

DONYATT PARISH COUNCIL

MEETING MINUTES 2019. CLICK ON DATE FOR  
ACCESS TO MINUTES.

15<sup>th</sup> January 2019

28<sup>th</sup> January 2019

11<sup>th</sup> March 2019

16<sup>th</sup> July 2019

9<sup>th</sup> September 2019

11<sup>th</sup> November 2019

## DONYATT PARISH COUNCIL

479

Minutes of the meeting held on 15<sup>th</sup> January 2019

**COUNCILLORS PRESENT:** Mortimer (Chair), Grabham, Porritt, Coles, West and Light

**ALSO PRESENT:** Representatives for application 18/03730/COU and the Clerk, Heather Bryant.

**19/1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

All present.

**19/2 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**

Cllr Grabham declared a personal interest in Agenda item 'Grants to Village organisations' as he is a member of the Parochial Church Council and the Village Hall Committee.

Cllr Cole declared a personal interest in 'Grants to Village organisations' as he is a member of the Recreational Ground Committee.

Cllr Porritt declared a personal interest in Agenda item 'Grants to Village organisations' as he is a member of the Village Hall Committee.

**19/3 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> DECEMBER 2018**

**RESOLVED:** the approval of these minutes as a true record.

**19/4 MATTERS ARISING (for report only)**

There were no matters arising

**19/5 CHAIRMANS ANNOUNCEMENTS**

The Chairman reported that she would not be standing in the May elections

**19/6 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS**

C.C. & D.C. Linda Vijeh sent her apologies for not being able to attend. She sent in a written report before this meeting which had been emailed to Councillors.

*The Chairman adjourned the meeting*

**19/7 PUBLIC QUESTION TIME**

The three representatives spoke on application no 18/03730/COU and answered questions from the Cllrs.

*The Chairman re-convened the meeting*

**19/8 PLANNING MATTERS**

18/03730/COU Proposed change of use of Donyatt Bowling Club to Use B1 and B8 (Business/Storage & Distribution. Donyatt Bowling Club

**RESOLVED:** to support

18/03827/PAMB Notification for prior approval for the change of use of existing agricultural building into dwelling. Land at Witney Farm

The Council had no comments to make

Any other Planning matters

Formal complaint – SSDC Planning

The Clerk reported that she has problems in answering SSDC's Lead Specialist, Development Management letter where he asks to specify the cases which the Council refer and the concerns that the Council have with those cases that the Council believe have caused by their validation process and to outline specific examples where the Council believe applicants/members of the public have taken advantage to the detriment of the parish. Please explain and quantify that detriment.

The Clerk continued that in regard to the validation process there is only one application 18/02719/FUL. After discussion, it was agreed for the Clerk to reply that it was not just the validation service but the service overall, particularly:

Donyatt Garage - that was not built according to plans resulting in encroachment onto a public highways which is a detriment to the residents and road users on Crow Lane as the encroachment has made Crow Lane narrower.

Manor Farm – taking too long to deal with this application which resulted in the rules for the percentage of affordable housing made stricter which was a detriment to the applicant and a detriment to the parish as affordable housing was within this application.

**19/9 PARISH RANGER SCHEME**

To discuss the concept of using the services of SSDC's Parish Ranger Scheme

After a full discussion, it was agreed that this scheme may be a useful service to buy into, however further information is required. It was agreed that the Clerk should arrange a meeting with the representative from SSDC to answer any questions. The Clerk will try to arrange an informal meeting on 28<sup>th</sup> January at 7.30pm

**19/10 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE**

Cllr Light advised she is waiting for the next parish newsletter to advertise for volunteers. The Council will ask the SSDC representative if the Parish Ranger Scheme could provide a service of maintenance.

**19/11 SPEED INDICATOR DEVICES**

After discussion, it was agreed to ask the SSDC representative if the Parish Ranger Scheme could provide a service of moving a SID to the different locations within the village

**19/12 DEFIBRILLATOR FOR THE VILLAGE**

Cllr West reported that the Landlords of the George Pub are looking at the provision of a defibrillator at the pub. The Clerk reported that she had experience of installing defibrillators and it is not so easy as a purchase and installing as there are other matters to consider.

