

Hughes-Elizabeth Lakes Union School District**School Site Council-Parent Advisory Committee****10/29/2024 03:00 PM****Printed : 10/23/2024 1:58 PM PT**

Hughes-Elizabeth Lakes Union Elementary School
16633 Elizabeth Lake Rd, Lake Hughes, CA 93532
Room 8, Board Room

Hughes-Elizabeth Lakes Union Elementary School District
16633 Elizabeth Lake Rd.
Lake Hughes, CA 93532
661-724-1231

School Site Council - Parent Advisory Committee**I. Call to Order**

Meeting is called to order at: (time)

II. Roll Call

Roll Call -(Quorum met with 5 in attendance)

- Terra LaFayette, Teacher
- Kim O'Hara, Teacher
- Nicole Sinclair, Teacher
- Lisa Chavez, Classified
- Susan Denton, Superintendent-Principal
- Danielle Babcock, Parent (1-year term)
- Sarah Knutson, Parent (1-year term)
- Tarah Mac, Parent (1-year term)
- Natalie Miller, Parent (2-year term)
- Tina Ruano, Parent (2-year term)

III. Approval of Agenda

Approval of the agenda with additions or deletions

Motioned by:

2nd by:

Votes:

IV. Public Comment**V. Approval of Minutes**

The School Site Council Parent Advisory Committee reviews and makes any necessary changes to the minutes from the previous meeting, followed by approval.

Call for a motion to approve the minutes from the September 30, 2024 School Site Council-Parent Advisory Committee meeting.

Motion:

2nd:

Ayes:

Nays:

Abstention:

VI. Old Business**i. Safety Plan**

California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a Comprehensive Safe School Plan (CSSP) designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel. In a school district with fewer than 2,501 units of average daily attendance, there may be one CSSP for all schools within the district.

The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to potential incidents involving emergencies, natural and other disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects.

Schools, districts, and COEs all play a role in effective school safety planning and are responsible for familiarity with, and fulfillment of, applicable requirements of [EC sections 32280–32289.5](#)

The law requires that each school update and adopt its CSSP by **March 1** annually. It requires that the school district or COE approve CSSPs. *EC* does not specify a date by which the safety plan must be approved by the district; however, the school district or COE must annually notify the CDE by **October 15** of any school(s) that have not complied with requirements.

Effective school safety planning must be a dynamic, ongoing process with plans being reviewed and evaluated regularly, and after critical incidents.

Current 2024-2025 subcommittee members:
Susan Denton, Superintendent-Principal
Kari Christensen, Teacher
Huberth Morales, Teacher
Amy White, Classified
Terra LaFayette, Parent with enrolled student

It is recommended that the School Site Council approve the Comprehensive Safe School Plan for 2025-2026.

VII. New Business

i. Superintendent-Principal Update

The Superintendent-Principal will share updates on the school district.

ii. School Handbook Review

The School Site Council-Parent Advisory Committee will review and make suggestions on the Parent-Student Handbook for next school year.

VIII. Future Meetings

- **Dates for future meetings:**

- October 29, 3:00
- January 28, 3:00
- February 24, 3:00
- April 7, 3:00
- *Others as needed*

- **Future plan reviews:**

- School Accountability Report Card (January meeting)
- LCAP/SPSA input (January meeting)

- Other areas of interest / future topics

IX. Adjournment

Motion to adjourn