

DONYATT PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 14th May 2025

Present: Councillor D Light, K Light, S Payne, J McKenzie, G Wilson & J Attlesey. Clerk Z Bougourd

25/33 ELECTION OF CHAIR OF THE PARISH COUNCIL –Cllr D Light nominated by Cllr Attlesey, seconded by Cllr S Payne: Approved unanimously.

25/34 DECLARATION OF ACCEPTANCE BY THE CHAIR OF THE PARISH COUNCIL. Acceptance signed and witnessed

25/35 ELECTION OF THE VICE-CHAIR OF THE PARISH COUNCIL. Cllr J Attlesey nominated by Cllr D Light, seconded by Cllr G Wilson. Approved unanimously.

25/36 DECLARATION OF ACCEPTANCE BY THE CHAIR OF THE PARISH COUNCIL. Acceptance signed and witnessed

25/37 PUBLIC QUESTION TIME INCLUDING SOMERSET COUNTY COUNCILLOR REPORTS. No report had been received, no members of the public were present

25/38 TO RECEIVE ANY APOLOGIES FOR ABSENCE. No apologies were given.

25/39 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS. Cllr K Light declared an interest in the reimbursement for the VE Day event.

25/40 TO APPROVE MINUTES OF THE MEETING HELD ON 12th March 2025. The minutes were approved and signed.

25/41 REVIEW ACTION POINTS AND UPDATE FROM LAST MEETING HELD ON 12th March 2025

- a. **Website accessibility** – The clerk advised that the current website cannot be adapted to meet accessibility requirements. Three quotes were tabled. The PC instructed that the Clerk should progress this matter and revert to a future meeting.
- b. **DRAC**– letter to apply for Village Green status update. The DRAC Committee will draft a letter to progress this matter
- c. **Flooding Issues** – A village resident is working with FWAG and other interested parties to try and prevent the scale of flooding Donyatt has endured during recent adverse weather. There are several avenues currently being explored and further information will be made available.

25/42 Grant payments: The payments noted below have been made.

- i. DRAC £1250
- ii. St Mary's Church £1500
- iii. DVH £2,000

25/43 FINANCIAL REPORTS

- a) Approve & sign Bank statements to date. Approved and signed. Current bank balance totals are: £20798. Current account £4842.00 Instant access Account £15956. The VAT £804.57 return has been received and a CIL payment of £1220.40 from Dollings Pool Dairy development has also been received.
- b) To approve and sign bank reconciliations – approved and signed

25/44 AGAR Documentation

- a) To certify the council as exempt from a limited assurance review - certified
- b) To approve the Annual Governance Statement – approved and signed
- c) To Approve the Annual Accounting Statements- approved and signed
- d) To approve the financial statement up to and including 31st March 2025. Approved and signed

25/45 Noted that an extraordinary meeting will be required before 30th June to sign off the AGAR and Audit report.

25 /46 ONGOING ISSUES

- Speed Indicator devices – Cllr Attlesey. Both SIDs are now installed and proving extremely effective. They will not be moved, but random alterations in display and data collection will be implemented. Cllr Payne will download data for publication.
- Traffic through Sea – Cllr McKenzie: Cllrs D Light, J McKenzie and Rebecca Vaughan(SC) carried out a site visit to determine sign location. An update will be provided by Cllr McKenzie when available. DPC are paying for the signage but not the background administration
- Canal Way Development – Cllr D Light – Ongoing, no current updates
- Drainage & Flood Prevention – Cllr Attlesey reported that the drainage work to alleviate flooding was on-going.

25/47 MATTERS FOR REPORT ONLY

- Summary of agreed actions from the meeting.
 - Clerk to progress website quotes and implementation
 - Cllr McKenzie to report on Sea speed restriction
 - Clark – submit papers to internal Auditor
 - Cllr G Wilson – liaise with residents re flood prevention plan

25/49 Agree meeting dates for this financial year – second Tuesday alternate months@ 7pm in the David Willis Room, Donyatt Village Hall, or as called by the Chairman.

July 08th 2025

September 09th 2025

November 11th 2025

January 13th 2026

March 10th 2026

25/50 PAYMENT REQUESTS FOR AUTHORISATION. Approved.

14/05/25	SALC	Affiliation fees 2025/6	196.68
14/05/25	All Accessible	Refund clerk	8.33
14/05/25	SALC	Webinar	35.00
14/05/25	SALC	ILCA fees/50% APC	72.00
REGULAR PAYMENTS TO NOTE			
Salary	SO	28 th monthly	333.64
HMRC	SP	28 th monthly	78.41