

DONYATT PARISH COUNCIL

Minutes of a meeting held on 15th January 2025, @ 7pm in the David Willis Room DVH - rescheduled due to adverse weather from 8th January 2025.

Prior to the meeting commencing, the Council remembered Councillor Mike Grabham, who sadly passed away recently. He served on the Parish Council for 61 years. A memorial service will be held at Taunton Crematorium on the 30th January 2025. Cllr D Light will attend and represent the PC.

Present: Councillors D Light, Chairman, J Attlesey, Vice Chairman, Steven Payne, Kay Light.
Mr Guy Wilson – to be co-opted as Councillor.

- 25/01 TO RECEIVE ANY APOLOGIES FOR ABSENCE.** Councillor Julia McKenzie.
- 25/02 TO CO-OPT MR GUY WILSON AS COUNCILLOR.** Guy Wilson was co-opted as Councillor, his declaration of interest was received and appointment signed. Cllr D Light welcomed Councillor Wilson to the meeting and Council .
- 25/03 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS.** None noted or received.
- 25/04 PUBLIC QUESTION TIME INCLUDING SOMERSET COUNTY COUNCILLOR REPORTS.** No members of the public were present, no SC Councillor reports had been received.
- 25/05 TO APPROVE MINUTES OF THE MEETINGS HELD ON 06th November 2024.** The minutes were approved and signed.
- 25/06 REVIEW ACTION POINTS AND UPDATE FROM LAST MEETING HELD ON 06th November 2024**
- a. Purchase of new football posts/nets for DRAC. – This matter remains outstanding pending further representation from DRAC.
 - b. DPC Insurance renewal. The PC Insurance has been renewed through Zurich (Local Council) Policy.
 - c. Grit bin locations – locations have been provided to SC, both bins have been filled.
 - d. Volunteer disclaimer document. This document was tabled at a previous meeting. Clerk to forward to Cllrs Payne & Attlesey
 - e. VE Day – information to relevant parties. Cllr K Light has agreed to co-ordinate this event. The Village Hall has been booked, Gemini will provide refreshments including drinks. Cllr K Light is waiting for a reply from the musicians that were engaged for the D-Day event last year.
 - f. Councillor information to Mr G Wilson. This information had been proved and received by Cllr Wilson
 - g. Cllr Attlesey – complete Unity Bank login – this has been completed
 - f. Notice board at The George. Cllr Payne has installed a new notice board at the George. The PC thanked him for his prompt and efficient attention to this matter.

25/08

FINANCIAL REPORTS.

- a. Approve & sign Bank statements. The Bank statements were approved and signed. It was noted that NatWest had declined to action the instruction to close the reserve account, sur to mandate irregularities, no detail was given. An update letter was signed by all three signatories – clerk to send to NatWest.
- b. Approve & sign bank reconciliations. The Bank reconciliations were approved and signed.

	CURRENT ACCOUNT			
31-Oct-24	Bank Charges		£5.40	
11-Nov-24	HMRC		£61.25	
11-Nov-24	Training - reimburse Clerk		£54.00	
11-Nov-24	DVH		£16.00	
11-Nov-24	Clerk November		£238.32	
30-Nov-24	Bank Charges		£6.00	
09-Dec-24	HMRC		£82.00	
09-Dec-24	Clerk Dec inc backpay		£328.05	
31-Dec-24	Bank Charges		£6.00	
		Expenditure	£797.02	
	Opening Balance	3816.17		
	Expenditure	6864.53		
	Balance 31/12/24	3019.15		
	RESERVE ACCOUNT			
09-Sep-24		Transfer from 20510208	6000	6000
30-Sep-24		Credit Interest	50.2	6050.2
29/11/2024		Natwest		617.78

- c. Approve & sign schedule of payments. The schedule of payments was approved and signed.

08/01/25	DVH	Hall Hire	16.00
06/12/24	Z Bougourd	Clerk salary	328.05
06/12/24	HMRC	December	82.00
08/01/25	Z Bougourd	Clerk salary	251.10
08/01/25	HMRC	January	60.27
08/01/25	D Light	Hedge cutter	64.96
08/01/24	Z Bougourd	O365 email renewal	79.07

- d. To consider the budget for financial year 2025/6. The Budget was approved with minor adjustments to the grant allocation. Proposed Cllr D Light, seconded Cllr S Payne. Approved unanimously.

