

Donyatt Minutes & Agendas 2020

27th January 2020

9th March 2020

1st June 2020

16th July 2020

14th September 2020

9th November 2020

DONYATT PARISH COUNCIL

495

Minutes of the meeting held on 27th January 2020

COUNCILLORS PRESENT: West, (Chairman) Grabham, Eggins, Porritt, David Light and Kay Light.
Also, present: C.C. & D.C. Linda Vijeh, 5 members of the public and the Clerk Heather Bryant

20/1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

All Cllrs present

20/2 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

No candidates had come forward.

20/3 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

Cllr Grabham declared a personal interest in the Village Hall and PCC grants as he is a member of those Committees

Cllr Porritt declared a personal interest in the Village Hall grant as he is a member of that Committee

20/4 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11th NOVEMBER 2019

RESOLVED: the approval of these minutes as a true record.

20/5 MATTERS ARISING

There were no matters arising

20/6 CHAIRMANS ANNOUNCEMENTS

The Chairman had no announcements.

20/7 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh sent in a written report before in which had been emailed to Councillors.

20/8 PUBLIC QUESTION TIME

The Secretary of Donyatt Recreational Ground gave a report. The Committee are looking to replace the existing equipment on the Rec that is not fit for purpose and are going to set up a sinking fund for future purchases. They will also be fund raising.

Knights Electrical LTD representatives reported on their recent move to Donyatt Bowling Club site. They hope to carry out works to the bridge this year.

A resident of Sea reported on the speeding problems at Sea and the possibility of a 40mph speed limit.

20/9 PLANNING MATTERS

19/03210/S73A Application to vary condition 2 (approved plans) of planning approval 12/4103/FUL to allow substitution of plans in order to allow amendments to the approved dwelling, garage, cottage, agricultural buildings and access arrangements. Hillcombe Farm, Chilworthy, Chard.

This application has been supported by the Clerk in consultation with Councillors.

20/000126/FUL The demolition of existing agricultural buildings and the erection of 6 No dwellings with the formation of a new vehicular access there to. Dollings Pool Dairy, Donyatt Hill

RESOLVED BY A MAJORITY VOTE (4 in favour, 1 against, 1 abstention) not to support this application on grounds of the development is unsuitably oriented to permit rooftop solar arrays.

The Council considers that the developer could maximise the potential for rooftop solar arrays by turning the dwellings which would be in line with Donyatt Council's policy on Climate Emergency.

19/03007/HOU Alterations and erection of a single storey rear and side extensions and the installation of replacement windows to dwelling house. Horseys, Donyatt

RESOLVED: to support

20/10 ROAD SAFETY AT SEA

County Highways has indicated that a 40mph speed limit at Sea might be implemented but would require funding from the Parish Council in the region of £5,000 to cover the required signage.

After discussion, it was agreed that the Council does not have this amount of funding. However, it was thought that a site visit may be useful if there is a real safety issue. The Clerk will ask with County Highways if they would be willing to meet Cllrs on site.

20/11 WEB SITE

The Public Sector Bodies (Website & Mobile Applications) Accessibility Regulations 2018

The Clerk reported that to adapt our present website is not an option as it is not basically assessable for mobile devices. Our hosts Vision ICT has indicated that they may be able to do us an accessibility web site for £650 instead of £920 which was originally quoted.

RESOLVED: to approve the payment of £650 which could possibly be funded from the Community Infrastructure Levy (CIL) of £1506 under the heading of Social & Community Facilities

20/12 GRANTS TO VILLAGE VOLUNTARY ORGANISATIONS 20/21

RESOLVED: to approve the following grants

Donyatt Village Hall request for **£2,500** for 50% cost of a Civil Engineer Consultant to carry out a site investigation to enable the Committee to improve the surface of the rest of the car-park. (4 in favour, 2 abstentions)

Parochial Church Council St Mary's Church request for **£600** for maintenance of the churchyard (5 in favour, 1 abstention)

Donyatt Recreational Ground request for **£1300** for maintenance and play equipment.

In addition to grant **£1000** for the sinking fund to replace play equipment

20/13 BUDGET FOR YEAR 20/21

After discussing the draft budget, it was **RESOLVED** to approve a precept of £8,500 for the above year under the power of Local Government Finance Act 1992 Section 41 which represents £56.25 Band D property a year.

20/14 FINANCIAL

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

902	H Bryant Dec/Jan	345.40
903	HMRC	43.20
904	HMRC	43.20
905	V Hall-rent	14.00
906	Information Commissioner	40.00
907	H Bryant – SLCC 1/3 rd	60.00
908	Came & Co - Insurance	218.00

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

20/15 DEFIBRILLATOR FOR THE VILLAGE

Roles and Responsibilities policy

The Chairman reported that the Landlady at the George Public House was happy with the Policy.