**19/13 GRANTS TO VILLAGE VOLUNTARY ORGANISATIONS 19/20**

- 1) Donyatt Village Hall request for £5775 for refurbishment programme for the north wall, south door and interior decoration.

After discussion it was **RESOLVED** to grant £2500 for a refurbishment programme for the south door.

- 2) Parochial Church Council request for Churchyard maintenance for £500

After discussion, it was **RESOLVED** to grant £500 (The Council does have the legal powers to grant to maintain churchyards)

- 3) Donyatt Recreational Ground request for as much as possible for ongoing maintenance and replacement of aging play equipment.

After discussion it was **RESOLVED** to grant £600 for the maintenance for the recreational area. The Clerk to inform Donyatt Recreational Ground that Donyatt Parish Council holds £4764 in a play equipment reserve for the replacement of aging play equipment.

- 4) Parochial Church Council's request for funding to repair structural defects for as much as the Council can offer.

The Clerk reported that there are differing opinions on whether a Council is prohibited in spending public funds on property that relates to the Church. NALC has taken the view that the Local Government Act 1894 s8(1) still applies. So, prohibition remains.

After discussion it was agreed to defer this matter until later in the year as the cost of repair of the structural defects is not known at present and the council will not know until later in the year if there are any spare funds. Also, there may be clarification of Local Councils having the legal power to contribute.

**19/14 CLERKS PAY AWARD**

National Salary Award 2019-20 now agreed

Donyatt Clerk's present Contract is SPC 17 x 4 hours a week

**RESOLVED** to change the Clerk's contract to 5 hours a week at an hourly rate of SPC 17 £9.96 an hour

**19/15 BUDGET FOR YEAR 19/20**

**RESOLVED:** to set a precept of ££7,985 for the above year under the power of Local Government Finance Act 1992 Section 41. (Band D £53.50 – increase of 2% or £1.05 a year).

**19/16 FINANCIAL MATTERS****FINANCIAL REPORTS AND CHEQUES FOR PAYMENT**

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

**19/17 REPORTS****Village Hall**

Cllr Porritt reported on present and future bookings for the hall

Cllr Cole reported that the Recreational Ground will be holding its AGM in two weeks-time

**19/18 CLERK'S REPORT AND CORRESPONDENCE**

The Clerk had nothing to report

**19/19 HIGHWAY AND FOOTPATH MATTERS**

It was reported that a farmers' gates were blocking footpath CH 11/9 and the footpath is unusable due to overgrown vegetation. The Clerk will report to the Rights of Way department

**19/20 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**

There were no matters to report. The Chairman closed the meeting at 9.30pm

The date of the next scheduled meeting will be held on 11<sup>TH</sup> March 2019

## DONYATT PARISH COUNCIL

480

Minutes of the meeting held on 28<sup>th</sup> January 2019

**COUNCILLORS PRESENT:** Mortimer (Chair), Grabham, Porritt, Coles, West and Light

**ALSO PRESENT:** Steve Fox, SSDC Street Scene, D,C, Linda Vijeh and the Clerk, Heather Bryant.

**19/21 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

All present.

**19/22 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**

Cllr West declared an interest in application no 19/0230/LBC as he is the applicant

**19/23 PARISH RANGER SCHEME - (a hard copy appendix to the minutes)**

Steve Fox reported on the scope of the work that the scheme offers and the Parish Ranger is trained to undertake:

- Conservation Management
- Herbicide application
- Minor arboricultural works
- Minor landscaping and countryside building skills (fencing etc)
- Cleansing operations
- Chapter 8 trained to work on highways.

There is a number of highway jobs they can do but some highway jobs, like filling in pot holes they cannot undertake as County Highways will not allow. The Parish Ranger could be hired to move Speed Indicator Devices, charge the battery at the depot and an arrangement could be put in place for downloading the data. The cost to the Parish Council is £19.50 an hour for a Ranger which includes the use of a van. The time starts when leaving the depot in Yeovil. It is a bespoke scheme for individual parishes and very flexible. The Ranger can be hired for a day (Summer 7.30am – 4.00pm: Winter 8.00am – 3.30pm)

**19/24 PLANNING MATTERS**

18/03967/S73 Application to vary condition 2 (approved plans) on 18/00556/FUL to allow minor external alterations including insertion of a rooflight to east elevation of Carriage Barn, re-location of garage to the Carriage Barn, re-location of garage to Tallet Barn and detachment of Old Dairy from the Coach House. Stibbear Farm, Stibbear Lane, Donyatt

The Council agreed that they had no comments.