DONYATT PARISH COUNCIL BUDGET 2025/2026

Expenditure	Budget 2024/5	2025/6 BUDGET
Hall hire	120.00	160.00
Insurance	575.00	300.00
Audit	150.00	150.00
Admin expenses	350.00	150.00
Clerk equipment reserve	350.00	135.00
Clerk salary	3129.60	3232.00
Bank charges - Unity Bank		75.00
HMRC/PAYE	782.40	808.00
Training	165.00	165.00
SLCC & CRPP & CCS	110.00	125.00
Salc subs	135.00	140.00
Election	500.00	500.00
SC Devolved services	1500.00	1500.00
Website hosting	165.00	50.00
Village events	2000.00	1500.00
DVH Grant	2500.00	2000.00
DRAC Grant	1250.00	1250.00
St Mary's Church grant	1000.00	1500.00
SIDS installation 2025	2500.00	3250.00
Transfer to reserves	3000.00	3000.00
2024/5 Budget	20282.00	
2025/6 Total Budget		19990.00
Approved 15th January 2025		

- e. Agree precept for financial year 2025/6. The precept was agreed at £19,990.00. This is an overall increase of 38.21% and allows for the purchase of another Speed Indicator Device and for reserves to be held against running costs, including the implementation of speed restriction notices/equipment in Sea and unforeseen expenditure. Proposed Cllr D Light, seconded Cllr J Attlesey. Approved unanimously.

- 25/09 PLANNING APPLICATIONS/DECISIONS FOR CONSIDERATION/ TO BE NOTED .** The request for suggestions to name the new development at Dollings Pool Dairy, Donyatt was considered. The suggestion from the PC is Dollings Pool Drive. Clerk will reply to email from SC.
- 25/10 DEFIBRILLATOR PADS.** It was agreed that the defibrillator pads would be ordered before they expired, no stock will be held.
- 25/11 TO CONSIDER GRANT APPLICATIONS FROM PARISH CHURCH & DONYATT RECREATION GROUND.** It was noted that no grant application had been received from Donyatt Village Hall, despite reminders. It was agreed to grant £1500 to the Parish Church, £1250 to Donyatt Recreation, and £2000 to be held pending an application from DVH.
- 25/12 TO CONSIDER FLOOD GRANT APPLICATION INFORMATION.** It was agreed that this initiative required more input and planning than resources allowed. Noted for information only.
- 25/13 TO CONSIDER SC BIN EMPTYING CHARGES NOTIFICATION.** It was noted that SC had indicated that they intend to continue to empty bins located on SC land at their cost. All bins in Donyatt are on SC land.
- 25/14 CLERK REMUNERATION.** It was noted that the Clerk was on a lower payscale than was considered appropriate. It was agreed to increase the pay scale and increase the monthly hours to 26 hrs per month. Clerk to draft addendum to contract. Proposed Cllr D Light, seconded Cllr S Payne. Approved unanimously.

7. ONGOING ISSUES:

- Speed Indicator devices – Cllr Attlesey. The SID is proving effective, Clerk to obtain quote for second device
- Traffic through Sea – Cllr McKenzie. Ongoing
- Canal Way Development – Cllr D Light – Further meeting with Persimmon sue in the next few weeks
- Drainage & Flood Prevention – Cllrs D Light/J Attlesey. Ongoing
- Village Events: Cllr K Light – V E Day 2025, options to be discussed. See item
- Devolution of SC services- Cllr D Light. Ongoing
- Rec Field ownership – Clerk. Awaiting response from DRAC trustees
- Website update re accessibility – Clerk will provide further update at the next meeting.

Reports to note:

25/15 SCC level of service - noted

Road closure/Stibbear Lane. It was noted that drainage works which were due to commence and were actually noted online as having commenced had NOT commenced. The signage had been removed and there is no sign of any work being carried out. Cllr D Light will contact Derek Davies for an update.

25/16**MATTERS FOR REPORT ONLY**

- Summary of agreed actions from the meeting.
 - Cllr D Light – represent PC at Cllr M Grabham’s memorial
 - Cllr K Light – continue with VE Day arrangements
 - Cllrs D Light & Attlesey – contact Highways/D Davies re Stibbear Lane
 - Clerk – remind DRAC re Village Green status requirement
 - Clerk – File precept request
 - Clerk – draft addendum to contract
 - Clerk – send letter to NatWest – re closing reserve account
 - Clerk – Request debit card from Unity Bank
 - Clerk – request quote for second SID.
- Discussion of urgent action.
- Items to be included for the next agenda.

25/17 The next meeting will be held on March 12th 2025 @ 7pm in the David Willis Room DVH.

The meeting closed at 21.00hrs.