RESOLVED: to approve the draft as presented

Training

The Clerk reported that there were two people interested in training from the article in the newsletter. The article should be repeated again in the February newsletter. It was agreed to look to a training date in March which will be on a Saturday morning

20/16 PARISH RANGER SCHEME

The Clerk reported that she had not received an invoice as yet from South Somerset District Council in regard to the work undertaken by the Parish Ranger last October 2019.

20/17 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE

Cllrs David & Kay Light reported that they had not heard from Somerset Council Council's Land Agent on the ownership of the Halt and who is responsible for ongoing maintenance.

The issue here is primarily ownership, with maintenance as a secondary issue. Sustrans have indicated that they would be willing to meet with SCC to discuss both ownership and maintenance with SCC. County Councillor Vijeh has contacted Charlie Field at SCC but he has not come back to her so far. She has agreed to chase him again for an answer.

20/18 SPEED INDICATOR DEVICES

The Clerk reported that Tatworth and Forton Parish Council has purchased their own S.I.D and the Council may be interested in renting the S.I.D to other parishes. Chard Town Council do not own their own S.I.D

It was agreed to alter the order of the Agenda

20/19 ENVIRONMENTAL ISSUES/CLIMATE CHANGE

Cllr Eggins reported that 19 trees had been planted in the Recreational Ground and the Landlords of George Public House are happy to have an electric charging point.

20/20 HIGHWAY AND FOOTPATH MATTERS

Small Improvement Scheme –

Cllr Porritt questioned if the scheme been completed as there are:-

- a half lamp standard that has been lying in a corner of the Village Hall car park for months;
- the "SLOW" signs in the road (A358) have been erased and not replaced at the northern end of the village.
- The yellow 'judder bars' at the northern end have been removed altogether, while those at the southern end no longer judder.

The Clerk reported that she had emailed the Officer overseeing this scheme but had no reply. C.C. Vijeh stated that the Officer is no longer there. She will chase up.

20/21 VE DAY 75 WEEKEND 8TH – 10TH MAY

After discussion it was thought it would be highly unlikely for County Highways to agree to close the A358 as it is a major road and Church Street as it is the only access for residents in Church Street and Park Lane.

An event on the Recreational Ground or the Halt could be considered.

It was agreed to defer until the next meeting

20/22 CLERK'S REPORT AND CORRESPONDENCE

The Clerk had nothing to report

The Chairman adjourned the meeting as it was 9.50pm to be re-convened on 29th January 2020

COUNCILLORS PRESENT: West, (Chairman) Grabham, Porritt, David Light and Kay Light.

Cllr Eggins sent his apologies

20/23 A358 SOUTHFIELDS TO TAUNTON SCHEME

Report was given from Cllrs Dave & Kay Light

It was agreed that the response from Beercrocombe P.C. as being the most aligned with our own views and preferences for the way forward.

Donyatt P.C supports the following:

Beercrocombe's proposal for 4 crossing/access points between H.E.'s proposed access point 'E' at West Hatch Lane and the Southfields roundabout we see as an **absolute minimum**. Donyatt P.C is prepared to accept one of these 4 as H.E.'s proposed access/crossing point 'G' at Rapps, which will provide access to Ilton Industrial Estate and avoid heavy traffic having to go through the town of Ilminster.

If H.E.'s 'Pink Route' is to become the chosen option then Donyatt P.C would wish to see the access point at West Hatch remaining as an additional access point bringing the total number to 5 between junction 'C' (A378/A358 junction) at Mattocks Tree Green and the Southfields roundabout i.e. the whole of 'Section 2' of the A358 on H.E's latest plan.

Donyatt P.C. has no strong view one way or the other at this point in time regarding H.E.'s proposals for 'Section 1' of the A358, from Junction 'C' (A378/A358) to the M5 and await proposals from the Ruishton/Henlade community before making further comment.

However, Donyatt P.C has some concerns about the lack of clarity regarding the Nexus 25 development and changes to M5 access points.

Donyatt P.C would add to Beercrocombe's proposals by recommending 'substantial' improvements to the Southfields roundabout, to include an A303 to A303 'straight-through' provision, either over or under the existing roundabout. Plus, a recommendation to re-instate the old A358 from Horton Cross to a point just beyond Jordan's Bridge which would also allow A358 - A358 traffic heading to Taunton or M5 to avoid the Southfields roundabout altogether. These changes would substantially reduce the strain on this very busy roundabout.

If, in the event that H.E. do not provide this number of crossing/access points, then Donyatt P.C. strongly recommend that H.E. concentrate on solving the main existing problem which is congestion at each end of the A358, at Southfields roundabout and at Henlade just before the M5, rather than spending funds on 'dualling' the 6 or 7 miles of the A358 between these two points.