18/04011/S73 Application to vary condition 2 (approved plans) on 18/00556/FUL to allow minor internal and external alterations including revised garage design for the Tallot Barn.

Stibbear Farm, Stibbear Lane, Donyatt

The Council agreed that they had no comments

18/04046/FUL Retention of solar photovoltaic panels. Donyatt Bowling Club.

**RESOLVED:** to support

19/00012/OUT Outline planning for the erection of flexible class B1 (B1a or B1b) building (or buildings) and up to 150 no dwellings on the land north of Station Road and for class B1©, B2, B8, D1, A3, A5 or Motor Dealership uses on the land to the South of Station Road; and details of accesses off of Station Road together with road infrastructure, engineering works, landscaping all to facilitate phased redevelopment. Horlicks Farm and Dairies Ltd, Station Road. Ilminster.

After a full discussion, the Council agreed that they had the following concerns:

- The community infrastructure will not sustain the extra dwellings (Schools Doctors)
- The road infrastructure will not cope with the extra traffic from the businesses and dwellings as it is already overloaded
- Building on a flood plain
- Take up of the industry

19/0230/LBC Internal alterations to first floor to form landing/corridor and separate bedrooms Thatchers Pond. **RESOLVED:** to support.

*The Chairman closed the meeting.*

# DONYATT PARISH COUNCIL

481

Minutes of the meeting held on 11<sup>th</sup> March 2019

**COUNCILLORS PRESENT:** Mortimer (Chair), Grabham, Porritt and West.

Also present: 2 members of the public and the Clerk Heather Bryant

**19/26 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

**RESOLVED:** to approval the apologies from Cllrs Light and Coles for the reasons given

**19/27 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**

None received

**19/28 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15<sup>th</sup> JANUARY 2019 & 28<sup>TH</sup> JANUARY 2019**

**RESOLVED:** the approval of these minutes as a true record.

**19/29 MATTERS ARISING** (for report only)

There were no matters arising

**19/30 CHAIRMANS ANNOUNCEMENTS**

The Chairman reported that she had written a letter of support for the PCC's grant application to the Heritage Lottery Fund. The Treasurer of the PCC has offered to attend a meeting of the Parish Council with more detail of the cost for the structural repair programme as the cost was not known when the PCC applied for a grant from this Council in January 2019. It was agreed to wait until the PCC has heard from the Heritage Lottery Fund.

**19/31 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS**

C.C. & D.C. Linda Vijeh sent her apologies for not being able to attend. She sent in a written report before this meeting which had been emailed to Councillors.

*The Chairman adjourned the meeting*

**19/32 PUBLIC QUESTION TIME**

The Secretary of the Donyatt Recreation Ground reported on the maintenance work that has been carried out at the Recreation Ground. Unfortunately, some play equipment had to be taken down for safety reasons. An independent playground inspection will be carried out in the near future. The Committee will be looking to replace the equipment that was taken down and will be fundraising for this cause.

The Clerk reported that the Council has a reserve of nearly £5000 towards play equipment for the Recreation Ground.

*The Chairman re-convened the meeting*

**19/33 PLANNING MATTERS**

19/00158/S73A Application to vary condition 1 (approved plans) of approval 17/01683/REM dated 12<sup>th</sup> July 2017. Lower Sea Farm, Old A3037 Sea

It was agreed that the Council had no further comments.

18/04037/FUL Demolition of existing single storey extension. Conversion of 2 No barns to two dwellings, internal and external alterations to farmhouse and the erection of 2 No garages/carports with associated works. Stibbear Farm, Stibbear Lane

**RESOLVED:** to support in principle but the south boundary wall, adjacent to Stibbear Lane that has been partially demolished must be re-instated.

**19/34 PARISH RANGER SCHEME**

**RESOLVED:** to opt to join the scheme initially for 1 day every two months. The Clerk to include an article in the next Donyatt Despatch to ask parishioners if they would like an item of work to be considered.

