the Board of Trustees approve the personnel report.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**PLANNING**

President Skelton and \_\_\_\_\_ are attending the Board agenda planning meeting on \_\_\_\_\_, 2021 at \_\_\_\_\_.

The next Regular Board Meeting is scheduled for April 13, 2021 at 5:30 PM Closed Session, 6:30 Open Session, virtual meeting.

AVSBA Virtual Meeting, March 30, 2021 at 6:00 PM.

Board Directives:

**PUBLIC ADJOURNMENT**

Return to closed session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

**RECONVENE, REPORT OF ACTION TAKEN IN CLOSED SESSION**

Reconvene to regular session at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____

Report of Action Taken

**PUBLIC ADJOURNMENT**

A. Pursuant to the Bylaws of the Board all regularly scheduled meetings of the Board must adjourn by 10:30 p.m. unless extended by a majority vote of the Board.

Close and adjourn the meeting at \_\_\_\_\_ p.m.

Motion By _____		Second By _____	
Lola Skelton	Yes _____	No _____	Abstain _____
Nicoleta Trifa	Yes _____	No _____	Abstain _____
Wise Nadjib	Yes _____	No _____	Abstain _____
Melanie Dohn	Yes _____	No _____	Abstain _____
Jim Wall	Yes _____	No _____	Abstain _____
	Yes _____	No _____	Abstain _____