If H.E. are unable to include any of the above improvements and simply 'Dual' the A358 then Donyatt P.C would be unable to support their proposals.

One overriding concern that Donyatt P.C does have is the absence of a clear explanation as to how the economics of H.E's proposals will work i.e. their numbers to justify the 'dualling' of the A358 (who benefits and to what degree?) balanced against the inevitable negative impact on local communities and businesses.

20/24 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

There was nothing to report

The date of the next scheduled meeting will be held 9th March 2020

The Chairman closed the meeting

DONYATT PARISH COUNCIL

499

Minutes of the meeting held on 9th March 2020

COUNCILLORS PRESENT: West, (Chairman) Grabham, Eggins, David Light and Kay Light.
Also, present: C.C. & D.C. Linda Vijeh and the Clerk Heather Bryant

**20/25 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS
RESOLVED:** to approve the apologies from Cllr Porritt for the reasons given

20/26 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL
No candidates had come forward.

20/27 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS
None received

20/28 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 27th JANUARY AND 29TH JANUARY 2020
RESOLVED: the approval of these minutes as a true record.

20/29 MATTERS ARISING (for report only)
There were no matters arising

20/30 CHAIRMANS ANNOUNCEMENTS
The Chairman had no announcements

20/31 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS
C.C. & D.C. Linda Vijeh sent in a written report before in which had been emailed to Councillors.
C.C. & D.C. Linda Vijeh added that County Highways Engineer is aware that there is still works outstanding with the Small Improvement Scheme which will be completed in the next financial year

20/32 PUBLIC QUESTION TIME
There were no public present

20/33 PLANNING MATTERS
20/00073/HOU Demolition of a single storey side extension and the erection of replacement two storey side extension and single storey rear extension. 2 Pound Cottage
RESOLVED: to support this application in principle. However, the Council would prefer to see the front elevation as matching the existing front of the dwelling.

20/00428/HOU Conversion of loft space & dormer extension to create a new bedroom with shower and rooflights. Church Cottage.
RESOLVED: to support this application

Finalise DPC Planning Criteria

It was agreed to adopt the Planning Criteria as drawn up by Cllrs David Kay Light with the addition of 'electrical points'

20/34 ROAD SAFETY AT SEA
Cllrs David & Kay Light reported that there is a site meeting next Monday 16.3.20 with Rebecca Vaughan of County Highways. Cllr Porritt will also attend

20/35 A358 SOUTHFIELDS TO TAUNTON SCHEME
After discussion, it was agreed to add the following to Donyatt Council's response to the above scheme
A short road-link from the A358 eastbound (i.e. from Taunton) directly onto the A303 eastbound (Ilminster bypass), thus by-passing the Southfields roundabout altogether.

20/36 DEFIBRILLATOR FOR THE VILLAGE
The Clerk reported that the training day has been booked for 28th March and 11 people were booked in to attend. The Clerk will attend to organise the refreshments

20/37 VE DAY 75 WEEKEND 8TH – 10TH MAY
After a full discussion, it was agreed include an article in April's newsletter for parishioners' ideas how to celebrate this week-end and for volunteers to help run an event.

The Clerk would also ask the Carnival Clubs ‘Gemini’, ‘One plus One’ and ‘Harlequin’ who have a connection with Donyatt if they could help.

20/38 PARISH RANGER SCHEME

To consider further jobs during the Summer

20/39 DONYATT HALT OWNERSHIP AND ONGOING MAINTENANCE

Cllrs David and Kay Light reported that they had not heard back from Somerset County Council Land Agent. C.C. Linda Vijeh agreed to chase up.

It was agreed to ask in April’s newsletter for a volunteer to refurbish the Information Board. However, the volunteer would probably need a workshop.

20/40 SPEED INDICATOR DEVICES

The Clerk reported that Tatworth Parish Council are in the process of purchasing a SID and in principle would be willing to rent out once the device was operational in their parish

20/41 ENVIRONMENTAL ISSUES/CLIMATE CHANGE

Update

- The cycle path between Chard and Tatworth is proposed to be completed with by a Heritage fund
- S.C.C should be replacing street lights with LED’s in the next financial year
- Landlords of George Public House are happy to have an electric charging point.

Environment Champion

RESOLVED: to appoint Cllr Tim Eggins as the Council’s Environment Champion

20/42 HIGHWAY AND FOOTPATH MATTERS

The following were reported:

- Flooding at Stibbear Lane
- Drain blocked just below the entrance of Valley View Farm – Stibbear Lane
- Just off the A358, 3 drains blocked on right hand side of Stibbear Lane
- Pot holes in the layby Thatcher’s Pond
- The state of the footpath from the Village Hall to Crow Lane. In parts cannot see which is footpath and the road as no kerbs. This is dangerous for pedestrians especially in the dark

20/43 CLERK’S REPORT AND CORRESPONDENCE

Letter from Val Keitch – Leader of SSDC offering to speak to Parish Councils about Unity Council – NOTED

Somerset County Council letter 6.3.20 – Coronavirus - latest

A letter received from Cllr Clare Paul, Somerset County Council Cabinet Member for Public Health & Wellbeing stating that there had been 163 cases in England but none in Somerset so far. It is a fast-evolving situation and are advised to keep up to date with forthcoming advice.