**19/35 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE**

It was agreed to defer until the next meeting as Cllr Light was not present

**119/36 SPEED INDICATOR DEVICES**

After discussion, it was agreed that the Council will need to know when the Small Improvement Scheme will be implemented before the Council can go any further with a SID.

The Clerk to contact Somerset County Council Officer for an update.

**19/37 DEFIBRILLATOR FOR THE VILLAGE**

After discussion, it was agreed that the Clerk should contact the Landlords of the George Public House and ask if they want details of a contact the Clerk has for installing defibrillators

**19/38 FINANCIAL MATTERS****FINANCIAL REPORTS AND CHEQUES FOR PAYMENT**

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

**19/39 REPORTS****Village Hall**

Cllr Porritt reported that the final stage of refurbishment was being carried out.

**19/40 CLERK'S REPORT AND CORRESPONDENCE**

Elections – the Clerk gave out the Nomination Packs and will post one to Cllrs Cole and Light  
Arrangements for the Annual Parish Meeting – Monday, 13<sup>th</sup> May 2019 at 7.00pm and refreshments will be served after the APM

**19/41 HIGHWAY AND FOOTPATH MATTERS**

The following were reported:

- The telegraph pole has still not been removed from the Donyatt Garage development as stated in the grant permission document.
- Gullies need emptying from Stibbear Lane through the village
- A drain is blocked along Shave Lane in the vicinity of the last house

**19/42 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**

It was reported that the District Council's new website is not user friendly and definitely not an improvement. The date of the next scheduled meeting will be held on 13<sup>th</sup> May 2019 at approximately 8.00pm after the APM.

*The Chairman closed the meeting at 10.00pm*

## DONYATT PARISH COUNCIL

487

Minutes of the meeting held on 16<sup>th</sup> July 2019

**COUNCILLORS PRESENT:** West, (Chairman) Graham, Eggins, Porritt, David Light and Kay Light.  
Also present: D.C. Linda Vijeh, Lawrence Raymond (Heartstart) and the Clerk Heather Bryant.

**19/64 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**  
All Cllrs present

**19/65 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL**  
No candidates had come forward.

**19/66 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**  
None received.

**19/67 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20TH MAY 2019**  
**RESOLVED:** the approval of these minutes as a true record.

**19/68 MATTERS ARISING** (for report only)  
There were no matters arising

**19/69 CHAIRMANS ANNOUNCEMENTS**  
The Chairman had nothing to report

**19/70 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS**  
C.C. & D.C. Linda Vijeh sent in a written report before this meeting which had been emailed to Councillors. Cllr Vijeh added that Highway England has announced their chosen route for the A358 Southfield to Taunton Scheme. Southfields roundabout will receive minor improvements to accommodate the new A358 dual carriageway.

**19/71 PUBLIC QUESTION TIME**  
Lawrence Raymont of Heartstart gave a power point presentation on defibrillators. The cost of a defibrillator is £1066 and a stainless steel cabinet to store the defibrillator is £1245. Unfortunately, the road side wall of the public house would not be a location for consideration as it faces south and there could be a problem with overheating. The ideal location for the defibrillator would be on the north side of the hall. The cabinet would need to be connected to an electricity supply which would cost approximately £30 a year. Other costs from time to time would be to replace the pads and battery. Other commitments are that the cabinet would need to be checked once a fortnight to see that it is working OK and the data collected once a month and sent to South West Ambulance Service. If this is not carried out, SW Ambulance will not release the Code to the person making the emergency call to use the defibrillator. Lawrence recommended to purchase the cabinet first and put in place and then continue fundraising for the defibrillator. Heartstart also offer free training course for 3 hours on a Saturday 9.30am – 12.30pm.  
Lawrence answered questions from the Cllrs.

**19/72 DEFIBRILLATOR FOR THE VILLAGE**  
After discussion, it was agreed to set up a Working Group of the Chairman, Vice Chairman, Cllr Eggins and the Clerk to meet with the landlady at the George to discuss the way forward and future fundraising. It was further **RESOLVED** to help fund the defibrillator in principle and set aside £600 from Parish Projects from the budget. (The vote was recorded as 4 in favour and 2 abstentions)

**19/73 PLANNING MATTERS**  
18/04037/FUL Demolition of existing single storey extension, conversion of 2 no barns to dwellings, internal and external alterations to farmhouse and erection of 2 No garages/carports with associated works.  
Amended plans: Amendments to vehicular access, removal of carport for coach house, relocation of car-port to farmhouse  
**RESOLVED:** to support in principle as long as there are no changes to the access that would impact on road users.