20/44 FINANCIAL

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

909	H Bryant Feb & March	345.40
910	HMRC	43.00
911	HMRC	43.20
912	V Hall-rent	14.00
913	Vision – ½ new web site	390.00
914	H Bryant – expenses	89.15

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

20/45 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

There was nothing to report

The date of the next scheduled meeting is due to be held 11th May 2020 subject to the advice from NALC

The Chairman closed the meeting at 9.20pm

DONYATT PARISH COUNCIL

Dear Councillors, you are summoned to a meeting of the Parish Council on Monday 1st June 2020 at 7.30pm held using Video Conferencing under

L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020



Heather Bryant
Clerk to the Council.
27.5.20

If a member of the public wishes to join the meeting, please email the Clerk at heatherbryant@delisystems.com and she will send you details to join the meeting on line

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

AGENDA

1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

2 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

3 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

4 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9th MARCH 2020
(Draft minutes already circulated)

TO CONSIDER: the approval of these minutes as a true record.

5 MATTERS ARISING (for report only)

6 CHAIRMANS ANNOUNCEMENTS

7 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

8 PUBLIC QUESTION TIME

9 PLANNING MATTERS

Planning Application that have been agreed by consultation by email due to Convid 19

20/00486/FUL Erection of a general purpose agricultural building. Four Lanes Farm, Four Lanes, Combe St Nicholas

Donyatt Parish Council are not in a position to be able to support or not support this application. However, Donyatt Parish Council has discussed this application by email and all Councillors have agreed to draw your attention to the following observations.

1. The one property listed as associated with the application is Four Lanes Farm. However, the Location plan showing the outline of the applicant's land does not include Four Lanes Farm. Can the application be amended to clearly indicate the actual address / location / owner of the proposed development.

2. **The only access to the site is along Bellmoor Lane which is about to become a Public Bridleway!**

Heavy Farm traffic along this lane would compromise the track surface and pose a possible danger to anyone using the Bridleway.

3. The location of a new large barn at this location will generate farm traffic and delivery traffic along Bellmoor Lane. Whilst Bellmoor Lane is drivable for farm vehicles, it is not suitable for delivery lorries. The application states that the barn will be used for storage of fertiliser and feeds which will presumably be delivered by lorries unless it is transferred by tractor from another site

4. The application states in the document 'Supporting Information HIN DA Statement' that access to and from the site will be from the A338, (presumably this should be A358) The A358 is a very busy 60+mph road, dangerous enough with existing traffic. So, any extra traffic be it lorries or farm vehicles will only exacerbate the problem.

5. The Council consider that the matter of waste water/drain off has not been sufficiently addressed. Will there be a slurry tank or pit on the site as cattle will be housed there?

6. The application states no accommodation as part of the development or no employees involved. How will the calves be looked after during winter time when it is too wet to go outside?
- 7 There is no mention of power that the property will need for lighting etc, how will this be supplied to the development? The use of a motor generator has already been objected to by a neighbour.

Applications for consideration

20/01150/FUL Erection of 1 No detached dwelling house. Donyatt Garage

20/01273/S73A Application to vary condition 2 (approved plans) of planning approval 18/00556/FUL to replace existing rooflights to the (west) elevation. Tallet Barn, Stibbear Lane

10 ROAD SAFETY AT SEA

Activities since the last Council meeting

1. New road signs to be fitted either side of the accident blackspot at Sea Bends saying **“Maximum speed 30MPH”** Cost to be borne by SCC. To note
2. The existing “Sea’ signs either side of the hamlet to be replaced with larger signs saying **“Sea - Please Drive Carefully”**
Cost to DPC £338 for two signs. Proposed by Cllr D Light, seconded by Cllr Eggins All in favour. 26.3.20 by email
3. **SCC to instigate speed checks** on this section of road at the earliest opportunity and provide feedback to DPC. To note
4. **SCC to propose road markings** other than those stated above for consideration by DPC and implementation as part of this whole package. To note

11 A358 SOUTHFIELDS TO TAUNTON SCHEME

Update and to consider any actions

12 DEFIBRILLATOR FOR THE VILLAGE

Update and to consider any actions

13 DONYATT HALL OWNERSHIP AND ONGOING MAINTENANCE

Update and to consider any further actions

14 SMALL IMPROVEMENT SCHEME

Update and to consider any further actions

15 SPEED INDICATOR DEVICES

Update and to consider any further actions

16 ENVIRONMENTAL ISSUES/CLIMATE CHANGE

Update and to consider any further actions

17 COVID -19 VIRUS

To consider: to extend the delegation of Council’s decisions to the Clerk in consultation with Councillors during any period of restricted activity declared by the Government in respect of Covid-19 virus

18 HIGHWAY AND FOOTPATH MATTERS

- a) Report from Highway Representative
- b) Any other Highway or Footpath issues

19 CLERK’S REPORT AND CORRESPONDENCE

20 FINANCIAL MATTERS

Procedure for signing cheques. The Clerk will send the completed cheques to one bank signatory for signing and will return to the Clerk. Financial Regulations 6.4 applies and Statutory Instrument 580 applies.
Bi – monthly Financial reports will be issued as normal

To consider: To pay the Clerk for Zoom meetings at £4.00 a month plus VAT. (1/3rd cost, shared with the Clerk’s two other councils) Meetings are unlimited.

21 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

Donyatt Parish Council will not have a schedule for meeting dates due to the Coronavirus pandemic. The Clerk, in consultation with Councillors will arrange remote meetings as and when required.

DONYATT PARISH COUNCIL

505

Minutes of the meeting held on 16th July 2020 held using Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Eggins, Porritt, David Light and Kay Light.

Also, present: The Clerk Heather Bryant

**20/67 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS
RESOLVED:** to approve the apologies of Cllr Grabham for the reasons given

20/68 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL
No candidates had come forward.

20/69 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS
None received

20/70 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1st JUNE 2020
RESOLVED: the approval of these minutes as a true record.

20/71 MATTERS ARISING (for report only)
There were no matters arising

20/72 CHAIRMANS ANNOUNCEMENTS
The Chairman reported on the information from D.C. Linda Vijeh which is cause for concern in regard to the SSDC's Planning Department as follows:

- The resignation of the Chief Planning Officer and the Enforcement Officer.
- There are only three qualified Planning Officers in the Planning Department
- There is a backlog of 150 applications.
- SSDC has only 2.5 years of the 5-year land supply.

D.C. Linda Vijeh is holding an Ilminster Diversion Zoom meeting on 30.7.20 to discuss planning and other matters. The Chairman and the Clerk are invited to attend.

20/73 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS
C.C. & D.C. Linda Vijeh sent her apologies as she was attending a Full Council meeting of the District Council. She had sent a written report which had been emailed to Councillors.

20/74 PUBLIC QUESTION TIME
There were no public present

20/75 ANNUAL GOVERNANCE ACCOUNTS RETURN
A) ACCOUNTS FOR FINANCIAL YEAR 2019/20
(1) The report from the Internal Auditor was noted

(2) **RESOLVED:** that as members of Donyatt Parish Council we acknowledge our responsibility for the preparation of the accounts and confirm, to the best of our knowledge and belief, with respect to the Council's accounts for the year ended on 31.3.20 that we agree YES to questions 1-8. (Trust funds not applicable) of the Annual Governance Statement

(3) **RESOLVED:** This Council certifies themselves as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations (Income and Expenditure below £25,000)

(4) **RESOLVED:** In accordance with the Accounts and Audit Regulations 2015, this council approves the accounts for year ending 31.3.20

20/76 PLANNING
20/01656/S73 Section 73 application to vary condition 2 (approved plans) of 18/04037/FUL to detach the Farmhouse from the Granary Barn and replace a two storey extension with a single storey extension
Stibbear Farm, Stibbear Lane
RESOLVED: to support this application

20/01651/FUL. The erection of an agricultural building used for vehicles and equipment storage, an ancillary workshop and farm office. Land south of Lower Sea Farm, Sea

RESOLVED: to support this application as long as there are no concerns from the residents of the nearby complex. The Parish Council would like to see provision of rain water collection on site and the provision of solar panels

20/77 DEFIBRILLATOR

The Clerk reported that Lawrence from Heartstart had been in touch to say that once the monthly co-ordinator has been trained, the defibrillator can be activated. The Chairman reported that he is willing to be a temporary stand in if the present co-ordinator is not available due to 'lockdown'

Lawrence has confirmed that the free training session for up to 20 people is 'on hold' until such a time it is safe to hold the session at the Village Hall.

20/78 DONYATT HALT OWNERSHIP

The Clerk reported that she had a brief message from D.C. Vijeh yesterday saying that things are moving and to get in touch with the SSDC Officer - Adrian Moore.

20/79 ONGOING MAINTENANCE AT THE HALT

Delegated to the Clerk in consultation with Councillors during any period of restricted activity declared by the Government in respect of Covid-19 virus.

Approved by email on 16.6.20 for a solid oak sign at a total cost of £389

Cllr Light reported that the project is 90% complete.