**19/74 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES**  
**RESOLVED:** to appoint Cllr Eggins as the Council's representative on the Donyatt Recreational Ground Committee. The Clerk will inform the Secretary.



**19/75 ENVIRONMENTAL ISSUES**Report and proposal from Cllr Eggins

The International Panel for Climate Change informed the World that there was just 12 years left to stop runaway Climate Change. (Oct 2018) Parishes, Towns, Districts, Counties and the Government are all either recognising there is a Climate Emergency or declaring one. Many have set targets to be carbon Neutral with targets varying between 2025 up to 2050 taking measures to achieve this.

After discussion it was **RESOLVED**: that Donyatt recognises the Climate Emergency and will take measures, where possible, to demonstrate that we are taking action. Support was given to recommend that any new buildings are future proofed, to include self- renewable energy production, electric vehicle car charging, heat pumps and rain water harvesting.

The Clerk will write to the Village Hall Committee to ask if they would consider the following:

- Change the village hall energy supplier to a renewable company if it is already not with one.
- Source a company that could install an electric vehicle charging point at the village hall.

**19/76 TREES IN THE PARISH**

Trees for your Parish – event to be held on 2.8.19. 10.00am – 15.30pm at Walton Village Hall  
Cllrs Porritt and West will check with their diaries to see if they can attend.

It was reported that there is a fallen Ash tree across the cycle path

**19/77 HIGHWAY AND FOOTPATH MATTERS**

Stibbear Lane – It has been reported that there is a discharge of slurry along the road in the vicinity of Horsey Farm. The Clerk will report this to County Highways.

Footpath 11/9 – It was reported that this is very overgrown and is unpassable. The Clerk will report to Somerset County Council.

**19/78 PARISH RANGER SCHEME**

The Clerk reported that she had no feed-back from the article in the newsletter for parishioners to suggest work that the Parish Ranger could undertake. It was agreed that the Cllrs will make a list of jobs to do.

**19/79 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE**

It was reported that Sustrans was not interested in ongoing maintenance. The Clerk was asked to contact Railway Heritage

**19/80 SPEED INDICATOR DEVICES**

It was agreed to wait until the Small Improvement Scheme had been implemented before any decision is made. The S.I.S. is scheduled to be implemented in September 2019.

**19/81 FINANCIAL**FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

886	H Bryant June/July 19	345.20
887	Donyatt Recreational Area - grant	600.00
888	H Bryant - expenses	157.17
889	V Hall-rent	13.00
890	SALC - training	25.00

**RESOLVED**: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

**19/82 CLERK'S REPORT AND CORRESPONDENCE**

Review of South Somerset Local Plan (2006 – 2028) Preferred Options Consultation - NOTED  
Consultation Period – 28.6.19 – 18.9.19

Public Drop in sessions	The Shrubbery, Ilminster	30.7.19	4pm – 7pm
	Guildhall, Chard	8.8.19	4pm – 7pm

**19/83 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**

There were no matters to report.

The Chairman closed the meeting at 10.10pm

The date of the next scheduled meeting will be held 9<sup>th</sup> September 2019

## DONYATT PARISH COUNCIL

489

Minutes of the meeting held on 9<sup>th</sup> September 2019

**COUNCILLORS PRESENT:** West, (Chairman) Graham, Eggins, Porritt, David Light and Kay Light.  
Also present: C.C. & D.C. Linda Vijeh, two members of the public and the Clerk Heather Bryant.

**19/84 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

All Cllrs present

**19/85 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL**

No candidates had come forward.

**19/86 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**

None received.

**19/87 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16<sup>th</sup> JULY 2019**

**RESOLVED:** the approval of these minutes as a true record.

**19/88 MATTERS ARISING** (for report only)

There were no matters arising

**19/89 CHAIRMANS ANNOUNCEMENTS**

The Chairman had nothing to report

**19/90 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS**

C.C. & D.C. Linda Vijeh sent in a written report before this meeting which had been emailed to Councillors.

**19/91 PUBLIC QUESTION TIME**

The two members of the public asked questions about the Small Scheme Improvement Scheme scheduled to be implemented later this month.

**19/92 PLANNING MATTERS**

Dollings Pool Dairy - Pre-Planning Consultation

It was agreed to mention the speed and volume of traffic and the necessary visibility splays requirement. Also, to mention Donyatt's Parish Council declaration to the Climate Emergency and support in principle will be given for any new buildings which are future proofed, to include self- renewable energy production, electric vehicle car charging, heat pumps and rain water harvesting.

19/01892/FUL Use of land for the formation of a menage. Land rear of Hayloft, Peasmarsh Farm.

This application has been supported by the Clerk in consultation with Councillors.

**19/93 A358 SOUTHFIELDS TO TAUNTON SCHEME**

The Clerk reported that the Council had received an email from the Chairman of Broadway Parish Council who hosted a meeting last month with representatives from Ashill, Ilton, Hatch Beauchamp and Horton Parish Councils. The meeting discussed Highways England's A358 Preferred Route. He asked if Donyatt Parish Council would like to be involved with this group in the future.

Cllr Porritt agreed to be a representative for Donyatt Parish Council.

**19/94 DEFIBRILLATOR FOR THE VILLAGE**

The Clerk reported that she had collected and banked £1418.50 from fund raising organised by the landlady of the George Public House. There is now a total of £2018.50 with the Parish Council's contribution of £600 towards the project. The stainless-steel cabinet costs £1245 and the defibrillator costs £1066 making a total of £2311 plus the cost of an electrician.

**RESOLVED:** to contribute a further £300 towards the project. The Clerk will inform Heartstart to go ahead with ordering the cabinet and defibrillator.

In their price, Heartstart offer free training for 25 people. The Clerk will inform parishioners via the newsletter and will inform the landlady of the free training

**19/95 PARISH RANGER SCHEME**

After a full discussion it was agreed to employ the Parish Ranger for 1 day a month.

The first schedule of work would be:

- Cut the grass back which is encroaching on the path from Dollings Pool Dairy to the George. To cut down the vegetation especially the brambles on the hedge
- Clear the vegetation from footpath CH 11/9

Cllr Porritt agreed to be the contact point for the Parish Ranger

#### 19/96 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE

It was reported that there are volunteers willing to clear the vegetation and take on other jobs which only will need to be done twice a year but there is no real plan of what needs doing and it will need organising.

This is not Donyatt's Parish Council's responsibility to oversee the Halt as it is on Somerset County Council land. County Councillor Linda Vijeh said she would find from SCC what is their intentions for maintenance of the Halt.

The Clerk will ask the Parish Ranger if he would be willing to supervise a team of volunteers.

It was also agreed to look into the possibility of an 'Action Day' at the Halt with the possibility of the George Pub being involved.

#### 19/97 SPEED INDICATOR DEVICES

It was agreed to defer until the Small Improvement Scheme had been implemented.

#### 19/98 HIGHWAY AND FOOTPATH MATTERS

Cllr Porritt reported that according to analysis data, HGV's movement at Peasmarsh has reduced by 13% in the last 5 years

#### 19/99 ENVIRONMENTAL ISSUES

Cllr Eggins reported on possible actions the Parish could take on 'Climate Emergency' which are:

1. Source saplings for Autumn/ Winter planting. Locate potential planting sites and ask parishioners if they would like to be involved and/or have space for any trees.
2. Inform Parishioners of Ecosia to allow them to reduce their own and the Parish carbon footprint
3. Contact Highways and Lighting to establish whether the 7 remaining street lights can be converted to LEDs with the same luminescence
4. Gather information and costs on an electrical vehicle charging point and possible location
5. When the village hall contract for utilities comes to an end in 2020, it should be looked into whether a renewable energy supplier could be located at no extra cost to DPC or DVH.

It was agreed not to dismiss anything and Cllr Eggins to investigate any way that the Council could help.