20/80 SMALL IMPROVEMENT SCHEME

After full discussion, it was agreed the SCC Officer for an update on the Small Improvement Scheme:

- Is there still any tasks still outstanding and if so, when will they be done?
- What happens next when the scheme is signed off as complete?

The benefits of having a device of displaying the speed only was discussed. The Clerk stated that she would make enquiries.

20/81 SOMERSET UNITARY AUTHORITY

It was agreed that Cllr Tim Eggins attends a Zoom meeting on 20th July, 4pm-6pm on Local Government reorganisation.

20/82 HIGHWAY AND FOOTPATH MATTERS

Cllr Porritt reported that the yearly vehicle counter at Peasmarsh should be going ahead in July. This gives the Council useful information as it can distinguish between cars and lorries.

20/83 MOTORBIKE NOISE IN THE SEA (HAMLET) VICINITY

Cllr Light gave an update of the situation at Sea which is being monitored by the SSDC's Environmental Health Department

20/84 CLERK'S REPORT AND CORRESPONDENCE

Walking and Cycling manifesto for Somerset

It was agreed to support in principle except for the point where the document states put walking/cycling needs ahead of cars. This should be put Public Transport first.

20/85 FINANCIAL MATTERS

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

TO CONSIDER: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

20/86 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

- It was reported that there is overgrown vegetation overhanging the pavement at Keepers Cottage. The Clerk will send the 'standard' letter.
- Date of the next scheduled meeting – 14.9.20.

The Chairman closed the meeting at 20.45pm

DONYATT PARISH COUNCIL

507

Minutes of the meeting held on 14th September 2020 held using Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vijeh and the Clerk Heather Bryant

20/87 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllr Grabham for the reasons given

20/88 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

No candidates had come forward.

20/89 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

20/90 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13th JULY 2020

RESOLVED: the approval of these minutes as a true record

20/91 MATTERS ARISING (for report only)

There were no matters arising

20/92 CHAIRMANS ANNOUNCEMENTS

The Chairman reported that Tim Eggins had resigned from the Council.

The Clerk will carry out the legal requirements for the vacancy

20/93 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

20/94 PUBLIC QUESTION TIME

There were no public present

20/95 PLANNING

Application: 20/01150/FUL. Erection of 1 No detached dwelling house. Donyatt Garage SSDC decision granted with various conditions. However, within these conditions there is a requirement to maintain a visibility splay to the south, of 60m and a height of 900mm. The Council would like question:

1. That the correct measurements for the visibility splay have been determined for this type of road/application.
2. Cllr Porritt's own measurements indicate that this splay may take in the nearby road bridge which has a height construction in excess of that allowed in the conditions. The plans submitted with the application look to terminate short of the bridge. How will the required measurements be confirmed and/or enforced.
3. What long term responsibility could be passed to DPC and to the Village Hall Management Committee if the visibility splay is not established in the first instance (there is a gate & posts belonging to the village hall that are within the visibility splay)

D.C. Linda Vijeh was asked if she could set up a Zoom meeting with SSDC Interim Planning Lead to so that the Council could discuss the above queries and to discuss other general planning issues.

It was also agreed to send a formal letter, by recorded delivery, to SSDC Interim Planning Lead to ask if a granted application had a condition, particularly in regard to a visibility splay, what will be the consequences if there was a road accident if that condition was not adhered to? Could he confirm that Donyatt Parish Council would not be responsible or liable.

Application for consideration

20/2068/FUL Conversion of a second section of an existing agricultural barn and an attached lean-to into one bedroom holiday lets. Shave Farm.

Supported

20/96 CONSULTATIONS (attachments)

PC11-20 – White Paper: Planning for the Future – Consultation end on 29.10.20

PC10-20- Changes to the Current Planning System - Consultation end on 1.10.20

It was agreed that the Clerk could adapt SSDC's Briefing Paper as a response to the two consultations

20/97 APPLICATION FOR BIDS INVITED FOR SOMERSET CLIMATE EMERGENCY COMMUNITY FUND 2020-2021

Opens on 1.10.20 to Town/Parish Councils. (Projects £5,000 - £75,000)

After discussion, it was agreed to ask the Village Hall Management Committee if they had any projects that the Council could apply on their behalf.

Cllr Porritt stated that he would get together with Phil King (VHMC)

20/98 DEFIBRILLATOR

The Chairman reported that Lawrence of Heartstart will be training him as temporary stand in due to the present co-ordinator not being available due to Covid-19. Lawrence will grease the lock as the door has not been opened for some time and then it should be ready to go 'live'.

20/99 DONYATT HALT OWNERSHIP

D.C. Linda Vijeh reported that the Somerset County Council Land Agent, Charlie Fields, has not responded. Cllr David Light reported that Sustrans had indicated that they would like to be responsible for the whole of the Cycleway from Chard to Ilminster.

It was reported that the access gate is damaged and vehicles are using the cycle path.

20/100 ONGOING MAINTENANCE AT THE HALT

Cllr David Light reported that hopefully the Donyatt Halt platform sign should be finished by the end of September.

20/101 SMALL IMPROVEMENT SCHEME.

Andrew Nellist, Project Officer, SCC emailed the Council with the following update:

- 1. A number of tasks remain outstanding, mostly regarding illuminated signing work. This work requires input from both SSE Plc and Western Power Delivery to complete.*
- 2. Both these organisations were affected by the shut-down related to the coronavirus pandemic and the subsequent backlog of work caused by this. We are trying to work with them to get these outstanding issues addressed, but as yet I still cannot confirm timescales (unfortunately Somerset County Council does not have direct control over these external organisations).*
- 3. As explained in my email of 5 June, a post construction safety audit will be commissioned within 6 months of the full completion of the scheme, including any remedial work.*
- 4. We are aware that there is an illuminated sign post (rather than a street light) in the village hall car park, and I believe there is also a sign and cone that also requires collection. We have raised this previously and our site engineer has recently chased, again, to get these removed.*

The Clerk was asked to contact Andrew Nellist to ask if there should be a pair of signs warning of the impending change is permissible speed and one of the signs (southbound carriageway side) at the 30mph change point has been hit by a vehicle and partly blowing in the wind.

20/102 TRAINING (Training Budget £150)

Councillors essentials training on 24.9.20 and 1.10.20 by SALC via Zoom.

Cllrs indicated that they would email the Clerk if they wanted to attend the training

20/103 HIGHWAY AND FOOTPATH MATTERS

Cllr Porritt reported on the following:

- Traffic Census data at Peasmarsh which was gathered during the month of June after the COVID-19 restrictions had begun to be eased, so cannot be compared directly with the preceding nine years' data.
- There are two distinct dips located in the southbound carriageway, immediately opposite the entrance to the Glebe field. Cllr Porritt will monitor.

20/104 FUTURE PARISH COUNCIL MEETINGS (attachments)

RESOLVED: to continue with Zoom Conferencing for the time being. (The vote was recorded as 3 in favour, 1 against)

20/105 CLERK'S REPORT AND CORRESPONDENCE

Stronger Somerset – an invitation to Town/Parish Council to attend a Zoom meeting (four date choices) by SSDC. The Chairman stated that he would try to attend one of these meetings

20/106 NEW DONYATT WEB-SITE

It was agreed to look at the new web site via the link provided and contact the Clerk with any comments.

20/107 BANK MANDATEBank Signatures

At present Cllrs Grabham and Porritt. Cllr West agreed to be bank signatures in May 2019

Bank Mandate

RESOLVED: that a banking relationship will be maintained with National Westminster Bank Plc (the Bank) in accordance with this mandate and that:

- the individuals identified as **Authorised Signatories** may, in accordance with the **Signing Rules**:
 - sign cheques and give instructions for Standing Orders, Direct Debits, electronic payments, banker's drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit
 - sign, accept or endorse bills of exchange
 - Request and give counter-indemnities for the issue of letters of credit or Guarantees (including bonds, indemnities and undertakings)
- **Authorised Signatures** identified in the **Signing Rules** for unlimited amounts may, in accordance with the **Signing Rules**:
 - Sign agreements for electronic products including payments systems, and appoint or removed administrators and operators of those electronic products. The Business/Organisation authorises the administration and operators to exercise the powers detailed in the terms of each electronic product. These powers may be extensive and include the power to make payments and access information on behalf of the Business/Organisation, and the case of administrators, the power to appoint and remove other administrators (with the same powers) and operators.
- Any **Authorised Signature** may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same **Signing Rules** and **Authorised Signatures**; closing accounts; or other banking services or products.
- The bank may accept instructions that do not have an original written signature provided that the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions.
- The mandate will continue until the Customer completes a new mandate/passes a new Authority advising the changes in authority on the accounts(s)

20/108 CLERKS PAY AWARD

National Salary Award 2020-2021 now agreed

Donyatt Clerk's present Contract is SPC 6. £9.96 an hour x 5 hours a week.

2020-21 pay per hour is £10.24 which is a 2.75% increase

RESOLVED: to update the Clerk's pay according to the National Agreement backdated to 1.4.20

20/109 FINANCIAL MATTERS

927	H Bryant June & July	£374.40
928	H Bryant HMRC	£ 43.20
929	HMRC	£ 50.40
930	SALC – subs	£101.03
931	D Light – repair sign Halt	£146.30
932	Vision – web site, host	£150.00
933	H Bryant – expenses	£ 22.00

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

20/110 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

Date of the next scheduled meeting – 9.11.20

The Chairman closed the meeting at 21.25pm

DONYATT PARISH COUNCIL

511

Minutes of the meeting held on 9th November 2020 held using Zoom Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vijeh and the Clerk Heather Bryant

20/111 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllr Grabham for the reasons given

20/112 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

No candidates had come forward.