County Councillor Linda Vijeh reported that she was using her grant from SCC to buy saplings for her parishes and the parishes to come up with possible sites. One possibility for Donyatt would be the Village Hall overflow car-park

#### 19/100 POLICY REVIEWS

**RESOLVED:** to adopt the Financial Regulations and General Risk Assessment as presented.

#### 19/101 FINANCIAL

##### FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

891	H Bryant June/July 19	345.40
892	H Bryant-HMRC	43.20
893	HMRC – Sept.	43.20
884	Vision – web site	150.00
895	Hall - hire	13.00
896	Heartstart - Defibrillator	2311.00

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

#### 19/102 CLERK'S REPORT AND CORRESPONDENCE

The Clerk reported that Somerset County Council Road Safety team run a presentation for older drivers, called Route 60+. The talk is aimed at helping to keep older drivers driving on the road safer for longer. The talk is delivered free of charge to the community, all they ask is for a venue to be supplied. The talk would last for approximately two hours.

It was agreed to pay for the Village hall as a venue as long as there are enough parishioners interesting in attending. The Clerk will advertise in the newsletter.

**19/103 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**

The date of the next scheduled meeting will be held 11<sup>th</sup> November 2019  
The Chairman closed the meeting at 10.10pm

# DONYATT PARISH COUNCIL

492

Minutes of the meeting held on 11<sup>th</sup> November 2019

**COUNCILLORS PRESENT:** West, (Chairman) Grabham, Eggins, Porritt, David Light and Kay Light.  
Also present: C.C. & D.C. Linda Vijeh, and the Clerk Heather Bryant

**19/105 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

All Cllrs present

**19/106 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL**

No candidates had come forward.

**19/107 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**

None received.

**19/108 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> SEPTEMBER 2019**

**RESOLVED:** the approval of these minutes as a true record.

**19/109 MATTERS ARISING (for report only)**

There were no matters arising

**19/110 CHAIRMANS ANNOUNCEMENTS**

The Chairman reported on the following:

- Email on Country Roads Winter Service and winter gritting. Cllrs will check on the grit bins at Donyatt Hill Estate and Church Lane to see if they need refilling.
- Email on South Somerset District Council Christmas Tree Recycling. Previous years a compound has been placed at the Village Hall car-park for residents discarded Christmas trees. The Clerk will reply and ask for the same arrangement for this year.
- VE Day arrangements – The VE Day 75 weekend will take place on 8<sup>th</sup> – 10<sup>th</sup> May 2020. It was agreed to include on the next agenda.

**19/111 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS**

C.C. & D.C. Linda Vijeh sent in a written report before this meeting which had been emailed to Councillors.

**19/112 PUBLIC QUESTION TIME**

There were no public present

**19/113 PLANNING MATTERS**

19/02503/HOU Demolition of existing conservatory and the erection of a single storey rear extension to dwelling.

Application has been approved

19/02809/FUL The change of use and conversion of agricultural buildings to B1, B2 and B8 uses.  
(Light Industry/General Industry and Storage and Distribution)

Four Lanes Farm, Combe St Nicholas

**RESOLVED** to support this application subject to confirmation that County Highways has visited the site and have made comments (not just standing advice applies) as Donyatt Parish Council has concerns regarding the increase of traffic entering and accessing the lane from the A358.

Also, Donyatt Parish Council has an agreed Climate Emergency Declaration that any new buildings or change of use buildings will be future proofed, to include self- renewable energy production, electric vehicle car charging, heat pumps and rain water harvesting where possible.

**19/114 COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The Clerk reported that the council has received £1,506 in respect of 5 Barn Conversions, Stibbear Farm

It can be spent on:	Transport Infrastructure	Open Spaces	Educational Facilities
	Sporting and any other Recreational Facilities	Affordable Housing	
	Social & Community Facilities	Preparation of a Neighbourhood Plan	

**19/115 A358 SOUTHFIELDS TO TAUNTON SCHEME**

Unfortunately, Cllr Porritt was unable to attend the Community Liaison Forum which was held on 24<sup>th</sup> September. The Notes from that meeting had been circulated. The next meeting of the Forum will be held early in 2020

The next meeting of Local Parishes (Broadway, Ashill, Hatch Beauchamp and West Hatch) will be held on 28.11.19

**19/116 DEFIBRILLATOR FOR THE VILLAGE**

Mike Toop is on standby to connect the defibrillator to the Village Hall wall with an electricity supply. The Village Hall Committee will install a PIR light near to the defibrillator and one further out.

The Clerk reported that she had no replies from the last newsletter in regard to the free training. She will try again in the December newsletter. Cllr Porritt agreed to mention at the next Village Hall Committee to ask for representatives from User Groups if they would be interested in the free training.

It was agreed to produce a 'Memorandum of Understanding' outlining the responsibilities of the Parish Council, George Public House and the Village Hall.

**19/117 PARISH RANGER SCHEME**

The cut back of the Donyatt Halt vegetation had been done by the Parish Ranger. Unfortunately, it was too short notice to get together a team of volunteers.

It was also reported that the trees on the cycle path behind the Bowling Club need attention. Cllr Dave Light will contact Sustrans to see what they can do.

The Clerk reported that the Parish Ranger has received a copy of Donyatt's Footpath map

**19/118 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE**

It was reported that the structures on the Halt are deteriorating and becoming a danger. The Clerk reported that the land is owned by Somerset County Council and there was an agreement that SCC would be responsibly for the Halt for 10 years. This expired in 2018.

**19/119 SPEED INDICATOR DEVICES**

Somerset County Council Memorandum of Understanding & Notes were circulated to the Cllrs before the meeting.

The Clerk will ask Tatworth Parish Council and Chard Town Council who have both recently purchased SID's if either of these Councils would rent out their SIDS to other parishes.

**19/120 ENVIRONMENTAL ISSUES/CLIMATE CHANGE**

Cllr Eggins gave a report on the recent meeting he had attended in regard to Climate Change.

Cllr Eggins continued that the parish of Donyatt could:

- Change the 7 street lights to LED lighting
- Electric charging point at the George (The Landlord & Landlady have indicated an interest)
- Ongoing tree planting. The Village Hall cannot accommodate any more trees so Cllr Eggins will contact the Recreational Ground Committee.

**19/121 HIGHWAY AND FOOTPATH MATTERS****a) Report from Highway Representative**

Cllr Porritt reported that work on the Small Improvement Scheme through Donyatt had been carried out but it is not sure if it has been completely finished. The Clerk will contact Somerset County Council and ask them how they will evaluate and compare the traffic with this new scheme.

**b) Any other Highway or Footpath issues**

The Clerk reported that a resident from Sea has contacted Somerset Highways in regard to a 40mph limit through Sea. Somerset Highways Traffic Engineer has stated a 40mph limit would require a £5000 contribution from the Parish Council. The resident has contacted the PC this morning asking for engagement with the Parish Council. Unfortunately, this was too late for inclusion on the Agenda. It was agreed to consider at the January meeting where the budgets will be discussed.

The Clerk reported that there was a similar campaign from a resident of Sea in 2007/08 for a 30mph speed limit but it was not successful as it did not meet the DfT criteria.

Cllr Grabham reported that there is severe flooding in Stibbear Lane at the entrance of Valley View Farm. It looks like a blocked drain and there is water coming from a bank.

**19/122 GRANT/DONTIONS FOR 20/21**

It was agreed to advertise in the next newsletter for Donyatt for voluntary organisations to request grants

**19/123 WEB SITE****The Public Sector Bodies (Website & Mobile Applications) Accessibility Regulations 2018**

The Clerk reported that she had had an email from our present hosts Vision ICT stating that our current site would fail the new guidelines on several aspects. Vision can upgrade to a responsive and accessible site which will involve building a completely new website and redesigning at a cost of £920 + VAT.

After discussion, it was agreed that the Clerk should contact SALC for advice.

**19/124 FINANCIAL****BUDGET/PRCEPT 2020/21**

This will be considered at the January meeting.

**FINANCIAL REPORTS AND CHEQUES FOR PAYMENT**

897	H Bryant Oct/Nov	345.20
898	HMRC	43.20
899	HMRC	43.20
900	V Hall-rent	13.00
901	H Bryant Expenses	24.93

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

**19/125 CLERK'S REPORT AND CORRESPONDENCE**

The Clerk reported that she had been contacted by BBC Bristol who will be coming to Donyatt in the radio car and would like to meet someone from the village to 'promote' Donyatt and its activities. This will be on Sunday 12<sup>th</sup> January between 10.30 – 11.00am.

It was suggested that the Chairman should ask the Landlady at the George if she would be interested.

**19/126 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**

The date of the next scheduled meeting will be held 13<sup>th</sup> January 2019

The Chairman closed the meeting at 10.30pm