20/113 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

20/114 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14th SEPTEMBER 2020

RESOLVED: the approval of these minutes as a true record

20/115 MATTERS ARISING (for report only)

There were no matters arising

20/116 CHAIRMANS ANNOUNCEMENTS

The Chairman had no announcements

20/117 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

20/118 PUBLIC QUESTION TIME

There were no public present

20/119 PLANNING

Application: 20/01150/FUL. Erection of 1 No detached dwelling house. Donyatt Garage

SSDC decision granted with conditions.

The letter from Barry James, SSDC dated 8.10.20 to the architect. (DPC was copied in) was noted

Application for consideration

20/00428/Hou Conversion of loft space with velux roof windows to create an additional bedroom (Re-submission of 20/00428/HOU) Church Cottage.

RESOLVED: to support this application

20/02706/FUL Proposed demolition of extension to agricultural building and change of use, conversion and extension of agricultural building to create a single dwelling with garage, store and garden. Willow Farm, Whitney Hill, Horton.

RESOLVED: to support this application on condition:

- There is provision of rain water harvesting on site.
- There is provision of solar panels
- There is modern specification of insulation

20/120 DONYATT VILLAGE HALL

Awaiting a reply from Robert Horn of Community Council for Somerset with the question of which body Donyatt Village Hall Management Committee as Trustees to Charity No 304530 or Donyatt Parish Council as Custodian Trustees of that Charity signs 'official' documents (e.g. Covenants, Deeds, Titles, etc), The Clerk reported that Robert Horn had forward this question to the Charity Commission

20/121 DEFIBRILLATOR

The Clerk will chase up Lawrence of Heartstart

20/122 DONYATT HALT

All works have been completed

20/123 ONGOING MAINTENANCE OF THE CYCLE PATH

The Land Agent for SCC has not replied to C.C. Linda Vijeh's email.

The Chairman reported that there is a tree fallen over on the cycle path and suggested that Cllrs David & Kay Light could follow this up with their contact at SSDC

20/124 SMALL IMPROVEMENT SCHEME.

Email from A Nellist dated 23.9.20 refers

The Clerk will email A Nellist to establish if there are any items outstanding and will ask how will the speed of traffic be established in the absence of Speed Indicator Device readings when carrying out the Safety Audit

20/125 HIGHWAY AND FOOTPATH MATTERS

The following were reported:

- Cllr Porritt reported that there was a double 'dip' on the road at Pound Hill and is getting worse. The Clerk will contact County Highways stating it is on a bend and to point out that it could be slippery with water coming down the hill.
- The pavement alongside 'The Meadows' is in very poor condition. Also, there is a chunk of concrete outside No 3 The Meadows which is a hazard to pedestrians and is virtually impossible to see at night. It was agreed to ask for a site meeting with County Highways and the Chairman agreed to take some photos to illustrate the problems.
- The Clerk reported that she had contacted two Parish Councils in regard to the Speed Indicator Devices that are permanently in situ. Both Council Clerks stated that the SID's were put in by SCC some years ago and were never removed. Although they will flash up the speed, they do not record any information.

20/126 CLIMATE EMERGENCY COMMUNITY FUND

C.C. Linda Vijeh will email her support of the application

20/127 CONSULTATIONS (attachments)

Standards Matter Consultation – NALC deadline 4.12.20 or Public Standards deadline 18.12.20

The Clerk will respond to this consultation

20/128 CLERK'S REPORT AND CORRESPONDENCE

SSDC - Proposal from D.C. Patrick to refuse badger culling on SSDC land.

It was agreed to write to SSDC in support of D.C. Patrick's motion

20/129 GRANT/DONATIONS FOR 21/22

The Clerk will send an application to the Recreational Ground Committee and the Village Hall Committee.

A copy of the grant form will be posted on the web site

GRANT FOR THE DONYATT CHURCH

After discussion, Cllr Porritt stated that he would speak to the PCC Treasurer.

20/130 FINANCIAL MATTERSCLERK'S EXPENSES – BROADBAND & MOBILE CALLS

RESOLVED: to pay £5 a month towards the clerk's broadband costs and mobile phone calls

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

934	H Bryant Oct & Nov	£382.80
935	H Bryant HMRC	£ 50.40
936	HMRC	£ 45.20
937	H Bryant – expenses	£ 13.42

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

20/131 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

Date of the next scheduled meeting – 11th January 2021

The Chairman closed the meeting at 21.00pm